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## MEETING NOTICE

### NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **May 27, 2021**. Due to the COVID-19 Public Health Emergency, the meeting will be held virtually via communications media technology at **7:00 p.m.**

To join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/310198533>

DIAL IN NUMBER:           **Toll Free 1.866.899.4679**

ACCESS CODE:               **310-198-533**

### MEETING STARTS AT 7:00 P.M.

*Please call the Council at 352.955.2200, or 800.226.0690, or email [tucker@ncfrpc.org](mailto:tucker@ncfrpc.org) by May 25, 2021 to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

*Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.*





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## AGENDA

### NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Virtual Public Meeting  
Via Communications Media Technology  
Gainesville, Florida

May 27, 2021  
7:00 p.m.

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
MINUTES

Virtual Meeting  
Via Communications Media Technology

April 22, 2021  
7:00 p.m.

MEMBERS PRESENT

**Anthony Adams, Lafayette County**  
Mary Alford, Alachua County  
David Arreola, City of Gainesville  
Robert Brown, Hamilton County  
James Catron, City of Madison  
**Charles Chestnut IV, Alachua County**  
Mark Clark, City of Newberry  
Frank Davis, City of Live Oak  
Louie Davis, City of Waldo  
**Thomas Demps, Taylor County**  
Fletcher Hope, City of Archer  
Travis Land, Suwannee County  
John Meeks, Levy County  
**Janice Mortimer, City of Starke**  
Daniel Riddick, Bradford County  
Gigi Simmons, City of Gainesville  
David Stegall, City of Lake Butler  
Jody Stephenson, Dixie County  
*Lorene Thomas, Dixie County*  
Donnie Waldrep, Madison County  
**Robert Wilford, City of Alachua**

NON-VOTING DELEGATE PRESENT

Kristyn Adkins, City of High Springs

EX-OFFICIO MEMBER REPRESENTATIVES

Tom Mirti, Suwannee River Water  
Management District  
Daniel Penniman, Florida Fish and Wildlife  
Conservation Commission  
David Tyler, Florida Department  
of Transportation

COUNCIL ATTORNEY PRESENT

Jonathan Wershow

MEMBERS ABSENT

LaBarfield Bryant, City of Jasper  
Patricia Bouie Hutchinson, City of Hawthorne  
Mike Deming, City of Perry  
Linda Jones, City of High Springs  
Tim Murphy, Columbia County  
Reina Saco, City of Gainesville  
James Tallman, Union County  
Kenrick Thomas, Gilchrist County  
Marihelen Wheeler, Alachua County  
Stephen Witt, City of Lake City

OTHERS PRESENT

Amy Brown  
Susan Davis  
Stew Lilker  
Emily Ryan

STAFF PRESENT

Scott Koons  
Tara Tucker  
Lauren Yeatter

**Executive Committee Members names are bold**  
*Gubernatorial Members names are italicized*

I. INVOCATION

Noting a quorum of the Council being present, Chair Chestnut called the meeting to order at 7:02 p.m. Vice-Mayor Wilford gave the invocation.

II. PLEDGE OF ALLEGIANCE

The Council and guests pledged allegiance to the flag of the United States of America.

III. INTRODUCTIONS

Chair Chestnut welcomed and introduced Susan Davis, St. Johns River Water Management District, Emily Ryan, St. Johns River Water Management District and Stew Lilker, Columbia County Observer.

IV. APPROVAL OF CONSENT AGENDA

- A. Minutes - March 25, 2021
- B. Monthly Financial Report - March 2021

Chair Chestnut asked if there was a motion to approve the consent agenda.

**ACTION: Vice-Mayor Wilford made the motion, with a second by Vice-Mayor Mortimer to approve the consent agenda. The motion carried unanimously.**

V. APPROVAL OF REGULAR AGENDA

**ACTION: Commissioner Simmons made the motion, with a second by Commissioner Meeks to approve the regular agenda. The motion carried unanimously.**

VI. GUEST SPEAKER - Amy Brown, Chief, Office of Water Supply  
Suwannee River Water Management District

Scott Koons, Executive Director, introduced Amy Brown, Chief, Office of Water Supply Suwannee River Water Management District. Ms. Brown gave a presentation to the Council concerning regional water supply planning. Chair Chestnut thanked Ms. Brown for her presentation.

VII. CHAIR REPORT -

- A. Transportation Disadvantaged Program Resolution of Appreciation Frederick Johnson

**ACTION: Mayor Louie Davis made the motion, with a second by Commissioner Simmons to authorize the Chair to sign Transportation Disadvantaged Program Resolution of Appreciation for former Transportation Disadvantaged Coordinating Board member Frederick Johnson, alternate Florida Department of Children and Families Representative Union County. The motion carried unanimously.**

VIII. COMMITTEE REPORTS

A. Executive Committee

1. Proclamation Proclaiming May 3-7, 2021 as Travel and Tourism Week

Chair Chestnut stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 3-7, 2021 as Travel and Tourism Week in the north central Florida region. He further stated that Travel and Tourism Week is where activities are planned throughout the United States and Florida to support and celebrate the tourism industry.

**ACTION: Commissioner Clark made the motion, with a second by Commissioner Brown to adopt the proclamation proclaiming May 3-7, 2021 as Travel and Tourism Week in the north central Florida region, which has been attached hereto and made a part of these minutes. The motion carried unanimously.**

2. Proclamation Proclaiming May 9-15, 2021 Economic Development Week

Chair Chestnut stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 9-15, 2021 as Economic Development Week in the north central Florida region. He further stated that Economic Development Week is to promote economic well-being and quality of life for communities create, retain and expand jobs that facilitate growth, enhance wealth and provide a stable tax base.

**ACTION: Commissioner Demps made the motion, with a second by Vice-Mayor Wilford to adopt the proclamation proclaiming May 9-15, 2021 as Economic Development Week in the north central Florida region, which has been attached hereto and made a part of these minutes. The motion carried unanimously.**

B. Clearinghouse Committee - Committee Level Comprehensive Plan Review Items

Commissioner Hope, Chair of the Clearinghouse Committee, reported that the Clearinghouse Committee met virtually via communications media technology earlier in the evening and reviewed the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

#35 - City of Archer Comprehensive Plan Adopted Amendment (DEO No. 20-2ESR)

#36 - City of Newberry Comprehensive Plan Draft Amendment (DEO No. 21-1ESR)

#38 - Town of Horseshoe Beach Comprehensive Plan Draft Amendment (DEO No. 21-1ER)

Commissioner Hope stated with regards to these items, the Committee found that the local government comprehensive plans, as amended, were not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Regional Significance or adjacent local governments. He stated that the Committee recommends forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity.

**ACTION:** Commissioner Hope made the motion, with a second by Ms. Thomas to approve the Clearinghouse Committee recommendations concerning Item #35 - City of Archer Comprehensive Plan Adopted Amendment (DEO No. 20-2ESR); Item #36 - City of Newberry Comprehensive Plan Draft Amendment (DEO No. 21-1ESR); Item #38 - Town of Horseshoe Beach Comprehensive Plan Draft Amendment (DEO No. 21-1ER). The motion carried unanimously.

IX. EX-OFFICIO MEMBER REPORTS

David Tyler, Florida Department of Transportation District 2, reported that the Department recently updated the publication entitled A Guidebook: Partnering with the Florida Department of Transportation.

Tom Mirti, Deputy Executive Director, Suwannee River Water Management District, reported that the District is currently preparing the five-year update to the Regional Water Supply Plan, continuing the development of the Lower Santa Fe River and Ichetucknee River minimum flows and minimum water levels program, and will be initiating development of the Lake Butler minimum flows and minimum water levels. He also stated that the District is currently reviewing cost share river grant applications.

X. CITIZEN COMMENTS - None

XI. EXECUTIVE DIRECTOR REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. He stated that the Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. Mr. Koons stated that the Association strives to accomplish these goals by carrying out the activities listed in the March 2021 activity report included in the Council meeting packet. He reviewed the activities listed in the March 2021 report.

B. Florida Chamber Foundation Scorecard™

Mr. Koons reported that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. He stated that the Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. Mr. Koons noted that the Scorecard reports metrics for each of the following Six Pillars: Talent and Supply Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems, and Quality of Life and Quality Places. He reviewed the April 2021 Scorecard™ that was included in the Council meeting packet.



C. Florida Regional Councils Association Monthly Forward Newsletter

Mr. Koons reported that an article from the March 2021 monthly Florida Regional Councils Association Forward Newsletter featured the community development activities provided to local governments by the Council. He stated the article highlighted the assistance provided by the Council to the City of Madison concerning a sanitary sewer upgrade project. Mr. Koons also stated the project consisted of the rehabilitation of a master sanitary sewer lift station, installation of a new sanitary sewer gravity flow interceptor line, and replacement of dilapidated neighborhood sanitary sewer collection lines and service laterals.

D. Legislative Report

Mr. Koons reported that the 2021 Legislative Session convened March 2, 2021 and is scheduled to adjourn on April 30, 2021. He also stated legislative committee meetings began the week of January 11, 2021 and concluded the week of February 15, 2021. Mr. Koons reported on the status of bills of interest to the Council and its member local governments.

E. U.S. Economic Development Administration Grant Award - Lake City

Mr. Koons reported that the United States Department of Commerce, Economic Development Administration has awarded the City of Lake City a \$2.3 million Coronavirus Aid, Relief and Economic Security Act Recovery Assistance Grant to support the aviation maintenance and repair industry at the Lake City Gateway Airport. He stated the funds will be used to retrofit two City-owned, World War II era hangars for use by the aircraft maintenance and repair service industry. Mr. Koons stated the grant will be matched with \$724,675 in local investment and is anticipated to create 300 jobs, retain 512 jobs, and generate \$1.2 million in private investment.

He also stated that this project was made possible by the regional economic development planning efforts led by the Council. Mr. Koons noted that the project will further strategies in the North Central Florida Comprehensive Economic Development Strategy to strengthen the economy of the north central Florida region.

XII. COUNCIL MEMBER ANNOUNCEMENTS - None

XIII. NEXT MEETING

Chair Chestnut informed the Council that the next Council meeting is scheduled to be held on May 27, 2021.

The meeting was adjourned at 7:47 p.m.

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Charles S. Chestnut IV, Chair

5/27/21  
Date





# PROCLAMATION

## PROCLAIMING MAY 3-7, 2021 AS TRAVEL AND TOURISM WEEK

WHEREAS, tourism brings over 86 million visitors annually to the State of Florida, generates an estimated 74 billion dollars in economic activity, estimated eight billion dollars in annual sales tax revenues and employs over one million persons;

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of tourism to the north central Florida regional economy and quality of life;

WHEREAS, local governments, tourist development councils and the North Central Florida Regional Planning Council support tourism opportunities in north central Florida; and

WHEREAS, local governments, businesses, chambers of commerce, visitors bureaus, tourist development councils and the North Central Florida Regional Planning Council are working together to support this vital part of north central Florida's economy and all who play a role in tourism to ensure that north central Florida continues to be a place where traditions will be created and continued for years to come.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 3-7, 2021 as *Travel and Tourism Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 22nd day of April 2021.

ATTEST:

SEAL

  
Anthony Adams, Secretary-Treasurer

  
Charles S. Chestnut IV, Chair





# PROCLAMATION

## PROCLAIMING MAY 5-19, 2021 AS ECONOMIC DEVELOPMENT WEEK

WHEREAS, the North Central Florida Regional Planning Council is an economic development district designated by the United States Department of Commerce, Economic Development Administration; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses which is the hallmark of the American economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial and federal governments, public-private partnerships, chambers of commerce, universities and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers working in the north central Florida region support the expansion of career opportunities and quality of life.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 5-19, 2021 as *Economic Development Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 22nd day of April 2021.

ATTEST:

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

SEAL

  
Anthony Adams, Secretary-Treasurer

  
Charles S. Chestnut IV, Chair





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May 20, 2021

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Monthly Financial Report - April 2021

Please find attached a copy of the Monthly Financial Report for the Council's activities for April 2021. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

**Revenue**

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of seven months is 49 percent of budget.

**Expenditures**

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of seven months is 39 percent of budget.

**Conclusion**

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2021**

**BALANCE SHEET**

**ASSETS**

Current Assets	
Checking / Savings	1,809,232
Accounts Receivable	788,491
Other Current Assets	<u>22,661</u>
Total Current Assets	<u>2,620,384</u>
TOTAL ASSETS	<u>2,620,384</u>

**LIABILITIES & EQUITY**

Liabilities	
Current Liabilities	
Accounts Payable	13,191
Other Current Liabilities	<u>613,755</u>
Total Liabilities	<u>626,946</u>
Equity	<u>1,993,438</u>
TOTAL LIABILITIES & EQUITY	<u>2,620,384</u>

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2021**

**SUMMARY STATEMENT**

	<b>Adopted Budget FY 2020-21</b>	<b>April 2021</b>	<b>Year to Date</b>	<b>Percent of Budget</b>
<b>Revenue</b>	2,102,500	49	1,039,815	49%
<b>Expenses</b>	2,102,500	109,568	827,565	39%

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2021**

**REVENUE**

<b>Account</b>	<b>Adopted Budget FY 2020-21</b>	<b>April 2021</b>	<b>Year to Date</b>	<b>Percent of Budget</b>
Program Development	48,200	49	30,648	64%
Regional Planning				
Regional Planning & Review	70,000	0	69,977	100%
Public Safety & Regulatory Compliance				
Hazardous Waste Monitoring	58,900	0	105,275	179%
Local Emergency Planning Committee	132,900	0	17,300	13%
Hazards Analyses	17,600	0	0	0%
Statewide Regional Evacuation Study	0	0	44,647	
Transportation				
Gainesville Urbanized Area Transportation Planning	464,600	0	189,153	41%
Gainesville Urbanized Area Mass Transit	228,600	0	0	0%
Transportation Disadvantaged - Alachua County	24,900	0	4,792	19%
Transportation Disadvantaged - Region	199,600	0	77,807	39%
Economic Development				
Economic Strategy & Technical Assistance	115,000	0	80,009	70%
Economic Strategy & Technical Assistance - Recovery	200,000	0	20,000	10%
Original Florida Tourism Task Force Staffing	40,200	0	12,250	30%
Original Florida Tourism Task Force	162,800	0	162,746	100%
Vision North Central Florida	0	0	2,500	
Local Government Assistance				
General Technical Services	20,000	0	20,040	100%
City & County Planning Services	244,200	0	139,662	57%
Community Development Block Grant Administration	75,000	0	63,009	84%
<b>Total Revenue</b>	<b>2,102,500</b>	<b>49</b>	<b>1,039,815</b>	<b>49%</b>

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2021**

**EXPENDITURES**

<b>Account</b>	<b>Adopted Budget FY 2020-21</b>	<b>April 2021</b>	<b>Year to Date</b>	<b>Percent of Budget</b>
Audit	17,000	0	0	0%
Building Occupancy & Grounds	40,000	2,683	18,978	47%
Contractual Services	105,000	3,953	27,198	26%
Dues, Publications, Subscriptions & Training	50,000	7,035	32,480	65%
Furniture & Equipment	15,000	0	0	0%
Insurance & Bonding	19,000	0	11,413	60%
Legal Services & Public Notices	11,000	2,101	7,364	67%
Machine Rental & Maintenance	5,000	0	2,551	51%
Meeting Expenses	20,000	0	0	0%
Moving Expense	2,000	0	0	0%
Office Supplies	26,000	711	11,335	44%
Personnel	1,402,400	87,943	586,678	42%
Postage	5,000	837	5,035	101%
Printing	2,000	0	1,875	94%
Recruiting	2,000	0	0	0%
Reproduction	20,000	2,254	9,688	48%
Telephone	6,000	643	3,762	63%
Travel	80,000	947	5,884	7%
Original Florida Tourism Task Force	162,800	461	103,324	63%
Contingency	112,300	0	0	0%
<b>Total Expenses</b>	<b>2,102,500</b>	<b>109,568</b>	<b>827,565</b>	<b>39%</b>



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May 20, 2021

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Agency Regulatory Plan  
Fiscal Year 2021-22

RECOMMENDATION:

**Approve the Fiscal Year 2021-22 Agency Regulatory Plan and authorize the Chair, Executive Director and Council Attorney to sign the letter transmitting the Plan to the Joint Administrative Procedures Committee.**

BACKGROUND:

Effective July 1, 2015 Chapter 2015-162, Laws of Florida amended Section 120.74, Florida Statutes, regarding the procedures for submission and the content of agency regulatory plans.

The new requirements specify that the agency regulatory plan must include statements concerning laws enacted or amended during the previous 12 months related to rulemaking responsibilities, laws expected to be implemented by rulemaking prior to July 1 of the succeeding year, whether the agency desires to update the regulatory plan for the previous year, and that the agency officials with rulemaking authority have reviewed the plan and existing agency rules and whether existing rules are consistent with the rulemaking authority agency.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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May 27, 2021

Mr. Kenneth J. Plante, Coordinator  
Joint Administrative Procedures Committee  
Room 680, Pepper Building  
111 West Madison Street  
Tallahassee, FL 32399-1400

RE: Agency Regulatory Plan  
Fiscal Year 2021-22

Dear Mr. Plante:

The following is the Agency Regulatory Plan for Fiscal Year 2021-22 for the North Central Florida Regional Planning Council.

- a. No laws were enacted or amended during the previous 12 months;
- b. No new laws are expected to be implemented by rulemaking before the following July 1, 2022;
- c. There is no desired update to the regulatory plan for the prior year; and
- d. The Council Chair, Executive Director, and Council Attorney certify that they have reviewed this plan and the agency regularly reviews all its rules. The existing rules were most recently reviewed in association with preparation of this plan. The existing rules were determined to remain consistent with the agency's rulemaking authority and the laws implemented. However, the Council intends to amend Rule 27E-5 by adopting an amended North Central Florida Strategic Regional Policy Plan prior to July 1, 2022.

Certification:

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Charles S. Chestnut IV  
Council Chair

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Scott R. Koons, AICP  
Executive Director

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Jonathan F. Wershow, Esq.  
Council Attorney

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May 20, 2021

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agreement with the Florida Division of Emergency Management for  
Local Emergency Planning Committee - Fiscal Year 2021-22

RECOMMENDATION:

**Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2021-22 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed \$80,000.**

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

If you have any questions concerning this matter, please do not hesitate to contact me.





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May 20, 2021

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agreement with Florida Division of Emergency Management  
to Update Hazards Analyses - Fiscal Year 2021-22

RECOMMENDATION:

**Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2021-22 to update hazards analyses for Alachua, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee, Taylor and Union Counties for an estimated amount of \$19,342.**

BACKGROUND:

Each year, the Florida Division of Emergency Management provides funding to the Council to update hazards analyses for locations that contain extremely hazardous substances that if released could cause off-site injuries.

Sites located in the following counties will be included in the hazards analyses update: Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee and Taylor Counties. The estimated amount of the agreement will be \$19,342.

If you have any questions concerning this matter, please do not hesitate to contact me.





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May 20, 2021

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Meeting Schedule Program Year 2021-22

RECOMMENDATION:

**Approve the attached Council Meeting Schedule for 2021-22.**

BACKGROUND:

Please find attached the Council meeting schedule for 2021-22. Generally, Council meetings are held on the fourth Thursday of each month. Please note that there is no meeting in November and the December meeting will be held on the second Thursday, December 9, 2021.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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## NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

### MEETING SCHEDULE

2021-22

June 24, 2021	Holiday Inn Hotel & Suites, Lake City, FL
July 22, 2021	Holiday Inn Hotel & Suites, Lake City, FL
August 26, 2021	Holiday Inn Hotel & Suites, Lake City, FL
September 23, 2021	Holiday Inn Hotel & Suites, Lake City, FL
October 28, 2021	Holiday Inn Hotel & Suites, Lake City, FL
December 9, 2021	Holiday Inn Hotel & Suites, Lake City, FL
January 27, 2022	Holiday Inn Hotel & Suites, Lake City, FL
February 24, 2022	Holiday Inn Hotel & Suites, Lake City, FL
March 24, 2022	Holiday Inn Hotel & Suites, Lake City, FL
April 28, 2022	Holiday Inn Hotel & Suites, Lake City, FL
May 26, 2022	Holiday Inn Hotel & Suites, Lake City, FL

All Council meetings start at 7:00 p.m., with dinner being served at 6:30 p.m.

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May 20, 2021

TO: Council Members  
 FROM: Scott R. Koons, AICP, Executive Director *SRK*  
 SUBJECT: Transportation Disadvantaged Local Coordinating Board Appointment

RECOMMENDATION:

**Appoint Alvin Swilley as the voting Veterans Representative on the Madison County Transportation Disadvantaged Coordinating Board.**

BACKGROUND:

According to Rule 41-2.012 of the Florida Administrative Code, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency, is responsible for appointing members to the local Transportation Disadvantaged Coordinating Boards. It is recommended that Alvin Swilley be appointed the voting Veterans Representative on the Madison County Transportation Disadvantaged Coordinating Board.

If you have any questions concerning this matter, please do not hesitate to contact me.





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May 20, 2021

TO: Council Members  
FROM: Charles S. Chestnut IV, Chair  
SUBJECT: Resolution of Appreciation - Gigi Simmons

RECOMMENDATION:

**Approve the attached resolution of appreciation for Gigi Simmons.**

BACKGROUND:

As a token of appreciation for service on the Council since May 2018 and in recognition of a commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

Attachment



# Resolution

## OF APPRECIATION

WHEREAS, Gigi Simmons has been representing the City of Gainesville on the North Central Florida Regional Planning Council since May 2018;

WHEREAS, Gigi Simmons has ably discharged the duties of a representative on the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Gigi Simmons for dedicated service rendered to the North Central Florida Regional Planning Council and concern for the future growth and development of the region and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Gigi Simmons.

\_\_\_\_\_  
Charles S. Chestnut IV, Chair

ATTEST:

\_\_\_\_\_  
Anthony Adams, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING  
OF May 27, 2021.







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May 20, 2021

TO: Council Members  
 FROM: Charles S. Chestnut IV, Chair  
 SUBJECT: Committee Appointment

RECOMMENDATION:

**Ratify the appointment of David Arreola as Vice-Chair of the Finance Committee as recommended by the Chair.**

BACKGROUND:

Due to a vacancy on the Finance Committee an appointment to this committee needs to be made at this time.

I am recommending the appointment of David Arreola as Vice-Chair of the Finance Committee..

Jurisdictional balance and geographic balance was considered in making this appointment.







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May 20, 2021

TO: Council Members  
 FROM: Charles S. Chestnut IV, Chair  
 SUBJECT: Certificate of Service for Council Employee - Scott Koons - 45 Years

As you know, the Council amended its Personnel Regulations to establish an Employee Length of Service Program.

The strength and stability of an organization is based upon the experience and institutional knowledge of its senior, long-serving employees. Scott Koons has been an employee of the Council since April 1, 1976 and currently serves as Executive Director. As a token of appreciation for 45 years of service to the Council and in recognition of his dedicated service to the Council, a certificate of service is being presented to Mr. Koons. He has served as an employee of the Council longer than any employee in the history of the Council.

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Dedicated to improving the quality of life of the Region's citizens,  
 by coordinating growth management, protecting regional resources,  
 promoting economic development and providing technical services to local governments.





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May 20, 2021

TO: Council Members

FROM: Fletcher Hope, Chair  
Clearinghouse Committee

RE: Chair's Report

I. COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., May 27, 2021. Due to the COVID-19 Public Health Emergency, the meeting will be a virtual meeting conducted via communications media technology. At its meeting, the Committee will review the following Committee-level items which require Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Local Government Comprehensive Plan Amendments

- #39 - Bradford County Comprehensive Plan Adopted Amendment (DEO No. 21-1ESR)
- #41 - Bradford County Comprehensive Plan Draft Amendment (DEO No. 21-2ESR)
- #42 - City of Newberry Comprehensive Plan Draft Amendment (DEO No. 21-2ESR)
- #43 - Levy County Comprehensive Plan Adopted Amendment (DEO No. 21-1ESR)

***Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).***

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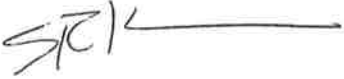
## VIII.C.

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May 20, 2021

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director   
SUBJECT: Fiscal Year 2021-22 Overall Program Design

### RECOMMENDATION:

**Approve the Fiscal Year 2021-22 Overall Program Design as recommended by the Program Committee.**

### BACKGROUND:

The Program Committee met on March 25, 2021 to develop and recommend for your consideration an Overall Program Design for Fiscal Year 2021-22. A copy of the document is attached for your information.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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# Overall Program Design Fiscal Year 2021-22



North Central Florida  
Regional Planning Council



May 27, 2021





# Overall Program Design Fiscal Year 2021-22

North Central Florida Regional Planning Council  
2009 NW 67th Place  
Gainesville, Florida 32653-1603  
352.955.2200

May 27, 2021





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## Introduction

The Overall Program Design is a planning and management tool which is used to assist the Council approach its work program in an orderly and comprehensive manner. It provides a detailed outline of the Council's work program for the fiscal year. Strategies, standards, objectives and long-range elements are re-evaluated, based upon previously identified problems and priorities. This is the 48th annual update of the work program.

The Program Committee is responsible for reviewing and evaluating the overall work program of the organization and making recommendations for alterations in it to the Council. Several indicators have been used to determine the future direction proposed by the Program Committee. However, primary guidance came from priorities established in past years with consideration being given to recent actions taken by the Council.

During the current program year, Council activities and discussions at meetings have highlighted the need for continued emphasis on economic development programs and for the provision of technical assistance and support to local governments. Regional planning has also continued to be a topic of discussion.

These program areas are reflected in this Overall Program Design to the extent possible, as they have been in previous years.

### Program Committee

Thomas Demps, Chair  
Gigi Simmons, Vice-Chair  
LaBarfield Bryant  
Travis Land  
Reina Saco  
David Stegall  
Lorene Thomas  
Donnie Waldrep  
Marihelen Wheeler



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## Mission Statement

To improve the quality of life of the Region's citizens by enhancing public safety, protecting regional resources, promoting economic development, and providing technical services to local governments.



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# Chapter I: Executive Management

In order to maintain and improve the effectiveness of the Council's operations, the proper administration of the several planning programs requires activities which are not directly attributable to any one program. Several tools are useful, including updating the Overall Program Design and periodic program evaluations. These and other activities ensure that the Council's goals and objectives are being implemented.

Goal: To implement the goals and objectives of the Council by:

- management of a well-qualified and organized staff;
- efficient and economical use of personnel and funds; and
- coordination of all phases of work to prevent overlap and duplication.

## A. General Administration

### 1. Objective

To ensure the efficient and effective utilization of Council staff and resources.

### 2. Work Elements and End Products

#### a. Grants Management

Work Element: Bookkeeping, request for payments, billing and allocation of costs are some of the activities necessary for proper grants management. (Continuing Activity)

End Product consists of management of fiscal affairs.

#### b. Personnel

Work Element: Interviewing, hiring, ensuring a diversified workforce, orienting new employees and maintaining personnel files are some of the necessary personnel administration responsibilities. (Continuing Activity)

End Product consists of the management of personnel affairs.



## **B. Overall Program Design and Evaluation**

### **1. Objective**

To update the Overall Program Design and conduct periodic program evaluation.

### **2. Work Element and End Product**

#### **a. Overall Program Design**

Work Element: Update of the Overall Program Design.

End Product consists of the Overall Program Design. (Continuing Activity)

## **C. Program Development**

### **1. Objective**

To investigate and develop new programs that have been identified by the Council as potentially beneficial.

### **2. Work Element and End Product**

#### **a. Program Development**

Work Element: Examination of planning needs and services in the region and the preparation of Council responses. (Continuing Activity)

End Product consists of periodic staff reports to the Council and the preparation of applications for program assistance.



## Chapter II: Public Information and Participation

Awareness of issues and participation in programs by the public is essential for effective government. The Council is committed to providing information about Council programs and opportunities for effective citizen participation.

Goal: To provide ample opportunities for citizens to be informed and involved.

### A. Communications Program

#### 1. Objective

To share information about planning issues generally and Council programs specifically.

#### 2. Work Elements and End Products

##### a. Special Reports

Work Element: Special reports, as appropriate, dealing with timely topics, to be posted on the Council's website. (Continuing Activity)

End Product consists of special reports.

##### b. Annual Report

Work Element: Annual report prepared at the end of each fiscal year summarizing the Council's accomplishments. The annual report is sent to interested persons, as well as posted on the Council's website. (Continuing Activity)

End Product consists of an Annual Report.

##### c. Council Library

Work Element: Library maintained by the Council containing material related to Council functions as well as reference documents. All library materials are available for use by the public.

End Product consists of library material.



#### d. Website

Work Element: Website maintained by the Council located at <http://ncfrpc.org>. General information about the Council can be viewed at the site. Links to other related websites such as The Original Florida Tourism Task Force at <http://naturalnorthflorida.org> and the North Central Florida Local Emergency Planning Committee at <http://ncflepc.org>, are also available on the Council website.

End Product consists of a website.



## Chapter III: Regional Planning

The Florida Regional Planning Council Act, passed in 1980 and subsequently amended in 1982, 1992 and again in 1993, requires that each regional planning council prepare and adopt a Strategic Regional Policy Plan. The Strategic Regional Policy Plan must be based upon studies of the region's resources and be consistent with the State Comprehensive Plan. The Act requires that once the Strategic Regional Policy Plan is adopted, it must be utilized by regional planning councils as "the basis for regional review of developments of regional impact, regional review of federally assisted projects, and other regional comment functions."

The Act directs that the Strategic Regional Policy Plan contain goals and policies specifically to address growth management issues. The plan must identify key regional issues, document trends, forecast future conditions, and analyze the problems, needs, and opportunities associated with growth in the region. Further, the regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving the identified problems and needs.

The Strategic Regional Policy Plan must, at a minimum, address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation. It may also address other subjects which relate to the particular needs and circumstances of the regional planning district as determined by the regional planning council. Furthermore, consideration must be given to existing state, regional, and local plans in preparing the Strategic Regional Policy Plan.

In addition to the preparation of the Strategic Regional Policy Plan and its maintenance, the Council also undertakes specific regional programs as are necessary or deemed appropriate. Other on-going programs include economic development, public safety and transportation disadvantaged program.

Goal: To address regional issues in a comprehensive way by offering realistic solutions to problems and providing leadership to take advantage of identified opportunities.

### A. Strategic Regional Policy Plan

#### 1. Objective

To maintain a long-range guide for the physical, economic and social development of the region.

#### 2. Work Element and End Product

##### a. Strategic Regional Policy Plan

Work Element: The Strategic Regional Policy Plan "shall be developed through a collaborative process that emphasizes consensus and coordination between local governments, regional entities, state and federal agencies, other appropriate organizations, and the public. Thus, the plan is a plan for the region, not merely for the regional planning council. Regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving identified problems and needs. At a minimum, the plan shall contain regional goals and policies that address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional



transportation, and shall identify significant regional resources and facilities. The Strategic Regional Policy Plan shall be strategic rather than comprehensive in nature and need not address all goals and policies in the State Comprehensive Plan. However, goals and policies included in the Strategic Regional Policy Plan shall be consistent with and further the State Comprehensive Plan." (Rule 27E-5, Rules of Practice and Procedure Pertaining to Strategic Regional Policy Plans)

During the 1995-96 program year, the Council completed the development of the Strategic Regional Policy Plan, and it was amended during the 1996-97 program year, 2002-03 program year, 2011-12 program year and 2017-18 program year. It is important to continually evaluate the plan to determine when further changes are necessary for it to remain as an appropriate document to guide the development of the region. The Council updates its Strategic Regional Policy Plan every five years.

End Product consists of the maintenance of the North Central Florida Strategic Regional Policy Plan.



## **B. Economic Development**

### **1. Objective**

To study the regional economy, to plan for its diversification and to make it more resilient through business attraction, business retention and expansion, and business entrepreneurship economic development strategies; and to analyze the fiscal and environmental impacts of development and redevelopment.

### **2. Work Elements and End Products**

#### **a. Comprehensive Economic Development Strategy**

Work Element: The Council is an Economic Development District designated by the U.S. Economic Development Administration. To maintain this designation, the Council updates its Comprehensive Economic Development Strategy every five years. (Continuing Activity)

End Product consists of a Comprehensive Economic Development Strategy Update, maintenance of current data files, meetings, correspondence, grant and loan applications, conferences and reports.

#### **b. Program for Tourism Development**

Work Element: In 1992, the Council, with grants provided by the U.S. Economic Development Administration and in conjunction with facility owners, local governments, other agencies and environmental organizations, developed a comprehensive program to promote increased tourism in the region and established an implementation program. From 1993 through 1998, this program was pursued by The Original Florida Tourism Task Force, which was created as part of the Council.

In 1998, the Council, in cooperation with members of the Task Force, county tourist development councils and facility owners assisted the counties of north central Florida with creating The Original Florida Tourism Task Force, as a separate, stand-alone task force, through an interlocal agreement.

End Product consists of providing staff support to the Task Force to implement its regional tourism marketing program by coordinating Task Force representatives attendance at travel shows, printing brochures, as well as maintaining its website.

#### **c. Regional Economic Impact Modeling**

Work Plan: The Council has a license to use an econometric model which provides the Council, its local governments, economic development agencies, and others with a dynamic tool for economic and demographic analysis and forecasting. The model can be used to review system-wide effects over both short- and long-range time horizons, including economic and fiscal impact analyses, policy impact analyses, and economic development/redevelopment analyses. The model can be configured to either address the entire region, any number of county-based subsets of the region or an individual county.

End Products consists of providing economic and fiscal impact analyses for local governments, analyses of specific projects for economic development partners.



## **C. Public Safety**

### **1. Objective**

To study and plan for the safety and security of the population of the region.

### **2. Work Elements and End Products**

#### **a. North Central Florida Local Emergency Planning Committee**

Work Element: Council staff provides staff services for the North Central Florida Local Emergency Planning Committee, which was established by the State Emergency Response Commission. The North Central Florida Local Emergency Planning Committee is responsible for data gathering and management, and establishing a structure to coordinate emergency response activities within the region by preparing a plan which compliments county emergency preparedness planning efforts.

End Product consists of a comprehensive emergency response plan for the region and the development of a regional emergency response capacity.

#### **b. North Central Florida Regional Hazardous Emergency Response Team**

Work Element: In 2000, three cities and five counties in the region, at the request of the North Central Florida Local Emergency Planning Committee, adopted an interlocal agreement creating the North Central Florida Regional Hazardous Materials Emergency Response Team. The Team provides equipment and training to first responders within the jurisdictions of its members.

End Product consists of providing staff support to the North Central Florida Regional Hazardous Materials Emergency Response Team by assisting with the provision of hazardous materials training for each participating local government and maintaining fully equipped trailers to be used by participating county and city first responders.

#### **c. Homeland Security Activities**

Work Element: The State of Florida has created seven Regional Domestic Security Task Forces of which two serve parts of the region. A primary goal of these organizations is to help enable local governments to respond to terrorism threats effectively. The Council staff provides support to the Regional Domestic Security Task Forces in carrying out their mission.

End Product consists of providing staff support to the Regional Domestic Security Task Forces in implementing homeland security training exercises, and in evaluating site-specific facilities for the purpose of recommending solutions to terrorism vulnerability.





## **D. Transportation Disadvantaged Program**

### **1. Objective**

To assist in securing resources for counties in the region to provide increased services to citizens determined to be transportation disadvantaged because of age, disability or income status by serving as the designated official planning agency, staffing local coordinating transportation disadvantaged boards, preparing annual transportation disadvantaged service plans and recommending the designation of community transportation coordinators.

### **2. Work Element and End Product**

#### **a. Designated Official Planning Agency**

Work Element: The Council, as the Designated Official Planning Agency, is responsible for appointing coordinating board members for Bradford; Columbia Hamilton Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison; and Union Counties. As the Designated Official Planning Agency, the Council provides staff services for those boards. The Designated Official Planning Agency is to ensure, through this structure, that there is a review and analysis of the transportation disadvantaged problems, and further, that the program is continuously monitored.

End Product consists of providing staff support to local coordinating boards by assisting with preparation of transportation disadvantaged plans and development of recommendations regarding designation of community transportation coordinators.



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## Chapter IV: Plan Implementation

The Council performs several activities to implement regional plans.

Goal: To implement regional plans and programs by reviewing and commenting on federal grant and loan applications that may have an impact on the physical environment, local government comprehensive plan amendments, and other agency plans.

### A. Review Responsibilities

#### 1. Objective

To review and comment on applications for Federal assistance, local government comprehensive plans and other agency plans concerning their potential impact on regional resources and facilities as identified in the North Central Florida Strategic Regional Policy Plan.

#### 2. Work Elements and End Products

##### a. Federal Assistance

Work Element: The Council, through its Clearinghouse Committee and staff, reviews applications for Federal assistance, direct Federal projects and some State plans as provided for under Federal Office of Management and Budget guidelines in accordance with a program developed by the Governor's Office, to identify conflicts and duplications between programs and inconsistencies with local and regional plans. (Continuing Activity)

End Product consists of staff reports, committee recommendations and Council action.

##### b. Local Government Plans

Work Element: The Council reviews and comments on local government plans and plan amendments for consistency with regional plans in accordance with the Community Planning Act of 2011. (Continuing Activity)

End Product consists of comments and recommendations submitted to local governments and the Florida Department of Economic Opportunity.



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## Chapter V: Council Assistance

The Council responds to requests for assistance from local, State and Federal agencies.

Goal: To provide, on a continuing basis, a variety of technical assistance.

### A. Gainesville Urbanized Area Transportation Planning

#### 1. Objective

To foster the establishment of a continuing, cooperative and comprehensive transportation system development program that is in accordance with the planned development of the Gainesville Urbanized Area.

#### 2. Work Element and End Product

##### a. Gainesville Urbanized Area Transportation Planning

Work Element: Provide professional staff services to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to plan and program transportation projects in the Gainesville Urbanized Area. Council staff performs tasks as identified in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Unified Planning Work Program and maintains the planning certification for the urbanized area. (Continuing Activity)

End Product consists of the following.

- Bicycle Usage Trends Report
- Continuity of Operations Plan
- List of Priority Projects
- Long-Range Transportation Plan
- Multi-Modal Level of Service Report
- Public Participation Plan
- Regional Transportation Plan
- Transit Monitoring Ridership Report
- Unified Planning Work Program



## **B. Local Government Comprehensive Plans**

### **1. Objective**

To assist local governments in the preparation and maintenance of local comprehensive plans, ordinances and regulations.

### **2. Work Element and End Product**

#### **a. Local Government Comprehensive Plans**

Work Element: Local governments contract with the Council for assistance to meet their long-range and day-to-day planning needs. (Continuing Activity)

End Product consists of local government comprehensive plans, ordinances and regulations.



## **C. General Technical Services**

### **1. Objective**

To provide local governments with information about and assistance in the preparation of State and Federal grant and loan applications.

### **2. Work Elements and End Products**

#### **a. Grant Application Assistance**

Work Element: Local governments are provided with information and assistance on State and Federal programs and applications. (Continuing Activity)

End Product consists of application assistance responses and grant and loan applications.

#### **b. County Hazardous Waste Monitoring Program**

Work Element: The Council assists counties in carrying out their legal responsibilities for monitoring small quantity generators of hazardous waste.

End Product consists of completion of surveying and reporting of activities associated with small quantity generation of hazardous waste.



## **D. Community Development Block Grant Administration**

### **1. Objective**

To assist local governments in the effective management and administration of their Community Development Block Grant Programs.

### **2. Work Element and End Product**

#### **a. Community Development Project Grant Administration**

**Work Element:** The services of the Council to local governments include grant application preparation and project administration, including bid specifications, legal notices, progress reports, and compliance with Federal regulations and State rules. Projects address housing rehabilitation, neighborhood revitalization, commercial revitalization and economic development needs.

**End Product** consists of the preparation of Community Development Block Grant applications and administration of Community Development Block Grant projects.



---

## North Central Florida Regional Planning Council

### *Overall Program Design Team*

- \* Scott R. Koons, AICP, Executive Director
- \*\* Tara Tucker, Executive Assistant to the Executive Director

- \* Primary Responsibility
- \*\* Secondary Responsibility



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## North Central Florida Regional Planning Council

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May 20, 2021

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Fiscal Year 2021-22 Budget

RECOMMENDATION:

**Approve the Fiscal Year 2021-22 budget as recommended by the Finance Committee.**

BACKGROUND:

A meeting of the Finance Committee was held on May 5, 2021. The purpose of the meeting was to consider a recommendation to the Council for the Fiscal Year 2021-22 budget. For your information, please find attached a proposed budget as prepared by staff.

As you can see, the anticipated expenditures for next year will be \$2,013,500 which is (\$89,000) less than the current year budget.

As usual, almost all funds to be expended by the Council are received through contracts for services and grants. There is one exception: Member local governments pay dues, which are proposed to remain at \$0.30 per capita for the 41st year, and will produce approximately \$166,000.

The most significant policy decision that must be made with respect to the budget is related to personnel. There is provision for a total of 11 full-time staff positions, plus funds for part-time positions, which is one less full-time staff position than budgeted for the current year. The budget includes a recurring increase across the board for all employees, including the Executive Director, equal to two percent of the salary for each employee and one percent of the salary budget for merit increases for all employees, except the Executive Director.

Overall, this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using resources, and at the same time, ensuring that the Council remains in a sound financial condition.

If you have any questions concerning this matter, please do not hesitate to call me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

PROPOSED BUDGET

FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

Expenses by Line Item  
May 27, 2021

AUDIT

This item includes fees for audit performed by a certified public accounting firm for the Council.

**Indirect: \$17,000**

BUILDING OCCUPANCY AND GROUNDS

This item includes costs associated with maintaining the Council office building such as rent, electricity, heat/air, water, sanitary sewer, custodial services, pest control services, lawn services, maintenance and repairs.

**Indirect: \$160,000**

CONTRACTUAL SERVICES

This item includes costs to be incurred through charges related to the hazardous materials preparedness training program.

**Indirect: \$65,000**

**Direct: \$53,000**

DUES, PUBLICATIONS AND SUBSCRIPTIONS

This item includes membership dues in organizations such as National Association of Development Organizations, National Regional Councils Association, Florida Regional Councils Association, subscriptions to newspapers and periodicals, and books. The Florida Regional Councils Association costs pay for a cooperative program with other regional planning councils to work with state agencies, the Governor's Office, and the Legislature.

**Indirect: \$35,000**

**Direct: \$20,000**

FURNITURE AND EQUIPMENT

This item includes computer upgrades and replacement office furniture costing more than \$1,000.

**Direct: \$15,000**

INSURANCE AND BONDING

This item includes general liability/fire and casualty, workers' compensation and fidelity, and officers and directors liability insurance.

**Indirect: \$25,000**

LEGAL SERVICES AND PUBLIC NOTICES

This item includes expenses for required publication of legal notices. Also included are funds for legal services from the Council Attorney.

**Indirect: \$8,000**

**Direct: \$3,000**

MACHINE RENTAL/MAINTENANCE

This item includes lease of a postage meter and maintenance contract for a check writing machine.

**Indirect: \$7,000**

MEETING EXPENSES

This item includes expenses for Council and committee meetings.

**Indirect: \$9,000**

**Direct: \$11,000**

MOVING EXPENSES

This item includes costs for moving expenses of new employees and office furniture.

**Indirect: \$2,000**

OFFICE SUPPLIES

This item includes supplies for office use. Also included in this item is furniture, equipment and computer programs costing \$1,000 or less, computer program licenses, not purchased, such as Regional Economic Models, Inc., as well as maintenance and support costs for such programs.

**Indirect: \$23,000**

**Direct: \$3,000**



## TRAVEL

This item includes automobile travel at the U. S. Internal Revenue Service rate, currently \$0.56 per mile, and per diem of \$80 per day (or \$36 a day for meals, plus lodging and air travel). These expenses are staff travel for program related meetings and attending training conferences and workshops, and Council members travel for attending Council meetings and conferences such as the Florida Regional Councils Association and the National Association of Development Organizations.

**Indirect: \$60,000**

**Direct: \$20,000**

## ORIGINAL FLORIDA TOURISM TASK FORCE

This item includes all expenditures approved by and paid for by The Original Florida Tourism Task Force, including travel trade show attendance and printing promotional material.

**Direct: \$92,500**

## CONTINGENCY

This item includes funds for unanticipated expenditures.

**Direct: \$51,600**

## INDIRECT COSTS

Indirect costs are defined by the Code of Federal Regulations 200.414: Cost Principles for as which are: (1) incurred for a common or joint purpose benefitting more than one cost objective, and (2) not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. All indirect costs are accumulated in a pool and distributed as charges to each program by use of an indirect cost rate. The indirect cost rate is the total indirect cost divided by total direct personnel dollars. Thus, indirect costs are distributed based upon the number of salary dollars for each program. This method provides an equitable distribution of costs. The Indirect Rate for Fiscal Year 2021-22 is estimated to be approximately 69.89 percent.



TABLE I  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 BUDGET - Adopted May 28, 2020  
 FISCAL YEAR OCTOBER 1, 2020 - SEPTEMBER 30, 2021

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$17,000		Program Development	\$48,200
Building Occupancy & Grounds	\$40,000		Regional Planning	
Contractual Services	\$55,000	\$50,000	Regional Planning & Review	\$70,000
Dues, Pubs., Subs. & Training	\$30,000	\$20,000	Public Safety & Regulatory Compliance	
Furniture & Equipment		\$15,000	Hazardous Waste Monitoring	\$58,900
Insurance & Bonding	\$19,000		Local Emergency Planning Committee	\$132,900
Legal Services & Public Notices	\$8,000	\$3,000	Hazards Analyses	\$17,600
Machine Rental & Maintenance	\$5,000		Transportation	
Meeting Expenses	\$9,000	\$11,000	Gainesville Urbanized Area Transportation Planning	\$464,600
Moving Expenses	\$2,000		Gainesville Urbanized Area Mass Transit	\$228,600
Office Supplies	\$23,000	\$3,000	Transportation Disadvantaged - Alachua County	\$24,900
Personnel	\$310,900	\$1,091,500	Transportation Disadvantaged - Region	\$199,600
Postage	\$2,000	\$3,000	Economic Development	
Printing	\$2,000		Economic Strategy & Technical Assistance	\$115,000
Recruiting	\$2,000		Economic Strategy & Technical Assistance	\$200,000
Reproduction	\$20,000		Original Florida Tourism Task Force Staffing	\$40,200
Telephone	\$6,000		Original Florida Tourism Task Force	\$162,800
Travel	\$60,000	\$20,000	Local Government Assistance	
Original Florida Tourism Task Force		\$162,800	General Technical Services	\$20,000
Contingency		\$112,300	City & County Planning Services	\$244,200
			Community Development Block Grant Administration	\$75,000
Total Indirect Expenses	\$610,900			
Total Direct Expenses		\$1,491,600		
TOTAL EXPENSES (Direct & Indirect)		\$2,102,500	TOTAL REVENUE	\$2,102,500



TABLE II  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 REVENUE BY PROGRAM - Adopted May 28, 2020  
 FISCAL YEAR OCTOBER 1, 2020 - SEPTEMBER 30, 2021

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$29,200				\$19,000	\$48,200	\$48,200	2%
REGIONAL PLANNING										
Regional Planning & Review			\$70,000					\$70,000	\$70,000	3%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee	\$52,900	\$80,000						\$132,900		
Hazards Analyses		\$17,600						\$17,600		
									\$209,400	10%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				\$464,600				\$464,600		
Gainesville Urbanized Area Mass Transit				\$228,600				\$228,600		
Trans Disadvantaged - Alachua Co				\$24,900				\$24,900		
Trans Disadvantaged - Region		\$199,600						\$199,600		
									\$917,700	44%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	\$70,000		\$45,000					\$115,000		
Economic Strategy & Technical Assistance	\$200,000							\$200,000		
Original Florida Tourism Task Force Staffing		\$15,200				\$25,000		\$40,200		
Original Florida Tourism Task Force		\$59,800				\$103,000		\$162,800		
									\$518,000	25%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$20,000					\$20,000		
City & County Planning Services					\$244,200			\$244,200		
Community Development Block Grant Admin					\$75,000			\$75,000		
									\$339,200	16%
<b>TOTAL</b>	<b>\$322,900</b>	<b>\$372,200</b>	<b>\$164,200</b>	<b>\$718,100</b>	<b>\$378,100</b>	<b>\$128,000</b>	<b>\$19,000</b>	<b>\$2,102,500</b>	<b>\$2,102,500</b>	<b>100%</b>

\* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area



TABLE III  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 EXPENSES BY PROGRAM - Adopted May 28, 2020  
 FISCAL YEAR OCTOBER 1, 2020 - SEPTEMBER 30, 2021

TOTAL	EXPENSES	REGIONAL		PUBLIC SAFETY & REGULATORY COMPLIANC			ECONOMIC DEVELOPMENT				TRANSPORTATION			LOCAL GOVERNMENT ASSISTANCE			TOTAL
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	COMP ED STRATEGY & TECHNICAL ASSIST	ECONOMIC RECOVERY	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES	COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN	
\$50,000	Contractual Services				\$50,000												\$50,000
\$20,000	Dues, Pubs., Subs. & Training	\$8,000			\$12,000												\$20,000
\$15,000	Furniture & Equipment	\$15,000															\$15,000
\$3,000	Legal Services & Public Notices				\$1,000					\$2,000							\$3,000
\$11,000	Meeting Expenses	\$10,500			\$500												\$11,000
\$3,000	Office Supplies	\$3,000															\$3,000
\$1,091,500	Personnel		\$43,600	\$29,000	\$36,200	\$7,200	\$70,500	\$124,700	\$19,100		\$137,500	\$289,300	\$140,000	\$3,200	\$150,100	\$41,100	\$1,091,500
\$3,000	Postage		\$200	\$300	\$500		\$400				\$400	\$300		\$100	\$500	\$300	\$3,000
\$20,000	Travel		\$1,500	\$2,000	\$2,500	\$2,500	\$2,000				\$2,500	\$2,500		\$1,500	\$1,500	\$1,500	\$20,000
\$162,800	Original FL Tourism Task Force								\$162,800								\$162,800
\$112,300	Contingency	\$11,700	\$298	\$11,369	\$9,939	\$3,870	\$2,642	\$5,507	\$10,410	\$0	\$5,143	\$10,582	\$10,244	\$13,409	\$8,091	\$9,097	\$112,301
\$610,900	Indirect Costs*		\$24,402	\$16,231	\$20,261	\$4,030	\$39,458	\$69,793	\$10,690		\$76,957	\$161,918	\$78,356	\$1,791	\$84,009	\$23,003	\$610,900
\$2,102,500	TOTAL	\$48,200	\$70,000	\$58,900	\$132,900	\$17,600	\$115,000	\$200,000	\$40,200	\$162,800	\$224,500	\$464,600	\$228,600	\$20,000	\$244,200	\$75,000	\$2,102,501

\* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 55.97% of Direct Personnel costs.



TABLE IV  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 MEMBER LOCAL GOVERNMENT DUES - Adopted May 28, 2020  
 FISCAL YEAR OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		266,054	
County Government	106,810		\$32,043
Alachua	10,298		\$3,089
Archer	1,201		\$750
Gainesville	132,312		\$39,694
Hawthorne	1,456		\$750
High Springs	6,444		\$1,933
Newberry	6,573		\$1,972
Waldo	960		\$750
Bradford County		24,829	
County Government	19,401		\$5,820
Starke	5,428		\$1,628
Columbia County		66,315	
County Government	54,353		\$16,306
Lake City	11,962		\$3,589
Dixie County		14,952	
County Government	14,952		\$4,486
Gilchrist County		16,980	
County Government	16,980		\$5,094
Hamilton County		12,081	
County Government	10,449		\$3,135
Jasper	1,632		\$750
Lafayette County		7,291	
County Government	7,291		\$2,187
Levy County		41,330	
County Government	41,330		\$12,399
Madison County		17,960	
County Government	14,962		\$4,489
Madison	2,998		\$899
Suwannee County		43,422	
County Government	36,527		\$10,958
Live Oak	6,895		\$2,069
Taylor County		20,236	
County Government	13,205		\$3,962
Perry	7,031		\$2,109
Union County		10,629	
County Government	8,850		\$2,655
Lake Butler	1,779		\$750
<b>TOTAL</b>	<b>542,079</b>	<b>542,079</b>	<b>\$164,266</b>

\*Official State estimates used for Revenue Sharing purposes: April 1, 2019.

\*\*Minimum dues paid by any member local government is \$750.





TABLE I  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 BUDGET - Proposed May 27, 2021  
 FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$17,000		Program Development	\$41,000
Building Occupancy & Grounds	\$160,000		Regional Planning	
Contractual Services	\$65,000	\$53,000	Regional Planning & Review	\$70,000
Dues, Pubs., Subs. & Training	\$35,000	\$20,000	Public Safety & Regulatory Compliance	
Furniture & Equipment		\$15,000	Hazardous Waste Monitoring	\$58,900
Insurance & Bonding	\$25,000		Local Emergency Planning Committee	\$133,200
Legal Services & Public Notices	\$8,000	\$3,000	Hazards Analyses	\$17,600
Machine Rental & Maintenance	\$7,000		Transportation	
Meeting Expenses	\$9,000	\$11,000	Gainesville Urbanized Area Transportation Planning	\$483,800
Moving Expenses	\$2,000		Gainesville Urbanized Area Mass Transit	\$200,700
Office Supplies	\$23,000	\$3,000	Transportation Disadvantaged - Alachua County	\$25,600
Personnel	\$261,400	\$1,025,000	Transportation Disadvantaged - Region	\$205,500
Postage	\$6,000	\$3,000	Economic Development	
Printing	\$2,000		Economic Strategy & Technical Assistance	\$115,000
Recruiting	\$2,000		Economic Strategy & Technical Assistance	\$200,000
Reproduction	\$22,000		Original Florida Tourism Task Force Staffing	\$32,500
Telephone	\$12,000		Original Florida Tourism Task Force	\$92,500
Travel	\$60,000	\$20,000	Local Government Assistance	
Original Florida Tourism Task Force		\$92,500	General Technical Services	\$20,000
Contingency		\$51,600	City & County Planning Services	\$237,200
			Community Development Block Grant Administration	\$80,000
Total Indirect Expenses	\$716,400			
Total Direct Expenses		\$1,297,100		
TOTAL EXPENSES (Direct & Indirect)		\$2,013,500	TOTAL REVENUE	\$2,013,500



TABLE II  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 REVENUE BY PROGRAM - Proposed May 27, 2021  
 FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$31,000				\$10,000	\$41,000	\$41,000	2%
REGIONAL PLANNING										
Regional Planning & Review			\$70,000					\$70,000	\$70,000	4%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee	\$53,200	\$80,000						\$133,200		
Hazards Analyses		\$17,600						\$17,600		
									\$209,700	10%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				\$483,800				\$483,800		
Gainesville Urbanized Area Mass Transit				\$200,700				\$200,700		
Trans Disadvantaged - Alachua Co				\$25,600				\$25,600		
Trans Disadvantaged - Region		\$205,500						\$205,500		
									\$915,600	45%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	\$70,000		\$45,000					\$115,000		
Economic Strategy & Technical Assistance	\$200,000							\$200,000		
Original Florida Tourism Task Force Staffing		\$7,500				\$25,000		\$32,500		
Original Florida Tourism Task Force		\$42,500				\$50,000		\$92,500		
									\$440,000	22%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$20,000					\$20,000		
City & County Planning Services					\$237,200			\$237,200		
Community Development Block Grant Admin					\$80,000			\$80,000		
									\$337,200	17%
TOTAL	\$323,200	\$353,100	\$166,000	\$710,100	\$376,100	\$75,000	\$10,000	\$2,013,500	\$2,013,500	100%

\* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area



TABLE III  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 EXPENSES BY PROGRAM - Proposed May 27, 2021  
 FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

TOTAL	EXPENSES	REGIONAL	JBLIC SAFETY & REGULATORY COMPLIANCE			ECONOMIC DEVELOPMENT				TRANSPORTATION			LOCAL GOVERNMENT ASSISTANCE			TOTAL	
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	COMP ED STRATEGY & TECHNICAL ASSIST	ECONOMIC RECOVERY	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES		COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN
\$53,000	Contractual Services				\$53,000												\$53,000
\$20,000	Dues, Pubs., Subs. & Training	\$8,000			\$12,000												\$20,000
\$15,000	Furniture & Equipment	\$15,000															\$15,000
\$3,000	Legal Services & Public Notices				\$1,000					\$2,000							\$3,000
\$11,000	Meeting Expenses	\$10,500			\$500												\$11,000
\$3,000	Office Supplies	\$3,000															\$3,000
\$1,025,000	Personnel		\$39,000	\$29,700	\$36,200	\$6,500	\$64,100	\$113,000	\$17,600		\$129,300	\$282,900	\$115,100	\$9,800	\$136,500	\$45,300	\$1,025,000
\$3,000	Postage		\$200	\$300	\$500		\$400				\$400	\$300		\$100	\$500	\$300	\$3,000
\$20,000	Travel		\$1,500	\$2,000	\$2,500	\$2,500	\$2,000				\$2,500	\$2,500		\$1,500	\$1,500	\$1,500	\$20,000
\$92,500	Original FL Tourism Task Force									\$92,500							\$92,500
\$51,600	Contingency	\$4,500	\$2,042	\$6,142	\$2,199	\$4,057	\$3,699	\$8,021	\$2,599	\$0	\$6,529	\$373	\$5,153	\$1,750	\$3,296	\$1,239	\$51,600
\$716,400	Indirect Costs*		\$27,258	\$20,758	\$25,301	\$4,543	\$44,801	\$78,979	\$12,301		\$90,371	\$197,726	\$80,446	\$6,849	\$95,404	\$31,661	\$716,400
\$2,013,500	TOTAL	\$41,000	\$70,000	\$58,900	\$133,200	\$17,600	\$115,000	\$200,000	\$32,500	\$92,500	\$231,100	\$483,800	\$200,700	\$20,000	\$237,200	\$80,000	\$2,013,500

\* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 69.89% of Direct Personnel costs.



TABLE IV  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 MEMBER LOCAL GOVERNMENT DUES - Proposed May 27, 2021  
 FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		270,456	
County Government	108,402		\$32,521
Alachua	10,470		\$3,141
Archer	1,204		\$750
Gainesville	134,434		\$40,330
Hawthorne	1,463		\$750
High Springs	6,652		\$1,996
Newberry	6,873		\$2,062
Waldo	958		\$750
Bradford County		24,898	
County Government	19,449		\$5,835
Starke	5,449		\$1,635
Columbia County		67,099	
County Government	55,087		\$16,526
Lake City	12,012		\$3,604
Dixie County		14,985	
County Government	14,985		\$4,496
Gilchrist County		17,492	
County Government	17,492		\$5,248
Hamilton County		12,275	
County Government	10,664		\$3,199
Jasper	1,611		\$750
Lafayette County		7,293	
County Government	7,293		\$2,188
Levy County		41,699	
County Government	41,699		\$12,510
Madison County		17,620	
County Government	14,721		\$4,416
Madison	2,899		\$870
Suwannee County		43,477	
County Government	36,584		\$10,975
Live Oak	6,893		\$2,068
Taylor County		20,153	
County Government	13,216		\$3,965
Perry	6,937		\$2,081
Union County		10,618	
County Government	8,860		\$2,658
Lake Butler	1,758		\$750
<b>TOTAL</b>	<b>548,065</b>	<b>548,065</b>	<b>\$166,074</b>

\*Official State estimates used for Revenue Sharing purposes: April 1, 2020.

\*\*Minimum dues paid by any member local government is \$750.







Serving Alachua  
Bradford • Columbia  
Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

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2009 NW 87th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 20, 2021

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Election of Officers

RECOMMENDATION:

**Approve the Nominating Committee officer slate of nominees for the Program Year 2021-22.**

BACKGROUND:

The Nominating Committee met on May 20, 2021, to develop, for the Council's consideration, recommendations concerning the Executive Committee positions, including the Executive Committee member position. A list of those recommendations is attached.

Also attached, for your information, are excerpts from the Bylaws which govern the election of officers. Specifically, the Council is to elect individuals to the following positions.

Chair  
Vice-Chair  
Secretary-Treasurer  
Executive Committee Member  
Immediate Past Chair

NOTE: No more than one officer may be from representatives appointed by the same governmental unit.

In addition, if you want to make a nomination from the floor, please find attached a list of current Council members. Only local government representatives and gubernatorial appointees are eligible for election as officers.

If you have any questions concerning the election process, please do not hesitate to contact me.

Attachments

o:\council.mtg\cnc\mtgmemos\exec nom memo 21-22.docx



NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

2021-22  
May 27, 2021

**EXECUTIVE COMMITTEE MEMBERS**

Thomas Demps, Chair  
Anthony Adams, Vice-Chair  
Janice Mortimer, Secretary-Treasurer  
Fletcher Hope, Executive Committee Member  
Charles S. Chestnut IV, Immediate Past Chair



NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
MEMBERS

May 7, 2021

COUNTY REPRESENTATIVES

- |                               |                         |
|-------------------------------|-------------------------|
| 1. <b>Anthony Adams</b>       | <b>Lafayette County</b> |
| 2. Mary Alford                | Alachua County          |
| 3. Robert Brown               | Hamilton County         |
| 4. <b>Charles Chestnut IV</b> | <b>Alachua County</b>   |
| 5. <b>Thomas Demps</b>        | <b>Taylor County</b>    |
| 6. Travis Land                | Suwannee County         |
| 7. John Meeks                 | Levy County             |
| 8. Tim Murphy                 | Columbia County         |
| 9. Jody Stephenson            | Dixie County            |
| 10. Daniel Riddick            | Bradford County         |
| 11. James Tallman             | Union County            |
| 12. Kenrick Thomas            | Gilchrist County        |
| 13. Donnie Waldrep            | Madison County          |
| 14. Marihelen Wheeler         | Alachua County          |

GUBERNATORIAL REPRESENTATIVES

- |                   |                  |
|-------------------|------------------|
| 31. Lorene Thomas | Dixie County     |
| 32. Vacant        | Alachua County   |
| 33. Vacant        | Alachua County   |
| 34. Vacant        | Alachua County   |
| 35. Vacant        | Alachua County   |
| 36. Vacant        | Bradford County  |
| 37. Vacant        | Columbia County  |
| 38. Vacant        | Gilchrist County |
| 39. Vacant        | Hamilton County  |
| 40. Vacant        | Lafayette County |
| 41. Vacant        | Levy County      |
| 42. Vacant        | Madison County   |
| 43. Vacant        | Suwannee County  |
| 44. Vacant        | Taylor County    |
| 45. Vacant        | Union County     |

CITY REPRESENTATIVES

- |                               |                |
|-------------------------------|----------------|
| 15. David Arreola             | Gainesville    |
| 16. Patricia Bouie-Hutchinson | Hawthorne      |
| 17. LaBarfield Bryant         | Jasper         |
| 18. Jim Catron                | Madison        |
| 19. Mark Clark                | Newberry       |
| 20. Frank Davis               | Live Oak       |
| 21. Louie Davis               | Waldo          |
| 22. Mike Deming               | Perry          |
| 23. Desmon Duncan-Walker      | Gainesville    |
| 24. Fletcher Hope             | Archer         |
| 25. Linda Jones               | High Springs   |
| 26. <b>Janice Mortimer</b>    | <b>Starke</b>  |
| 27. Reina Saco                | Gainesville    |
| 28. David Stegall             | Lake Butler    |
| 29. <b>Robert Wilford</b>     | <b>Alachua</b> |
| 30. Stephen Witt              | Lake City      |

NON-VOTING DELEGATE

Kristyn Adkins                      High Springs

EX-OFFICIO REPRESENTATIVES

1. Vacant, Florida Department of Economic Opportunity
2. Vacant, Florida Department of Environmental Protection
3. Vacant, Florida Department of Transportation
4. Vacant, St. Johns River Water Management District
5. Vacant, Southwest Florida Water Management District
6. Vacant, Suwannee River Water Management District

**Executive Committee Members are Bolded**





## Section 6: Officers---Duties---Term of Office.

- (1) The members of the Council shall elect a Chair, Vice-Chair and Secretary-Treasurer to serve as officers of the Council. The officers shall be elected from among the members of the Council and may be elected or gubernatorial appointees no more than one (1) of who may be from representatives appointed by the same general purpose local governmental unit and no more than one (1) may be a gubernatorial appointee from the same county as another gubernatorial appointee. When a vacancy occurs among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.
- (2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:
  - (a) The Chair shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary-Treasurer, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.
  - (b) The Vice-Chair shall assist the Chair in the performance of the Chair's duties, and either in the absence of the Chair or in the event of the Chair's inability or refusal to act, shall have the powers and shall perform the duties of the Chair.
  - (c) The Secretary-Treasurer shall see that minutes of the meetings and the records of the Council are kept; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these Bylaws or as required by law.
  - (d) The Secretary-Treasurer shall, see that proper financial records of the Council are maintained in accordance with generally accepted governmental accounting principles. Further, the Secretary-Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
- (3) Each member elected to an office shall serve for one (1) year or until a successor is elected, and shall not be eligible for reelection to the same officer position in a succeeding year once their service for the one (1) year term of office has been completed and provided that the immediate past-Chair shall not be eligible to be elected to another officer or Executive Committee member position until two (2) years have elapsed following the end of their term as immediate past-Chair nor shall an elected official immediate past-Chair be succeeded in the office of Chair by a representative appointed by the same general purpose governmental unit or a gubernatorial appointee from the same county as another gubernatorial appointee.
- (4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.








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May 20, 2021

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Florida Regional Councils Association Monthly Activity Report

The Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the April 2021 Monthly Activity Report highlighting the activities of the Association.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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Dedicated to improving the quality of life of the Region's citizens,  
by enhancing public safety, protecting regional resources,  
promoting economic development and providing technical services to local governments.





Apalachee • Central Florida  
East Central Florida • Emerald Coast  
North Central Florida • Northeast Florida • South Florida  
Southwest Florida • Tampa Bay • Treasure Coast

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## MONTHLY ACTIVITY REPORT: April 2021

### RESOURCE DEVELOPMENT, CAPACITY BUILDING and OUTREACH

- Organized articles and distributed the March 2021 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Continued to update the FRCA Facebook page.
- Maintained and updated the FRCA website: [www.flregionalcouncils.org](http://www.flregionalcouncils.org).
- Updated the email lists and maintained the email listserv for approximately 2,500 individuals who receive the *FRCA Forward* newsletter.
- Distributed COVID-19 vaccination information to regional planning councils.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
  - Rural Economic Development Initiative Meeting
  - Economic Development Planner Coordination Call
  - Department of Economic Opportunity CDBG-Mit Informational Call
  - Resilient Planning Integration and Legal Considerations Webinar
  - NOAA Leveraging Partnerships for Resilient Coastal Infrastructure

### ASSOCIATION MANAGEMENT

- Organized and hosted biweekly GoToMeetings with the regional planning council Executive Directors throughout the month of April.
- Continue to support Association efforts to oppose Senate Bill 62.
- Continued preparations for the Summer 2021 Policy Board meeting.
- Coordinated logistics for the 2021 meeting and conference schedule.
- Provided legislative and programmatic information to regional planning council staff weekly.
- Distributed grant opportunities and information of interest from local, state and national organizations.





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May 20, 2021

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the following Six Pillars.

- Talent and Supply Education;
- Innovation and Economic Development;
- Infrastructure and Growth Leadership;
- Business Climate and Competitiveness;
- Civic and Governance Systems; and
- Quality of Life and Quality Places.

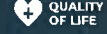
Please find attached the May 2021 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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## State of Florida Metrics

Click any metric to get more information! (What is this?)

FLORIDA POPULATION 05/13/2021

**21,791,140**

Florida FutureCast

### COVID-19

NUMBER OF COVID CASES

**2.28M**

(Increasing)

Daily Average New Cases

**4,000.2**

(Decreasing)

WEEKLY PERCENT OF POSITIVE CASES

**5.61%**

(Decreasing)

DAYS SINCE 1ST VACCINE IN FLORIDA

**151**

DAYS SINCE 1ST CONFIRMED COVID-19 CASE

**437**

OPEN JOBS

**461,900**

(Increasing)

**475,000**

Unemployed Persons (Increasing)

UNEMPLOYMENT RATE

**4.7%**

(Unchanged)

View Statewide Heat Map

Jobs Year Over Year Change

**-445,800**

View Statewide Heat Map

3RD GRADE READING SCORES

**58%**

(Improving)

View Statewide Heat Map

**100%**

2030 Goal

STATE OF FLORIDA VISITORS

**\$94.0**

Billion Visitor Spending

**86.7**

Million Visitors

STATE HOUSING STARTS & SALES

**12,762**

Starts (Improving)

**32,819**

Sales (Improving)

INCOME MIGRATION

**\$1.19M**

Per Hour

POVERTY RATE

**14.0%**

(Better)

View Statewide Heat Map

CONSUMER SENTIMENT

**83.0**

(Improving)

HIGH SCHOOL GRADUATION RATE

**90.0%**

(Improving)

View Statewide Heat Map

SALES TAX REVENUE

**\$2.762**

Billion per Month (Improving)

VOTER PARTICIPATION

**77%**

(Improving)

RIGHT / WRONG DIRECTION

**49%/42%**

LAND IN CONSERVATION

**28%**





## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Talent Supply & Education

Click any metric to get more information!



State of Florida Metrics (What is new?)

State of Florida FutureCast

Innovation & Economic Development

Click any metric to get more information



# THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

View County Data...

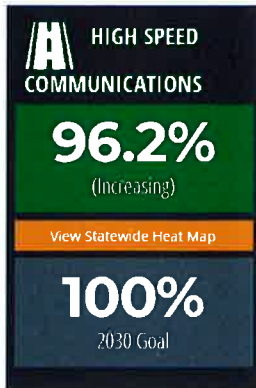
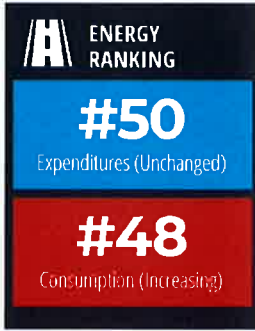
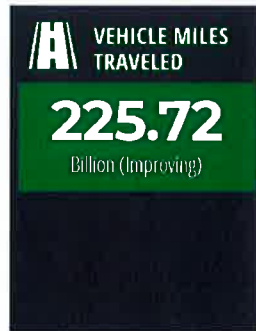
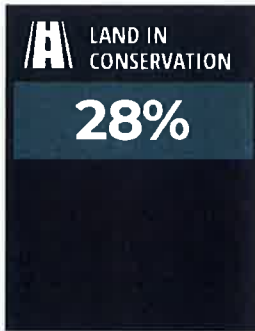


## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Infrastructure & Growth Leadership

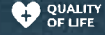
Click any metric to get more information!



# THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

View County Data...



## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Business Climate & Competitiveness

Click any metric to get more information!



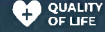
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# THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

View County Data...



## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Civic & Governance Systems

Click any metric to get more information!



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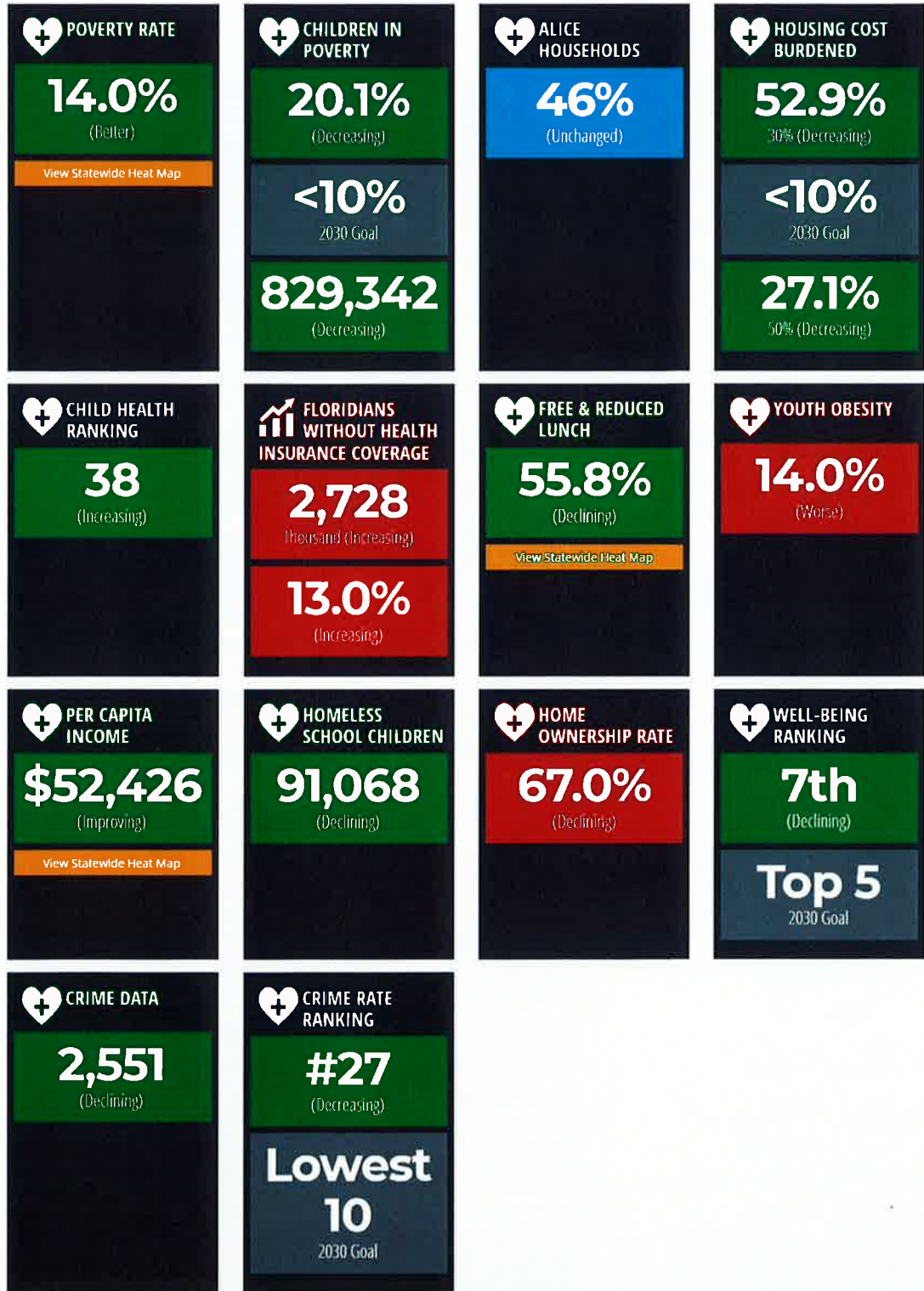
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State of Florida Metrics (What is this?)

State of Florida FutureCast

Quality of Life and Quality Places

Click any metric to get more information!





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May 20, 2021

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Legislative Report

The 2021 regular Legislature Session convened on April 30, 2021 and adjourned on April 30, 2021. The legislative interim Committee schedule was, as follows:

- Week of January 11-15, 2021
- Week of January 25-29, 2021
- Week of February 1-5, 2021
- Week of February 8-12, 2021
- Week of February 15-19, 2021
- 

During the 2021 Legislative Session, there were 1,839 general bills filed by legislators. Only 248 of those general bills were passed by the Legislature representing 13.5 percent of the general bills filed during the legislative session. The following paragraphs provide a summary of bills of interest.

**REGIONAL PLANNING COUNCIL FUNDING**

The Governor did not recommend any funding for regional planning councils for Fiscal Year 2021-22.

**REGIONAL PLANNING COUNCILS**

**Senate Bill 62** by Senator Bradley revises a requirement for the Executive Office of the Governor to review and consider certain reports, data and analyses relating to the revision of the state comprehensive plan; eliminating the advisory role of regional planning councils in state comprehensive plan preparation and revision; repealing provisions relating to the Florida Regional Planning Council Act; and authorizing local governments to recommend areas of critical state concern to the state land planning agency. Referred to Community Affairs Committee; Judiciary Committee; and Rules Committee. **Passed by Community Affairs Committee (Yeas 6, Nays 3). NOT PASSED BY THE LEGISLATURE.**

There was no companion House bill.

**GROWTH MANAGEMENT**

**Senate Bill 496** by Senator Perry specifies requirements for certain comprehensive plans effective, rather than adopted, after a specified date and for associated land development regulations; requiring local governments to include a property rights element in their comprehensive plans; prohibiting a local government's property rights element from conflicting with the statement of rights contained in the act; providing that the consent of certain property owners is not required for development agreement changes under certain circumstances; requiring the Florida Department of Transportation to afford a right of first refusal to certain individuals under specified circumstances. Referred to Community Affairs Committee; Judiciary Committee; and Rules Committee. **Passed by Community Affairs Committee; Judiciary Committee; and Rules Committee. The bill was read for a second time by the Senate. NOT PASSED BY THE LEGISLATURE.**

## GROWTH MANAGEMENT (Continued)

**House Bill 59** by Representatives McClain and Sabatini requires comprehensive plans and certain land development regulations of municipalities established after certain date to incorporate certain development orders; requires local governments to include property rights element in their comprehensive plans; provides statement of rights; requires local government to adopt property rights element by specified date; provides that certain property owners are not required to consent to development agreement changes; provides requirements and procedures for right of first refusal; authorizes certain developments of regional impact agreements to be amended. Referred to State Affairs Committee; Local Administration and Veterans Affairs Subcommittee; and Civil Justice and Property Rights Subcommittee. Passed by Local Administration and Veterans Affairs Subcommittee; Civil Justice and Property Rights Subcommittee; and Community Affairs Committee. **Passed by the House of Representatives (Yeas 82, Nays 32) and by the Senate (Yeas 38, Nays 0). PASSED BY THE LEGISLATURE.**

## COMPREHENSIVE PLAN SMALL SCALE DEVELOPMENT AMENDMENTS

**Senate Bill 1274** by Senator Perry authorize landowners with development orders existing before the incorporation of a municipality to elect to abandon such orders and develop the vested density and intensity contained therein under specified conditions; revises the required acreage thresholds under which a small scale development amendment may be adopted from ten acres to 50 acres and if a site is located in an Rural Area of Opportunity from 20 acres to 100 acres. Referred to Community Affairs Committee, Commerce and Tourism Committee and Rules Committee. Referral to Commerce and Tourism Committee has been removed. **Passed by Community Affairs Committee and Rules Committee. The bill was read for a second time by the Senate. NOT PASSED BY THE LEGISLATURE.**

**House Bill 487** by Representative Duggan increases acreage thresholds adopting an amendment using a small scale development amendment from ten acres to 50 acres and if a site is located in an Rural Area of Opportunity from 20 acres to 100 acres. Referred to Local Administration and Veterans Affairs Subcommittee, Commerce Committee and State Affairs Committee. **Passed by Local Administration and Veterans Affairs Subcommittee; Commerce Committee; and State Affairs Committee. Passed by the House of Representatives as amended (Yeas 106, Nays 10). Passed by the Senate as amended (Yeas 39, Nays 0). PASSED BY THE LEGISLATURE.**

## STATE HOUSING TRUST FUND

**Senate Bill 510** by Senators Hooper and Cruz, Polsky, Stewart and Torres exempts the State Housing Trust Fund and the Local Government Housing Trust Fund from a provision authorizing the Legislature, in the General Appropriations Act, to transfer unappropriated cash balances from specified trust funds to the Budget Stabilization Fund and the General Revenue Fund. Referred to the Community Affairs Committee; Finance and Tax Committee; and Appropriations Committee. **Passed by Community Affairs Committee; and Finance and Tax Committee. NOT PASSED BY THE LEGISLATURE.**

**House Bill 13** by Representatives Killebrew and Silvers exempts State Housing Trust Fund and Local Government Housing Trust Fund from provision authorizing Legislature, in General Appropriations Act, to transfer unappropriated cash balances from specified trust funds to Budget Stabilization Fund and General Revenue Fund. Referred to Infrastructure and Tourism Appropriations Subcommittee; and Appropriations Committee. **NOT PASSED BY THE LEGISLATURE.**



## **MULTI-USE CORRIDORS OF REGIONAL ECONOMIC SIGNIFICANCE**

**Senate Bill 100** by Senators Harrell and Taddeo repeals provisions relating to applications for funding for technical assistance relating to areas in and around a proposed multiuse corridor interchange; requires that \$35 million transferred to Florida's Turnpike Enterprise be used for a specified purpose beginning in a specified fiscal year and annually for up to 30 years thereafter; requires that certain increased revenues be used to fund specified projects beginning in a specified fiscal year and annually thereafter; requires the Florida Department of Transportation, in coordination with the Florida Turnpike Enterprise, to evaluate certain roadways for development of specific controlled access facilities and to include such projects in the work program. Referred to the Transportation Committee and Appropriations Committee. Passed by Transportation Committee and Appropriations Committee. **Passed by the Senate (Yeas 39, Nays 1). Passed by the House of Representatives (Yeas 115, Nays 0). PASSED BY THE LEGISLATURE.**

**Senate Bill 1030** by Senator Polsky repeals the Multi-use Corridors of Regional Economic Significance Program and Reversion of Program Funds; repeals provisions relating to the Multi-use Corridors of Regional Economic Significance Program and funding therefor, respectively; requiring portions of certain annual license tax revenues to be deposited into the General Revenue Fund; revising the period during which certain revenues shall be transferred to the Florida Turnpike Enterprise. Referred to Transportation Committee; Appropriations Subcommittee on Transportation, Tourism, and Economic Development; and Appropriations Committee. **NOT PASSED BY THE LEGISLATURE.**

**House Bill 763** by Representatives Diamond and Carlos Guillermo Smith repeals provisions relating to Multi-use Corridors of Regional Economic Significance Program and related funding; requires portions of certain annual license tax revenues to be deposited into General Revenue Fund; revises period during which certain revenues shall be transferred to the Florida Turnpike Enterprise. Referred to Tourism, Infrastructure and Energy Subcommittee; Infrastructure and Tourism Appropriations Subcommittee; and Commerce Committee. **NOT PASSED BY THE LEGISLATURE.**

**Senate Bill 924** by Senator Hooper revises the allocation of certain funds for the Multi-use Corridors of Regional Economic Significance Program, for specified fiscal years, that result from increased revenues to the State Transportation Trust Fund. Referred to Transportation Committee; Appropriations Subcommittee on Transportation, Tourism, and Economic Development; and Appropriations Committee. **NOT PASSED BY THE LEGISLATURE.**

There was no companion House bill.

If you have any questions concerning this matter, please do not hesitate to contact me.





32,408,804

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May 20, 2021

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: 2020 Census

On April 26, 2021, the United States Census Bureau announced that the 2020 Census shows the resident population of the United States on April 1, 2020, was 331,449,281. The resident population increased by 22,703,743 or 7.4 percent from 308,745,538 in 2010. The 2020 Census was the 24th time a census of the nation was completed by Americans.

The Census Bureau also delivered the 2020 Census apportionment results to the President on April 26, 2021 (See attached state by state apportionment population numbers). The apportionment population consists of the resident population of the 50 states, plus the overseas military and federal civilian employees and their dependents living with them overseas who could be allocated to a home state. The populations of the District of Columbia and Puerto Rico are excluded from the apportionment population because they do not have voting seats in Congress.

- After the 1790 Census, each member of the United States House of Representatives represented about 34,000 residents. Since then, the House has more than quadrupled in size (from 105 seats to 435 seats), and each member will represent an average of about 761,000 people based on the 2020 Census.
- Texas will gain two seats in the United States House of Representatives, five states will gain one seat each (Colorado, Florida, Montana, North Carolina and Oregon), seven states will lose one seat each (California, Illinois, Michigan, New York, Ohio, Pennsylvania and West Virginia), and the number of seats for the remaining states will not change based on the 2020 Census.

Upon receipt of the apportionment counts, the President will transmit them to the 117th Congress. The reapportioned Congress will be the 118th, which convenes in January 2023.

Now that the apportionment counts are delivered, the Census Bureau will begin the additional activities needed to create and deliver the redistricting data that were previously delayed due to the COVID-19 pandemic. Redistricting data include the local area counts states need to redraw legislative boundaries. Due to modifications to processing activities and COVID-19 pandemic data collections delays, states are expected to receive redistricting data by August 16, 2021 and the full redistricting data with toolkits for ease of use are anticipated to be delivered by September 30, 2021.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Table 1. APPORTIONMENT POPULATION AND NUMBER OF REPRESENTATIVES BY STATE: 2020 CENSUS

STATE	APPORTIONMENT POPULATION (APRIL 1, 2020)	NUMBER OF APPORTIONED REPRESENTATIVES BASED ON 2020 CENSUS <sup>2</sup>	CHANGE FROM 2010 CENSUS APPORTIONMENT
Alabama	5,030,053	7	0
Alaska	736,081	1	0
Arizona	7,158,923	9	0
Arkansas	3,013,756	4	0
California	39,576,757	52	-1
Colorado	5,782,171	8	1
Connecticut	3,608,298	5	0
Delaware	990,837	1	0
Florida	21,570,527	28	1
Georgia	10,725,274	14	0
Hawaii	1,460,137	2	0
Idaho	1,841,377	2	0
Illinois	12,822,739	17	-1
Indiana	6,790,280	9	0
Iowa	3,192,406	4	0
Kansas	2,940,865	4	0
Kentucky	4,509,342	6	0
Louisiana	4,661,468	6	0
Maine	1,363,582	2	0
Maryland	6,185,278	8	0
Massachusetts	7,033,469	9	0
Michigan	10,084,442	13	-1
Minnesota	5,709,752	8	0
Mississippi	2,963,914	4	0
Missouri	6,160,281	8	0
Montana	1,085,407	2	1
Nebraska	1,963,333	3	0
Nevada	3,108,462	4	0
New Hampshire	1,379,089	2	0
New Jersey	9,294,493	12	0
New Mexico	2,120,220	3	0
New York	20,215,751	26	-1
North Carolina	10,453,948	14	1
North Dakota	779,702	1	0
Ohio	11,808,848	15	-1
Oklahoma	3,963,516	5	0
Oregon	4,241,500	6	1
Pennsylvania	13,011,844	17	-1
Rhode Island	1,098,163	2	0
South Carolina	5,124,712	7	0
South Dakota	887,770	1	0
Tennessee	6,916,897	9	0
Texas	29,183,290	38	2
Utah	3,275,252	4	0
Vermont	643,503	1	0
Virginia	8,654,542	11	0
Washington	7,715,946	10	0
West Virginia	1,795,045	2	-1
Wisconsin	5,897,473	8	0
Wyoming	577,719	1	0
TOTAL APPORTIONMENT POPULATION <sup>1</sup>	331,108,434	435	

<sup>1</sup> Includes the resident population for the 50 states, as ascertained by the Twenty-Fourth Decennial Census under Title 13, United States Code, and counts of U.S. military and federal civilian employees living overseas (and their dependents living with them overseas) allocated to their home state, as reported by the employing federal agencies. The apportionment population excludes the population of the District of Columbia. The counts of overseas personnel (and dependents) are used for apportionment purposes only.

<sup>2</sup> The U.S. Census Bureau prepared these calculations using the existing size of the U.S. House of Representatives (435 members) and the Method of Equal Proportions, as provided for in Title 2, United States Code, Sections 2a and 2b.





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May 20, 2021

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: American Rescue Plan Act Coronavirus State and Local Government Fiscal Recovery Funds

The American Rescue Plan Act will provide \$350 billion for eligible state, local, territorial and Tribal governments to respond to the COVID-19 emergency and bring back jobs (See attached Quick Reference Guide, and county and metropolitan city allocation list). According to the U.S. Department of Treasury, the Coronavirus State and Local Fiscal Recovery Funds will provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger and more equitable economy as the country recovers.

Recipients may use these funds to:

- **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors; and
- **Invest in water, sewer and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Eligible state, territorial, metropolitan city, county and Tribal governments may now request their allocation of Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Treasury will distribute funds to eligible state, territorial, metropolitan city, county and Tribal governments. American Rescue Plan Act funds must be obligated by December 31, 2024 and expended by December 31, 2026.

Eligible local governments that are classified as non-entitlement units will receive this funding through state government. Non-entitlement units are generally local governments with populations of less than 50,000.

Local governments will receive funds in two tranches, with 50 percent provided beginning in May 2021 and the balance delivered approximately 12 months later. For more information about this program, please email SLFRP@treasury.gov.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachments

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# Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

### Funding Objectives

- **Support urgent COVID-19 response efforts** to continue to decrease spread of the virus and bring the pandemic under control
- **Replace lost public sector revenue** to strengthen support for vital public services and help retain jobs
- **Support immediate economic stabilization** for households and businesses
- **Address systemic public health and economic challenges** that have contributed to the inequal impact of the pandemic

### Eligible Jurisdictions & Allocations

#### Direct Recipients

- States and District of Columbia (\$195.3 billion)
- Counties (\$65.1 billion)
- Metropolitan cities (\$45.6 billion)
- Tribal governments (\$20.0 billion)
- Territories (\$4.5 billion)

#### Indirect Recipients

- Non-entitlement units (\$19.5 billion)



#### Support Public Health Response

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



#### Address Negative Economic Impacts

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



#### Replace Public Sector Revenue Loss

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



#### Premium Pay for Essential Workers

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



#### Water and Sewer Infrastructure

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



#### Broadband Infrastructure

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access



**For More Information:** Please visit [www.treasury.gov/SLFRP](http://www.treasury.gov/SLFRP)

**For Media Inquiries:** Please contact the U.S. Treasury Press Office at (202) 622-2960

**For General Inquiries:** Please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov) for additional information



# Example Uses of Funds

## Support Public Health Response

- **Services to contain and mitigate the spread of COVID-19**, including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities
- **Behavioral healthcare services**, including mental health or substance misuse treatment, crisis intervention, and related services
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response

## Replace Public Sector Revenue Loss

- **Ensure continuity of vital government services** by filling budget shortfalls
- **Revenue loss is calculated** relative to the expected trend, beginning with the last full fiscal year pre-pandemic and adjusted annually for growth
- **Recipients may re-calculate revenue loss** at multiple points during the program, supporting those entities that experience revenue loss with a lag

## Water & Sewer Infrastructure

- **Includes improvements to infrastructure**, such as building or upgrading facilities and transmission, distribution, and storage systems
- **Eligible uses aligned to Environmental Protection Agency project categories** for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund

## Equity-Focused Services

- **Additional flexibility for the hardest-hit communities and families** to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments
- **Broadly applicable** to Qualified Census Tracts, other disproportionately impacted areas, and when provided by Tribal governments

## Address Negative Economic Impacts

- **Deliver assistance to workers and families**, including support for unemployed workers, aid to households, and survivor's benefits for families of COVID-19 victims
- **Support small businesses** with loans, grants, in-kind assistance, and counseling programs
- **Speed the recovery of impacted industries**, including the tourism, travel, and hospitality sectors
- **Rebuild public sector capacity** by rehiring staff, replenishing state unemployment insurance funds, and implementing economic relief programs

## Premium Pay for Essential Workers

- **Provide premium pay to essential workers**, both directly and through grants to third-party employers
- **Prioritize low- and moderate-income workers**, who face the greatest mismatch between employment-related health risks and compensation
- **Key sectors include** healthcare, grocery and food services, education, childcare, sanitation, and transit
- **Must be fully additive** to a worker's wages

## Broadband Infrastructure

- **Focus on households and businesses** without access to broadband and those with connections that do not provide minimally acceptable speeds
- **Fund projects that deliver reliable service** with minimum 100 Mbps download / 100 Mbps upload speeds unless impracticable
- **Complement broadband investments** made through the Capital Projects Fund

## Ineligible Uses

- **Changes that reduce net tax revenue** must not be offset with American Rescue Plan funds
- **Extraordinary payments into a pension fund** are a prohibited use of this funding
- **Other restrictions apply** to eligible uses

The examples listed in this document are non-exhaustive, do not describe all terms and conditions associated with the use of this funding, and do not describe all the restrictions on use that may apply. The U.S. Department of the Treasury provides this document, the State and Local contact channels, and other resources for informational purposes. Although efforts have been made to ensure the accuracy of the information provided, the information is subject to change or correction. Any Coronavirus State and Local Fiscal Recovery Funds received will be subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which shall incorporate the provisions of the Interim Final Rule and/or Final Rule that implements this program.

AMERICAN RESCUE PLAN ACT  
STATE AND LOCAL GOVERNMENT FISCAL RECOVERY FUNDS ALLOCATIONS  
NORTH CENTRAL FLORIDA REGION

Compiled by the North Central Florida Regional Planning Council  
May 27, 2021

<u>COUNTIES</u>	<u>AMOUNT</u>
Alachua County	\$52,258,449
Bradford County	5,477,714
Columbia County	13,924,165
Dixie County	3,268,253
Gilchrist County	3,609,336
Hamilton County	2,802,470
Lafayette County	1,635,875
Levy County	8,061,471
Madison County	3,592,048
Suwannee County	8,627,482
Taylor County	4,189,525
Union County	<u>2,959,609</u>
Total Counties	\$110,406,397

<u>METROPOLITAN CITIES</u>	<u>AMOUNT</u>
Gainesville	\$32,408,804

NON-METROPOLITAN CITIES

As of May 20, 2021, the U.S. Department of Treasury has not yet released allocations for non-metropolitan cities





Serving Alachua  
Bradford • Columbia  
Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 20, 2021

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Financial Disclosure Report Filing

All members of the Council are required to file a financial disclosure form by July 1st of each year.

The financial disclosure forms filed by county commissioners and city commissioners for their elected offices fulfills this requirement. Gubernatorial members must file a financial disclosure form with the Supervisor of Elections office in their respective counties to fulfill this requirement. Council members will be receiving a copy of the financial disclosure form in the mail within the next few weeks.

If you have questions concerning this matter, please do not hesitate to contact me.

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