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MEETING NOTICE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **May 26, 2022**. Due to the COVID-19 Public Health Emergency, the meeting will be held virtually via communications media technology at **7:00 p.m.**

To join the meeting from your computer, tablet or smartphone:

<https://meet.goto.com/732247525>

DIAL IN NUMBER: **Toll Free: 1.877.309.2073**

ACCESS CODE: **732-247-525**

MEETING STARTS AT 7:00 P.M.

*Please call the Council at 352.955.2200, or 800.226.0690, or email tucker@ncfrpc.org by May 24, 2022 to let us know if you will be attending the meeting. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on North Central Florida Regional Planning Council Full Packet.

Dedicated to improving the quality of life of the Region's citizens,
by enhancing public safety, protecting regional resources,
promoting economic development and providing technical services to local governments.



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AGENDA

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Virtual Public Meeting
Via Communications Media Technology
Gainesville, Florida

May 26, 2022
7:00 p.m.

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This agenda item provides an opportunity for citizens to address the Council on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

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This agenda item provides an opportunity for Council members to make announcements concerning community events and local government projects.

XIII. NEXT MEETING - June 23, 2022

* See Attachments

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
MINUTES

Virtual Meeting
Via Communications Media Technology

April 28, 2022
7:00 p.m.

MEMBERS PRESENT

Anthony Adams, Lafayette County
Mary Alford, Alachua County
Robert Brown, Hamilton County
Charles Chestnut IV, Alachua County
Frank Davis, City of Live Oak
Louie Davis, City of Waldo
Thomas Demps, Taylor County
Fletcher Hope Jr., City of Archer
Ward Ketring, City of Perry
John Meeks, Levy County
Janice Mortimer, City of Starke
Daniel Riddick, Bradford County
David Stegall, City of Lake Butler
Jody Stephenson, Dixie County
James Tallman, Union County
Lorene Thomas, Dixie County
Marihelen Wheeler, Alachua County
Stephen Witt, City of Lake City

NON-VOTING DELEGATE PRESENT

Kristin Adkins, City of High Springs

EX-OFFICIO MEMBERS PRESENT

Ben Glass, Suwannee River
Water Management District
David Tyler, Florida Department
of Transportation

COUNCIL ATTORNEY PRESENT

Jonathan Wershow

MEMBERS ABSENT

Patricia Bouie Hutchinson, City of Hawthorne
LaBarfield Bryant, City of Jasper
James Catron, City of Madison
Cynthia Chestnut, City of Gainesville
Mark Clark, City of Newberry
Desmon Duncan-Walker, City of Gainesville
Linda Jones, City of High Springs
Travis Land, Suwannee County
Reina Saco, City of Gainesville
Kenrick Thomas, Gilchrist County
Donnie Waldrep, Madison County
Toby Witt, Columbia County

OTHERS PRESENT

Diana Davis
Stew Lilker
Alison Stettner

STAFF PRESENT

Scott Koons
Lauren Yeatter
Tara Tucker

Executive Committee Members names are bold
Gubernatorial Members names are italicize

I. INVOCATION

Noting a quorum of the Council being present, Chair Thomas Demps called the meeting to order at 7:10 p.m. and gave the invocation.

II. PLEDGE OF ALLEGIANCE

The Council and guests pledged allegiance to the flag of the United States of America.

III. INTRODUCTIONS

Chair Demps welcomed Diana Davis, Executive Director, Alachua County League of Cities and wife of Council Member Louie Davis, and Stew Lilker, Columbia County Observer.

IV. APPROVAL OF CONSENT AGENDA

- A. Minutes - March 24, 2022
- B. Monthly Financial Report - March 2022
- C. U. S. Economic Development Administration Economic Adjustment Assistance Program Grant Amendment
- D. Transportation Disadvantaged Program Local Coordinating Board Appointments
- E. Transportation Disadvantaged Program Community Transportation Coordinator Designation for Madison County

Chair Demps asked if there was a motion to approve the consent agenda.

ACTION: Commissioner Meeks made the motion, with a second by Commissioner Wheeler, to approve the consent agenda. The motion carried unanimously.

V. APPROVAL OF REGULAR AGENDA

ACTION: Commissioner Wheeler made the motion, with a second by Ms. Thomas, to approve the regular agenda. The motion carried unanimously.

VI. GUEST SPEAKER - Alison Stettner, Director, Office of Policy Planning,
Florida Department of Transportation

Scott Koons, Executive Director, introduced Alison Stettner, Director, Office of Policy Planning, Florida Department of Transportation. Ms. Stetter gave a presentation to the Council concerning transportation trends in Florida. Chair Demps thanked Ms. Stettner for her presentation.

VII. CHAIR REPORT -

- A. Transportation Disadvantaged Program Resolutions of Appreciation
 - 1. Teri Harmon
 - 2. Joey Pearson
 - 3. Leila Rykard

ACTION: Commissioner Meeks made the motion, with a second by Commissioner Brown to authorize the Chair to sign Transportation Disadvantaged Program Resolutions of Appreciation for former Transportation Disadvantaged Coordinating Board members Teri Harmon, Citizen Advocate, Columbia, Hamilton and Suwannee County; Joey Pearson, Public Education Representative, Lafayette County; and Leila Rykard, Medical Community Representative, Madison County. The motion carried unanimously.

B. Mayor Janice Mortimer Receives Home Rule Hero Award

Chair Demps reported that the Florida League of Cities recently recognized Mayor Janice Mortimer, City of Starke, as a recipient of a 2022 Home Rule Hero Award. He stated this prestigious award was presented for tireless efforts to advance the Florida League of Cities legislative agenda and help protect the home rule power of Florida's cities during the 2022 Legislative Session.

VIII. COMMITTEE REPORTS

A. Executive Committee

1. Proclamation Proclaiming May 1-7, 2022 as Travel and Tourism Week

Chair Demps stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 1-7, 2022 as Travel and Tourism Week in the north central Florida region. He further stated that Travel and Tourism Week is where activities are planned throughout the United States and Florida to support and celebrate the tourism industry.

ACTION: Commissioner Wheeler made the motion, with a second by Commissioner Charles Chestnut IV to adopt the proclamation proclaiming May 1-7, 2022 as Travel and Tourism Week in the north central Florida region, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

2. Proclamation Proclaiming May 9-13, 2022 Economic Development Week

Chair Demps stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 9-13, 2022 as Economic Development Week in the north central Florida region. He further stated that Economic Development Week is to recognize the work of economic developers in promoting economic well-being and quality of life for communities create, retaining and expanding jobs that facilitate growth, enhancing wealth and providing a stable tax base.

ACTION: Commissioner Alford made the motion, with a second by Commissioner Charles Chestnut IV to adopt the proclamation proclaiming May 9-13, 2022 as Economic Development Week in the north central Florida region, which has been attached hereto and made a part of these minutes. The motion carried unanimously.

3. Amendment to Bylaws

Chair Demps stated that the Executive Committee recommends that the Council amend Section 6 Officers-Duties-Terms of Office and Section 8 Standing and Special Committees of the Council Bylaws to delete the Secretary-Treasurer officer position, delete the Executive Committee Member position, add a separate Treasurer officer position, add a separate Secretary officer position, and delete the review of amendments to developments of regional impact as a duty of the Clearinghouse Committee to be effective May 26, 2022.

ACTION: Commissioner Alford made the motion, with a second by Ms. Thomas to amend Section 6 Officers-Duties-Term of Office and Section 8 Standing and Special Committees of the Council Bylaws to delete the Secretary-Treasurer officer position, delete the Executive Committee Member position, add a separate Treasurer officer position, add a separate Secretary officer position, and delete the review of amendments to developments of regional impact as a duty of the Clearinghouse Committee to be effective May 26, 2022. The motion carried unanimously.

B. Clearinghouse Committee - Committee Level Comprehensive Plan Review Items

Lauren Yeatter, Senior Planner, stated that the Clearinghouse Committee did not meet virtually via communications media technology earlier in the evening due to a lack of a quorum. She reported on the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

- #70 - Dixie County Comprehensive Plan Draft Amendment (DEO No. 22-1ESR)
- #71 - City of Jasper Comprehensive Plan Draft Amendment (DEO No. 22-1ESR)
- #72 - City of Lake City Comprehensive Plan Draft Amendment (DEO No. 22-1ER)
- #73 - City of Alachua Comprehensive Plan Adopted Amendment (DEO No. 22-1ESR)
- #74 - City of Alachua Comprehensive Plan Draft Amendment (DEO No. 22-2ESR)
- #76 - Town of Fort White Comprehensive Plan Adopted Amendment (DEO No. 22-1ESR)
- #78 - City of High Springs Comprehensive Plan Draft Amendment (DEO No. 22-1ER)
- #79 - Town of Micanopy Comprehensive Plan Draft Amendment (DEO No. 22-1ER)
- #80 - Town of LaCrosse Comprehensive Plan Draft Amendment (DEO No. 22-1ER)

Ms. Yeatter stated that staff finds that the local government comprehensive plans, as amended, are not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Regional Significance or adjacent local governments. She stated that staff recommends forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity.

ACTION: Ms. Thomas made the motion, with a second by Mayor Mortimer, to accept the staff reports concerning Item #70 - Dixie County Comprehensive Plan Draft Amendment (DEO No. 22-1ESR); Item #71 - City of Jasper Comprehensive Plan Draft Amendment (DEO No. 22-1ESR); Item #72 - City of Lake City Comprehensive Plan Draft Amendment (DEO No. 22-1ER); Item #73 - City of Alachua Comprehensive Plan Adopted Amendment (DEO No. 22-1ESR); Item #74 - City of Alachua Comprehensive Plan Draft Amendment (DEO No. 22-2ESR); Item #76 - Town of Fort White

Comprehensive Plan Adopted Amendment (DEO No. 22-1ESR); Item #78 - City of High Springs Comprehensive Plan Draft Amendment (DEO No. 22-1ER); Item #79 - Town of Micanopy Comprehensive Plan Draft Amendment (DEO No. 22-1ER); and Item #80 - Town of LaCrosse Comprehensive Plan Draft Amendment (DEO No. 22-1ER). The motion carried unanimously.

IX. EX-OFFICIO MEMBER REPORTS

David Tyler, Rural Transportation Planning Manager, Florida Department of Transportation District 2, discussed transportation issues with Council members. In particular, Commissioner Alford stated that rising water has apparently flooded the wildlife eco-passage under U.S. Highway 441 in Paynes Prairie State Preserve in Alachua County. Mr. Tyler stated he would research the matter and advise Commissioner Alford of his findings. Commissioner Alford also stated that wildflowers along U.S. Highway 441 in southern Alachua County had recently been mowed by the Department. Commissioner Wheeler stated that wildflowers along U.S. Highway in northern Alachua County had also recently been mowed by the Department. Mr. Tyler stated he would research the matter and advise Commissioner Alford and Commissioner Wheeler of his findings.

Ben Glass, Legislative and Community Affairs Chief, Suwannee River Water Management District, stated recent rain events have resulted in rising water along the rivers in the District. He also stated that everyone should complete their hurricane response plan and preparations prior to hurricane season beginning on June 1, 2022. In conclusion, Mr. Glass stated that individuals can register on the District website to receive a monthly hydrologic report.

X. CITIZEN COMMENTS - None

XI. EXECUTIVE DIRECTOR REPORT

A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. He stated that the Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. Mr. Koons also stated that the Association strives to accomplish these goals by carrying out the activities listed in the March 2022 activity report included in the Council meeting packet. He reviewed the activities listed in the March 2022 report.

B. Florida Chamber Foundation Scorecard™

Mr. Koons reported that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. He stated that the Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. Mr. Koons noted that the Scorecard reports metrics for each of the following Six Pillars: Talent and Supply Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems, and Quality of Life and Quality Places. He reviewed the April 2022 Scorecard™ that was included in the Council meeting packet.

C. Florida Job Growth Grant Fund

Mr. Koons reported pursuant to Section 288.101, Florida Statutes, the Florida Job Growth Fund is an economic development program designed to build on Florida's success and economic prosperity. He stated in its first year, Fiscal Year 2017-18 (July 1, 2017 to June 30, 2018), the Florida Job Growth Fund provided \$85 million. Mr. Koons noted that the Fiscal Year 2021-22 (July 1, 2021 to June 30, 2022) state budget provides \$50 million for public infrastructure and job training projects that support growth and employment in Florida's diverse industries. He stated public infrastructure projects include transportation and utilities needed to support economic development. Mr. Koons also stated workforce training projects provide Floridians with transferable, sustainable workforce skills applicable to many employers.

Mr. Koons stated that, on April 5, 2022, Hamilton County received a \$5,400,000 Florida Job Growth Fund grant award for a logistics and travel center. He reported that the funds will be used to provide an access road, and water and sanitary sewer facilities to a logistics center and travel center with the potential for future manufacturing opportunities on a 57-acre site at the Interstate 75 and State Road 6 interchange.

XII. COUNCIL MEMBER ANNOUNCEMENTS

Commissioner Wheeler invited Council members to attend the Island Grove Blueberry Festival to be held in Island Grove on May 7, 2022.

Mayor Louie Davis invited Council members to attend the Waldo Car Show to be held in Waldo on May 21, 2022.

Chair Thomas Demps asked everyone to keep Commissioner Waldrep in their prayers as he undergoes treatment for cancer.

XIII. NEXT MEETING

Chair Demps stated that the next Council meeting is scheduled to be held on May 26, 2022.

The meeting was adjourned at 8:11 p.m.

Thomas Demps, Chair

5/26/22
Date



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May 19, 2022

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Monthly Financial Report - April 2022

Please find attached a copy of the Monthly Financial Report for the Council's activities for April 2022. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

Revenue

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of seven months is 58 percent of budget.

Expenditures

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of seven months are 43 percent of budget.

Conclusion

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2022

BALANCE SHEET

ASSETS

Current Assets	
Checking / Savings	2,252,279
Accounts Receivable	562,845
Other Current Assets	<u>25,521</u>
Total Current Assets	<u>2,840,645</u>
TOTAL ASSETS	<u>2,840,645</u>

LIABILITIES & EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	13,801
Other Current Liabilities	<u>359,532</u>
Total Liabilities	<u>373,333</u>
Equity	<u>2,467,312</u>
TOTAL LIABILITIES & EQUITY	<u>2,840,645</u>

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2022

SUMMARY STATEMENT

	Adopted Budget FY 2021-22	April	2022	Year to Date	Percent of Budget
Revenue	2,013,500		189	1,173,430	58%
Expenses	2,013,500		193,384	857,229	43%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2022

REVENUE

Account	Adopted Budget FY 2021-22	April 2022	Year to Date	Percent of Budget
Program Development	41,000	189	32,372	79%
Regional Planning				
Regional Planning & Review	70,000	0	70,083	100%
Public Safety & Regulatory Compliance				
Hazardous Waste Monitoring	58,900	0	164,189	279%
Local Emergency Planning Committee	133,200	0	17,000	13%
Hazards Analyses	17,600	0	0	0%
Transportation				
Gainesville Urbanized Area Transportation Planning	483,800	0	103,447	21%
Gainesville Urbanized Area Mass Transit	200,700	0	138,255	69%
Transportation Disadvantaged - Alachua County	25,600	0	12,960	51%
Transportation Disadvantaged - Region	205,500	0	100,801	49%
Economic Development				
Economic Strategy & Technical Assistance	115,000	0	80,006	70%
Economic Strategy & Technical Assistance - Recovery	200,000	0	35,000	18%
Original Florida Tourism Task Force Staffing	32,500	0	16,280	50%
Original Florida Tourism Task Force	92,500	0	87,907	95%
Vision North Central Florida	0	0	2,500	
Local Government Assistance				
General Technical Services	20,000	0	19,929	100%
City & County Planning Services	237,200	0	229,252	97%
Community Development Block Grant Administration	80,000	0	63,449	79%
Total Revenue	2,013,500	189	1,173,430	58%

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
Summary Financial Statement (Unaudited)
April 30, 2022

EXPENDITURES


Account	Adopted Budget FY 2021-22	April 2022	Year to Date	Percent of Budget
Audit	17,000	0	0	0%
Building Occupancy & Grounds	160,000	3,199	24,102	15%
Contractual Services	118,000	47,855	65,013	55%
Dues, Publications, Subscriptions & Training	55,000	5,784	36,263	66%
Furniture & Equipment	15,000	0	0	0%
Insurance & Bonding	25,000	0	11,457	46%
Legal Services & Public Notices	11,000	2,298	6,256	57%
Machine Rental & Maintenance	7,000	0	2,551	36%
Meeting Expenses	20,000	0	0	0%
Moving Expense	2,000	0	0	0%
Office Supplies	26,000	306	5,560	21%
Personnel	1,286,400	122,826	630,791	49%
Postage	9,000	306	2,788	31%
Printing	2,000	0	2,109	105%
Recruiting	2,000	0	0	0%
Reproduction	22,000	565	6,252	28%
Telephone	12,000	605	4,557	38%
Travel	80,000	1,299	10,829	14%
Original Florida Tourism Task Force	92,500	8,341	48,701	53%
Contingency	51,600	0	0	0%
Total Expenses	2,013,500	193,384	857,229	43%



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May 19, 2022

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
Intergovernmental Coordination and Review and
Public Transportation Collaborative Planning Agreement

RECOMMENDATION:

Approve and authorize the Chair to execute the attached updated Intergovernmental Coordination and Review and Public Transportation Collaborative Planning Agreement among the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, the North Central Florida Regional Planning Council, the Florida Department of Transportation, the City of Gainesville and the Gainesville-Alachua County Regional Airport Authority consistent with the Florida Department of Transportation's most recent Agreement template to replace the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement affirmed by the Council on April 27, 2017.

BACKGROUND:

The Council provides professional staff services to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to assist them with administering a continuing, cooperative, comprehensive transportation planning program pursuant to a Federal Highway Administration and Florida Department of Transportation approved unified work program. In particular, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, serving as the designated metropolitan planning organization, is responsible for developing and maintaining a long-range transportation plan and transportation improvement program.

According to Section 339.175 (10)(a)2., Florida Statutes, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is required to execute "an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the metropolitan areas, specifying the means by which activities will be coordinated and how transportation planning and programming will be part of the comprehensive planned development of the area."

Please find attached a copy of the updated Intergovernmental Coordination and Review and Public Transportation Collaborative Planning Agreement that the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area approved on April 25, 2022. The Florida Department of Transportation has requested that the Metropolitan Transportation Planning Organization update its Intergovernmental Coordination Review and Public Transportation Coordination Joint Participation Agreement consistent with the Department's most recent Intergovernmental Coordination and Review and Public Transportation Collaborative Planning Agreement template. The primary purpose of this Agreement is to have operators of public transportation systems agree to cooperatively participate in the planning and programming of transportation projects. According to Section 339.175 (10)(a) Florida Statutes, the Agreement is to be reviewed and updated as necessary every five years.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

o:\council.mtg\cnc\mtgmemos\mtpo intergovernmental coordination agreement 2022.docx

**INTERGOVERNMENTAL COORDINATION AND REVIEW
AND
PUBLIC TRANSPORTATION COLLABORATIVE PLANNING AGREEMENT**

THIS INTERGOVERNMENTAL COORDINATION AND REVIEW AND PUBLIC TRANSPORTATION COLLABORATIVE PLANNING AGREEMENT is made and entered into this _____ day of _____, 2022 by and between the Florida Department of Transportation, hereinafter referred to as the Department; the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, herein after referred to as the Metropolitan Transportation Planning Organization; the North Central Florida Regional Planning Council, hereinafter referred to as the Council; the City of Gainesville, hereinafter referred to as the City; and the Gainesville-Alachua County Regional Airport Authority, hereinafter referred to as the Authority.

RECITALS

WHEREAS, the Federal Government, under the authority of 23 United States Code 134 and 49 United States Code 5303 and any subsequent applicable amendments requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated metropolitan areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area;

WHEREAS, 23 United States Code 134, 49 United States Code 5303, and Section 339.175, Florida Statutes, provide for the creation of metropolitan planning organizations to develop transportation plans and programs for metropolitan areas;

WHEREAS, 23 Code of Federal Regulations 450 requires that the State, the Metropolitan Transportation Planning Organization, and the operators of publicly owned transportation systems shall enter into an agreement clearly identifying the responsibilities for cooperatively carrying out such transportation planning (including corridor and subarea studies) pursuant to 23 Code of Federal Regulations 450 and programming;

WHEREAS, pursuant to Section 20.23, Florida Statutes, the Department has been created by the State of Florida, and the Department has the powers and duties relating to transportation, all as outlined in Section 334.044, Florida Statutes;

WHEREAS, pursuant to 23 United States Code 134, 49 United States Code 5303, 23 Code of Federal Regulations 450, and Section 339.175, Florida Statutes, the Metropolitan Transportation Planning Organization has been designated and its membership apportioned by the Governor of the State of Florida, with the agreement of the affected units of general purpose local government, to organize and establish the Metropolitan Transportation Planning Organization;

WHEREAS, pursuant to Section 339.175, Florida Statutes, the Metropolitan Transportation Planning Organization shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Gainesville Metropolitan Area;

WHEREAS, the aforesaid agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Area;

WHEREAS, pursuant to Section 186.505, Florida Statutes, the Council is to review plans of metropolitan planning organizations to identify inconsistencies between those agencies' plans and applicable local government comprehensive plans adopted pursuant to Chapter 163, Florida Statutes;

WHEREAS, the Council, pursuant to Section 186.507, Florida Statutes, is required to prepare a Strategic Regional Policy Plan, which will contain regional goals and policies that address regional transportation issues;

WHEREAS, based on the Council's statutory mandate to identify inconsistencies between plans of metropolitan planning organizations and applicable local government comprehensive plans, and required to prepare and adopt a Strategic Regional Policy Plan, the Council is appropriately situated to assist in the intergovernmental coordination of the intermodal transportation planning process;

WHEREAS, pursuant to Section 186.509, Florida Statutes, the Council has adopted a conflict and dispute resolution process;

WHEREAS, the purpose of the dispute resolution process is to reconcile differences in planning and growth management issues between local governments, regional agencies, and private interests;

WHEREAS, the parties hereto have determined that the voluntary dispute resolution process is useful in the process of resolving conflicts and disputes arising in the transportation planning process;

WHEREAS, pursuant to 23 Code of Federal Regulations 450 and Section 339.175, Florida Statutes, the Metropolitan Transportation Planning Organization must execute and maintain an agreement with the operators of public transportation systems, including transit systems, commuter rail systems, airports, and seaports, describing the means by which activities will be coordinated and specifying how public transit, commuter rail, aviation, and seaport planning (including multimodal systems-level corridor and subarea studies) pursuant to 23 Code of Federal Regulations 450 and programming will be part of the comprehensively planned development of the Gainesville Metropolitan Area;

WHEREAS, it is in the public interest that the Metropolitan Transportation Planning Organization, operators of public transportation systems, including transit systems, commuter rail systems, port and aviation authorities, jointly pledge their intention to cooperatively participate in the planning and programming of transportation improvements within the Gainesville Metropolitan Area;

WHEREAS, The Intergovernmental Coordination and review and Public Transportation Coordination Joint Participation Agreement, dated January 26, 2007, is hereby replaced and superseded in its entirety by this Agreement;

WHEREAS, the undersigned parties have determined that this Agreement satisfies the requirements of, and is consistent, with 23 Code of Federal Regulations 450 and Section 339.175, Florida Statutes; and

WHEREAS, the parties to this Agreement desire to participate cooperatively in the performance, on a continuing basis, of a coordinated, comprehensive transportation planning process to assure that highway facilities, transit systems, bicycle and pedestrian facilities, rail systems, air transportation and other facilities will be located and developed in relation to the overall plan of community development.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

ARTICLE 1
RECITALS; DEFINITIONS

Section 1.01. Recitals. Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Agreement.

Section 1.02. Definitions. The following words when used in this Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

Agreement means to this instrument, as amended from time to time.

Corridor or Subarea Study means and studies involving major investment decisions or as otherwise identified in 23 Code of Federal Regulations 450.

Department means the Florida Department of Transportation, an agency of the State of Florida, created pursuant to Section 20.23, Florida Statutes.

FHWA means the Federal Highway Administration.

Long-Range Transportation Plan means the 20-year transportation planning horizon which identifies transportation facilities; includes a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation activities; and in ozone/carbon monoxide nonattainment areas is coordinated with the State Implementation Plan, all as required by 23 United States Code 134, 49 United States Code 5303, 23 Code of Federal Regulations 450 and Section 339.175, Florida Statutes.

Gainesville Metropolitan Area means the planning area as determined by agreement between the Metropolitan Transportation Planning Organization and the Governor in the urbanized areas designated by the United States Bureau of the Census as described in 23 United States Code 134, 49 United States Code 5303 and Section 339.175, Florida Statutes, and including the existing urbanized area and the contiguous area expected to become urbanized within a 20-year forecast period, which shall be subject to the Metropolitan Transportation Planning Organization's planning authority.

Metropolitan Transportation Planning Organization means the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area formed pursuant to Interlocal Agreement as described in 23 United States Code 134, 49 United States Code 5303 and Section 339.175, Florida Statutes. This may also be referred to as a Transportation Planning Organization.

Council means the North Central Florida Regional Planning Council created pursuant to Section 186.504, Florida Statutes.

Transportation Improvement Program means the staged multi-year program of transportation improvement projects developed by a Metropolitan Planning Organization consistent with the Long-Range Transportation Plan and developed pursuant to Title 23 United States Code 134, 49 United States Code 5303, 23 Code of Federal Regulations 450 and Section 339.175, Florida Statutes.

Unified Planning Work Program means a biennial program developed in cooperation with the Department and public transportation providers, that identifies the planning priorities and activities to be carried out within a metropolitan planning area to be undertaken during a two-year, together with a complete description thereof and an estimated budget, as required by 23 Code of Federal Regulations 450.308(c) and Section 339.175, Florida Statutes.

ARTICLE 2 PURPOSE

Section 2.01. Coordination with public transit operators. This Agreement is to provide for cooperation with the Department, the Council, the City, the Authority, and the Metropolitan Transportation Planning Organization in the development and preparation of the Unified Planning Work Program, the Transportation Improvement Program, the Long-Range Transportation Plan, and any applicable Corridor or Subarea studies.

Section 2.02. Intergovernmental coordination; Regional Planning Council. Further, this Agreement is to provide a process through the Council for intergovernmental coordination and review and identification of inconsistencies between proposed Metropolitan Transportation Planning Organization transportation plans and local government comprehensive plans adopted pursuant to Chapter 163, Florida Statutes, and approved by the Florida Department of Economic Opportunity.

Section 2.03. Dispute resolution. This Agreement, the purpose of this Agreement also provides a process for conflict and dispute resolution through the Council.

ARTICLE 3 COOPERATIVE PROCEDURES FOR PLANNING AND PROGRAMMING WITH OPERATORS OF PUBLIC TRANSPORTATION SYSTEMS

Section 3.01. Cooperation with operators of public transportation systems; coordination with local government approved comprehensive plans.

(a) The Metropolitan Transportation Planning Organization shall cooperate with the Council, the City, the Authority and the Department to optimize the planning and programming of an integrated and balanced intermodal transportation system for the Gainesville Metropolitan Area.

(b) The Metropolitan Transportation Planning Organization shall implement a continuing, cooperative, and comprehensive transportation planning process that is consistent, to the maximum extent feasible, with port and aviation master plans, and public transit development plans of the units of local governments whose boundaries are within the Gainesville Metropolitan Area.

(c) As a means towards achievement of the goals in paragraphs (a) and (b) and in an effort to coordinate intermodal transportation planning and programming, the Metropolitan Planning Organization may include, but shall include if within a transportation management area, as part of its membership officials of agencies that administer or operate major modes or systems of transportation, including but not limited to transit operators, sponsors of major local airports, maritime ports and rail operators per Federal regulations. The representatives of the major modes or systems of transportation may be accorded voting or nonvoting advisor status. In the Metropolitan Planning Area if authorities or agencies are created by law to perform transportation functions and are not under the jurisdiction of a general purpose local government represented on the Metropolitan Planning Organization, the Metropolitan Planning Organization may request the Governor to designate said authority or agency as a voting member of the

Metropolitan Planning Organization in accordance with the requirements of Section 339.175, Florida Statutes. If the new member would significantly alter local government representation in the Metropolitan Planning Organization, the Metropolitan Planning Organization shall propose a revised apportionment plan to the Governor to ensure voting membership on the Metropolitan Planning Organization to be an elected official representing public transit authorities which have been, or may be, created by law.

The Metropolitan Planning Organization shall ensure that representatives of ports, transit authorities, rail authorities, and airports within the Metropolitan Planning Area are provided membership on the Metropolitan Planning Organization's Technical Advisory Committee.

Section 3.02. Preparation of transportation related plans.

(a) Although the adoption or approval of the Unified Planning Work Program, the Transportation Improvement Program, and the Long-Range Transportation Plan is the responsibility of the Metropolitan Transportation Planning Organization, development of such plans or programs shall be viewed as a cooperative effort involving the Department, the Council, the City, and the Authority. In developing its plans and programs, the Metropolitan Transportation Planning Organization shall solicit the comments and recommendations of the Department, the Council, the City, and the Authority in the preparation of such plans and programs.

(b) When preparing the Unified Planning Work Program, the Transportation Improvement Program, or the Long-Range Transportation Plan, or preparing other than a minor amendment thereto (as determined by the Metropolitan Transportation Planning Organization), the Metropolitan Transportation Planning Organization shall provide notice to the Department, the Council, the City, and the Authority advising them of the scope of the work to be undertaken and inviting comment and participation in the development process. The Metropolitan Transportation Planning Organization shall ensure that the chief operating officials of the Department, the Council, the City, and the Authority shall receive written notice at least fifteen (15) days prior to the date of all public workshops and hearings, or within the specified number of days per Metropolitan Transportation Planning Organization bylaws or public participation plan, relating to the development of such plans and programs.

(c) Local government comprehensive plans.

(1) In developing the Transportation Improvement Program, Long-Range Transportation Plan, or a Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the Metropolitan Transportation Planning Organization), the Metropolitan Transportation Planning Organization, and Transportation Authorities shall review for consistency for each local government in the Gainesville Metropolitan Area: (i) each comprehensive plan future land use element; (ii) the goals, objectives, and policies of each comprehensive plan; and (iii) the zoning, of each local government in the Gainesville Metropolitan Area.

(2) Based upon the foregoing review and in consideration of other relevant growth management plans, the Metropolitan Transportation Planning Organization and Transportation Authorities shall provide written recommendations to local governments in the Gainesville Metropolitan Area in the development, amendment and implementation of their comprehensive plans. A copy of the recommendations shall be sent to the Council.

(3) The Metropolitan Transportation Planning Organization agrees that, to the maximum extent feasible, the Long-Range Transportation Plan and the project and project phases within the Transportation Improvement Program shall be consistent with the future land use element and goals, objectives and policies of the comprehensive plan of the local governments in the Gainesville Metropolitan Area. If the Metropolitan Transportation Planning Organization's Transportation Improvement Program is inconsistent with a local government comprehensive plan, the Metropolitan Transportation Planning Organization shall so indicate, and the Metropolitan Transportation Planning Organization shall present, as part of the Transportation Improvement Program, justification for including the project in the program.

(d) Multi-modal transportation agency plans.

(1) In developing the Transportation Improvement Program, Long-Range Transportation Plan, or a Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the Metropolitan Transportation Planning Organization), the Metropolitan Transportation Planning Organization shall analyze the master plans of the Transportation Authorities. Based upon the foregoing review and a consideration of other transportation-related factors, the Metropolitan Transportation Planning Organization, shall from time to time and as appropriate, provide recommendations to the Department, the Council, the City and the Authority as well as local governments within the Gainesville Metropolitan Area, for the development, amendment and implementation of their master, development or comprehensive plans.

(2) In developing or revising their respective master, development or comprehensive plans, the Department, the Council, the City and the Authority shall analyze the draft or approved Unified Planning Work Program, Transportation Improvement Program, Long-Range Transportation Plan or Corridor and Subarea studies, or amendments thereto. Based upon the foregoing review and a consideration of other transportation-related factors, the Department, the Council, the City and the Authority shall as appropriate, provide written recommendations to the Metropolitan Transportation Planning Organization with regard to development, amendment and implementation of the plans, programs and studies.

(3) The Metropolitan Transportation Planning Organization agrees that, to the maximum extent feasible, the Transportation Improvement Program shall be consistent with the affected growth management and other relevant plans of the Department, the Council, the City and the Authority.

ARTICLE 4 INTERGOVERNMENTAL COORDINATION AND REVIEW

Section 4.01. Coordination with regional Planning Council. The Council shall perform the following tasks:

(a) Within thirty (30) days of receipt, the Council shall review the draft Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea studies, or amendments thereto, as requested by the Metropolitan Transportation Planning Organization, to identify inconsistencies between these plans and programs and applicable local government comprehensive plans adopted pursuant to Chapter 163, Florida Statutes, for counties and cities within the Gainesville Metropolitan Area and the adopted Strategic Regional Policy Plan.

(1) The Department, the Council, the City and the Authority recognize that, pursuant to Florida law, the Long-Range Transportation Plan and Transportation Improvement Program of the Metropolitan Transportation Planning Organization must be considered by cities and counties within the Gainesville Metropolitan Area in the preparation, amendment and update/revision of their comprehensive plans. Further, the Long-Range Transportation Plan and the projects and project phases within the Transportation Improvement Program are to be consistent with the future land use element and goals, objectives and policies of the comprehensive plans of local governments in the Gainesville Metropolitan Area. Upon completion of its review of a draft Transportation Improvement Program or Long-Range Transportation Plan, the Council shall advise the Metropolitan Transportation Planning Organization and each county or city of its findings;

(2) The Council shall advise the Metropolitan Transportation Planning Organization in writing of its concerns and identify those portions of the submittals which need to be reevaluated and potentially modified if the Council review identifies inconsistencies between the draft Transportation Improvement Program or Long-Range Transportation Plan and local comprehensive plans;; and

(3) Upon final adoption of the proposed Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea studies, or amendments thereto, the Metropolitan Transportation Planning Organization may request that the Council consider adoption of regional transportation goals, objectives and policies in the Strategic Regional Policy Plan implementing the adopted Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea studies, or amendments thereto. If the proposed plan, program, or study, or amendments thereto, was the subject of previous adverse comment by the Council, the Metropolitan Transportation Planning Organization will identify the change in the final adopted plan intended to resolve the adverse comment, or alternatively, the Metropolitan Transportation Planning Organization shall identify the reason for not amending the plan as suggested by the Council.

(b) Provide the availability of the conflict and dispute resolution process as set forth in Article 5 of this Agreement.

ARTICLE 5 CONFLICT AND DISPUTE RESOLUTION PROCESS

Section 5.01. Disputes and conflicts under this Agreement. This process shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. Except as otherwise provided in this Article 5, only representatives of a party to this Agreement with conflicts or disputes shall engage in conflict resolution.

Section 5.02. Initial resolution. The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts to such matters. Early resolution shall be handled by direct discussion between the following officials:

Department: District 2 Director for Planning and Programs
Metropolitan Transportation Planning Organization: Executive Director
Council: Executive Director
City: City Manager
Authority: Airport Chief Executive Officer

Section 5.03. Resolution by senior agency official. If the conflict remains unresolved, the conflict shall be resolved by the officials listed on Section 5.02 of this Agreement, with the exception of the Department's listed official, which for purposes of this Section 5.03 shall be the District 2 Secretary.

Section 5.04. Resolution by the Office of the Governor. If the conflict is not resolved through conflict resolution pursuant to Sections 5.01, 5.02 and 5.03 of this Agreement, the affected parties shall petition the Executive Office of the Governor for resolution of the conflict pursuant to its procedures. Resolution of the conflict by the Executive Office of the Governor shall be binding on the affected parties.

ARTICLE 6 MISCELLANEOUS PROVISION

Section 6.01. Constitutional or statutory duties and responsibilities of parties. This Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the Parties. In addition, this Agreement does not relieve any of the Parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one (1) or more of the parties to this Agreement or any legal or administrative entity created or authorized by this Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

Section 6.02. Amendment of Agreement. Amendments or modifications of this Agreement may only be made by written agreement signed by all Parties hereto with the same formalities as the original Agreement.

Section 6.03. Duration; withdrawal procedure.

(a) Duration. This Agreement shall have a term of five (5) years and the Parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same in a timely manner. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.

(b) Withdrawal procedure. With the exception of the Metropolitan Transportation Planning Organization, any party to this Agreement may withdraw after presenting in written form a notice of intent to withdraw to the other Parties to this Agreement at least ninety (90) days prior to the intended date of withdrawal; provided, that financial commitments made prior to withdrawal are effective and binding for their full term and amount regardless of withdrawal.

Section 6.04. Notices. All notices, demands and correspondence required or provided for under this Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested, to the officials identified for each party in Section 5.02 of this Agreement at the addresses as listed below.

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, FL 32653-1603

Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area
2009 NW 67th Place
Gainesville, FL 32653-1603

Florida Department of Transportation, District 2
1109 South Marion Avenue, Mail Station 2000
Lake City, FL 32025-5874

City of Gainesville
P.O. Box 490
Gainesville, FL 32627-0490

Gainesville-Alachua County Regional Airport Authority
3880 NE 39th Avenue, Suite A
Gainesville, FL 32609-5627

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this Section 6.04. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

Section 6.05. Interpretation.

(a) Drafters of Agreement. All parties to this Agreement were each represented by, or afforded the opportunity for representation by legal counsel, and participated in the drafting of this Agreement and in the choice of wording. Consequently, no provision hereof should be more strongly construed against any party as drafter of this Agreement.

(b) Severability. Invalidity of any one (1) of the provisions of this Agreement or any part, clause or word hereof, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall not affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.

(c) Rules of construction. In interpreting this Agreement, the following rules of construction shall apply unless the context indicates otherwise:

- (1) The singular of any word or term includes the plural;
- (2) The masculine gender includes the feminine gender; and
- (3) The word "shall" is mandatory, and "may" is permissive.

Section 6.06. Attorney's Fees. In the event of any judicial or administrative action to enforce or interpret this Agreement by any party hereto, each party shall bear its own attorney's fees in connection with such proceeding.

Section 6.07. Agreement execution; use of counterpart signature pages. This Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one (1) and the same instrument.

Section 6.08. Effective date. This Agreement shall become effective upon its execution by all parties hereto.

Section 6.09. Other authority. In the event that any election, referendum, approval, permit, notice or other proceeding or authorization is required under applicable law to enable the parties to enter into this Agreement or to undertake the provisions set forth hereunder, or to observe, assume or carry out any of the provisions of the Agreement, said parties will initiate and consummate, as provided by law, all actions necessary with respect to any such matters for required.

Section 6.10. Parties not obligated to third parties. No party hereto shall be obligated or liable hereunder to any party not a signatory to this Agreement. There are no express or intended third party beneficiaries to this Agreement.

Section 6.11. Rights and remedies not waived. In no event shall the making by the Department of any payment to the Metropolitan Transportation Planning Organization constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Metropolitan Transportation Planning Organization, and the making of any such payment by the Department while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the Department in respect of such breach or default.

Section 6.12 Data, records, reports and other documents. Subject to the right to claim an exemption from the Florida Public Records Law, Chapter 119, Florida Statutes, the parties to this Agreement, excluding the Department, shall provide to each other such data, reports, records, contracts and other documents in its possession relating to the Metropolitan Transportation Planning Organization as is requested. Charges are to be in accordance with Chapter 119, Florida Statutes.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on behalf of the referenced legal entities on the date as first above written.

Signed, Sealed, and Delivered in the presence of:

ATTEST: METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA

By: _____
Metropolitan Transportation Planning Organization Chair

APPROVED AS TO FORM LEGALITY

Metropolitan Transportation Planning Organization Attorney

ATTEST: FLORIDA DEPARTMENT OF TRANSPORTATION

By: _____
Florida Department of Transportation District 2 Secretary

APPROVED AS TO FORM LEGALITY

Florida Department of Transportation District 2 Attorney

ATTEST: NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

By: _____
Regional Planning Council Chair

APPROVED AS TO FORM LEGALITY

Regional Planning Council Attorney

ATTEST: GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY

By: _____
Airport Authority Chair

APPROVED AS TO FORM LEGALITY

Airport Authority Attorney

ATTEST: CITY OF GAINESVILLE, FLORIDA

By: _____
Mayor

APPROVED AS TO FORM LEGALITY

City Attorney

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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agency Regulatory Plan
Fiscal Year 2022-23

RECOMMENDATION:

Approve the Fiscal Year 2022-23 Agency Regulatory Plan and authorize the Chair, Executive Director and Council Attorney to sign the letter transmitting the Plan to the Joint Administrative Procedures Committee.

BACKGROUND:

Effective July 1, 2015 Chapter 2015-162, Laws of Florida amended Section 120.74, Florida Statutes, regarding the procedures for submission and the content of agency regulatory plans.

The new requirements specify that the agency regulatory plan must include statements concerning laws enacted or amended during the previous 12 months related to rulemaking responsibilities, laws expected to be implemented by rulemaking prior to July 1 of the succeeding year, whether the agency desires to update the regulatory plan for the previous year, and that the agency officials with rulemaking authority have reviewed the plan and existing agency rules and whether existing rules are consistent with the rulemaking authority agency.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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May 26, 2022

Mr. Kenneth J. Plante, Coordinator
Joint Administrative Procedures Committee
Room 680, Pepper Building
111 West Madison Street
Tallahassee, FL 32399-1400

RE: Agency Regulatory Plan
Fiscal Year 2022-23

Dear Mr. Plante:

The following is the Agency Regulatory Plan for Fiscal Year 2022-23 for the North Central Florida Regional Planning Council.

- a. No laws were enacted or amended during the previous 12 months;
- b. No new laws are expected to be implemented by rulemaking before the following July 1, 2023;
- c. There is no desired update to the regulatory plan for the prior year; and
- d. The Council Chair, Executive Director, and Council Attorney certify that they have reviewed this plan and the agency regularly reviews all its rules. The existing rules were most recently reviewed in association with preparation of this plan. The existing rules were determined to remain consistent with the agency's rulemaking authority and the laws implemented. However, the Council intends to amend Rule 27E-5 by adopting an amended North Central Florida Strategic Regional Policy Plan prior to July 1, 2023.

Certification:

Thomas Demps
Council Chair

Scott R. Koons, AICP
Executive Director

Jonathan F. Wershow, Esq.
Council Attorney

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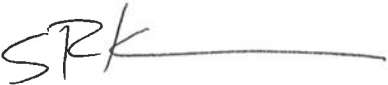
IV.E.

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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Agreement with the Florida Division of Emergency Management for
Local Emergency Planning Committee - Fiscal Year 2022-23

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2022-23 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed \$80,000.

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

If you have any questions concerning this matter, please do not hesitate to contact me.



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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agreement with Florida Division of Emergency Management
to Update Hazards Analyses - Fiscal Year 2022-23

RECOMMENDATION:

Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2022-23 to update hazards analyses for Alachua, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee, Taylor and Union Counties for an estimated amount of \$14,893.

BACKGROUND:

Each year, the Florida Division of Emergency Management provides funding to the Council to update hazards analyses for locations that contain extremely hazardous substances that if released could cause off-site injuries.

Sites located in the following counties will be included in the hazards analyses update: Alachua, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Madison, Suwannee, Taylor and Union Counties. The estimated amount of the agreement will be \$14,893.

If you have any questions concerning this matter, please do not hesitate to contact me.



IV.G.

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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Meeting Schedule Program Year 2022-23

RECOMMENDATION:

Approve the attached Council Meeting Schedule for 2022-23.

BACKGROUND:

Please find attached the Council meeting schedule for 2022-23. Generally, Council meetings are held on the fourth Thursday of each month. Please note that there is no meeting in November and the December meeting will be held on the second Thursday, December 8, 2022.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

MEETING SCHEDULE

2022-23

June 23, 2022

July 28, 2022

August 25, 2022

September 22, 2022

October 27, 2022

December 8, 2022

January 26, 2023

February 23, 2023

March 23, 2023

April 27, 2023

May 25, 2023

All Council meetings start at 7:00 p.m.

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May 19, 2022

TO: Council Members
FROM: Thomas Demps, Chair
SUBJECT: Resolution of Appreciation - Mary Alford

RECOMMENDATION:

Approve the attached resolution of appreciation for Mary Alford.

BACKGROUND:

As a token of appreciation for service on the Council since December 2020 and in recognition of a commitment and concern for the growth and development of the north central Florida area, the attached resolution of appreciation is recommended for approval by the Council.

Attachment

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Resolution

OF APPRECIATION

WHEREAS, Mary Alford has been representing Alachua County on the North Central Florida Regional Planning Council since December 2020;

WHEREAS, Mary Alford has ably discharged the duties of a representative on the North Central Florida Regional Planning Council;

NOW, THEREFORE, BE IT RESOLVED: That the membership and staff of the North Central Florida Regional Planning Council do hereby express their appreciation to Mary Alford for dedicated service rendered to the North Central Florida Regional Planning Council and concern for the future growth and development of the region and the State of Florida; and

BE IT FURTHER RESOLVED: That this expression of appreciation be spread upon the minutes of the North Central Florida Regional Planning Council for all citizens of the region to view and recognize the accomplishments and service of Mary Alford.

Thomas Demps, Chair

ATTEST:

Janice D. Mortimer, Secretary-Treasurer

ADOPTED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AT THEIR MEETING
OF May 26, 2022.





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May 19, 2022

TO: Council Members
FROM: Thomas Demps, Chair
SUBJECT: Certificate of Service for Council Employee - Sandra Joseph - 15 Years

As you know, the Council amended its Personnel Regulations to establish an Employee Length of Service Program.

The strength and stability of an organization is based upon the experience and institutional knowledge of its senior, long-serving employees. Sandra Joseph has been an employee of the Council for fifteen years and currently serves as Senior Planner for Local Government Comprehensive Planning. As a token of appreciation for 15 years of service to the Council and in recognition of dedicated service to the Council, the attached certificate of service is being presented to Ms. Joseph.

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May 19, 2022

TO: Council Members
FROM: Thomas Demps, Chair
SUBJECT: Committee Appointments

RECOMMENDATION:

Ratify the appointment of Commissioner Desmon Duncan-Walker as Vice-Chair of the Finance Committee and Commissioner John Meeks as a member of the Finance Committee as recommended by the Chair.

BACKGROUND:

Due to vacancies on the Finance Committee, appointments to the Committee need to be made at this time.

I am recommending the appointment of Commissioner Desmon Duncan-Walker as Vice-Chair of the Finance Committee and Commissioner John Meeks as a member of the Finance Committee.

Jurisdictional balance and geographic balance were considered in making these appointments.



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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Resolution Recognizing Service of
Hugh W. Harling Jr., Executive Director
East Central Florida Regional Planning Council

RECOMMENDATION:

Approve attached Resolution No. 2022-11 recognizing the service of Hugh W. Harling Jr. as Executive Director of the East Central Florida Regional Planning Council.

BACKGROUND:

In recognition of the service of Hugh W. Harling Jr. as Executive Director of the East Central Florida Regional Planning Council, the attached resolution is recommended for approval by the Council. Mr. Harling has announced his retirement effective May 31, 2022.

Mr. Harling has served as the Executive Director of the East Central Florida Regional Planning Council for ten years. He has been involved in most major programs of the Council during his tenure. He has served and contributed to the East Florida Regional Planning Council and Florida Regional Councils Association with distinction and honor, having served as a member of the Florida Regional Councils Association Executive Directors Advisory Committee.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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RESOLUTION NO. 2022-11

RECOGNIZING SERVICE OF
HUGH W. HARLING JR.
EXECUTIVE DIRECTOR
EAST CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

WHEREAS, the East Central Florida Regional Planning Council was created in 1962 to serve citizens and member local governments of Brevard, Lake, Marion, Orange, Osceola, Seminole, Sumter and Volusia Counties; and

WHEREAS, the mission of the East Central Florida Regional Planning Council is to avoid further sprawl and protect the region's vital resources by implementing the East Central Florida 2060 Plan; and

WHEREAS, Hugh W. Harling Jr. has served as Executive Director of the East Central Florida Regional Planning Council for ten years since 2012; and

WHEREAS, Mr. Harling has served and contributed to the East Central Florida Regional Planning Council and Florida Regional Councils Association with distinction and honor, having served as a member of the Florida Regional Councils Association Executive Directors Advisory Committee; and

WHEREAS, Mr. Harling has announced his retirement from the East Central Florida Regional Planning Council effective May 31, 2022.

NOW, THEREFORE, the North Central Florida Regional Planning Council hereby congratulates Mr. Harling upon the occasion of his retirement, thanks him for his many contributions on behalf of the East Central Florida Regional Planning Council and Florida Regional Councils Association and wishes him well in his retirement and future endeavors.

DULY ADOPTED this 26th day of May 2022.

Attest:

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

SEAL

Scott R. Koons, Executive Director

Thomas Demps, Chair



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May 19, 2022

TO: Council Members
FROM: Thomas Demps, Chair
SUBJECT: Executive Director Employment Contract Extension

RECOMMENDATION:

Approve and authorize the Chair and Secretary-Treasurer to execute an amendment to the employment contract with Scott R. Koons as executive director, extending the term of the employment contract for an additional four-year term, beginning October 1, 2022 and terminating on September 30, 2026, with all other terms and conditions of employment remaining in full force and effect.

BACKGROUND:

Scott Koons, our current Executive Director, was selected by the Council as our executive director effective October 1, 2006. To formalize that decision, an employment contract was negotiated and executed with Mr. Koons, which terminated on September 30, 2010.

The existing employment contract includes a provision that the parties may mutually agree to additional four-year extensions of the contract. Such extensions would result in all other terms and conditions of the employment remaining in full force and effect. The existing contract was extended for an additional four-year term beginning on October 1, 2010 and terminating on September 30, 2014, an additional four-year term beginning on October 1, 2014 and terminating on September 30, 2018, and an additional four-year term beginning on October 1, 2018 and terminating on September 30, 2022.

All of the annual evaluations of the performance of Mr. Koons conducted by the Executive Committee during his current term of employment have resulted in “above average performance” or “exceeds job requirements” level for all evaluation criteria. Based upon these performance evaluations, the Executive Committee recommends to the Council that the employment contract with Mr. Koons be amended by extending the term of the employment contract for an additional four-year term ending September 30, 2026, with all other terms and conditions of employment remaining in full force and effect (see attachment).

Attachment

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AMENDMENT NO. 4
TO THE
AGREEMENT BETWEEN THE
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
AND
SCOTT R. KOONS
PROVIDING FOR EMPLOYMENT
AS EXECUTIVE DIRECTOR

This amendment is entered into on this _____ day of _____ 2022.

This is an amendment to an Agreement dated August 24, 2006, amended on May 27, 2010, amended on May 22, 2014 and amended May 24, 2018 between the North Central Florida Regional Planning Council, hereinafter referred to as NCFRPC, and Scott R. Koons, hereinafter referred to as the "EXECUTIVE DIRECTOR."

WHEREAS, the NCFRPC and the EXECUTIVE DIRECTOR by mutual agreement desire to exercise the provisions of Article II, Term, Paragraph 3.0 to renew the above referenced Agreement for an additional four (4) year term.

NOW, THEREFORE the following section of the above referenced Agreement is hereby amended, as follows.

3.0 This Agreement shall commence on the 1st day of October 2006 and shall terminate on the 30th day of September 2026. However, the parties hereto further agree that this Agreement may be renewed for additional four (4) year terms at its natural termination by mutual agreement of the parties, or as agreed to by the parties in a later document of equal dignity herewith, unless terminated as otherwise provided herein. The terms of this Agreement shall remain in full force and effect and hold over until the EXECUTIVE DIRECTOR's employment is terminated under the terms herein, or a new Agreement has been negotiated and entered into by the EXECUTIVE DIRECTOR and the NCFRPC.

All terms and conditions of the above referenced Agreement shall remain in full force and effect except as expressly modified by Amendment No. 1, Amendment No. 2., Amendment No. 3 and this Amendment No. 4.

IN WITNESS WHEREOF the parties hereto have made and executed this Amendment No. 4 on the respective dates under each signature, the NCFRPC, through its governing body, signing by and through its Chair and Secretary-Treasurer, authorized to execute same by NCFRPC governing body action on the _____ day of _____ 2022.

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

By: _____
THOMAS DEMPS Chair
Date: _____

Attest: _____
JANICE D. MORTIMER Secretary-Treasurer
Date: _____

Signed, Sealed and Delivered
In our Presence as Witnesses:

EXECUTIVE DIRECTOR

(Print or Type Name of Witness)

SCOTT R. KOONS
Date: _____


(Print or Type Name of Witness)



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May 19, 2022

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director 
SUBJECT: Land, Warehouse and Office Building

RECOMMENDATION

Set a minimum bid sale price of \$1,338,309 for the land, warehouse and office building located at 2009 NW 67th Place, Gainesville, Florida; authorize the Executive Director to re-advertise for sealed bids to sell the land, warehouse and office building; and authorize the Executive Director to sign a letter of intent to lease a 6,012 square foot office building located at 2201 NW 40th Terrace, Gainesville, Florida for a five-year term at \$16.00 per square foot and leasehold improvements for an estimated amount of \$100,000 with a right of first refusal to purchase said office building.

BACKGROUND

On August 4, 1999, the Council purchased the office building and warehouse located at 2009 NW 67th Place, Gainesville, Florida. The office building and warehouse of pre-engineered steel construction were constructed in 1980. The Council had been renting the office building and warehouse for the previous seven years beginning on November 1, 1992.

The purchase price for the 7,560 square foot office building and 1,989 square foot warehouse located on a 4.4-acre site was \$490,400. Along with \$31,400 in cash, the Council secured a 15-year promissory note from SouthTrust Bank in the amount of \$459,000 to purchase the office building and warehouse. Since the Council is a governmental agency and is prohibited from mortgaging real property to secure a promissory note, the Council pledged certain revenues to repay the promissory note.

The January 1, 2014 payment in the amount of \$3,134.95 constituted the final payment in full satisfying the promissory note. Thus, the Council currently does not have any outstanding long-term debt. The average annual building and grounds occupancy cost, including insurance; utilities; custodial services; heating, ventilation and air conditioning services; and termite and pest control services is \$45,000.

The Alachua County Property Appraiser 2019 assessed value of the land was \$499,632 and the assessed value of the buildings was \$318,562. Thus, the total assessed value of land and buildings in 2019 was \$818,194. The Alachua County Property Appraiser 2021 assessed value of the land is \$767,380 and the assessed value of the buildings is \$307,777. Thus, the total assessed value of land and buildings in 2021 is \$1,075,157 resulting in an increase in value of 34.1 percent.

On December 12, 2019, the Council authorized the Executive Director to sign a site access agreement; authorized the Executive Director to have an appraisal of the land, warehouse and office building completed; and authorized the Executive Director to research warehouse and office building relocation options.

Council Members

May 19, 2022

Page 2

Pursuant to that Council action, the Executive Director signed a site access agreement; engaged Emerson Appraisal Company, Inc. to prepare an appraisal of the land, warehouse and office building; and secured the assistance of Colliers International, a commercial real estate company, to identify office space purchase and lease options for relocation.

On January 13, 2020, Emerson Appraisal Company, Inc., an appraiser, consultant and market analyst company, completed an appraisal of the property. The appraised value was determined to be \$970,000.

The Council set a minimum bid amount of \$1,018,500 for sale of the land, warehouse and office building which was five percent above the appraised value. On July 23, 2020, the Council awarded a bid in the amount of \$1,026,100 to Seefried Properties, Inc. to purchase the land, warehouse and office building. Seefried Properties, Inc. has advised the Council that it intends to withdraw their bid to purchase the land, warehouse and office building.

It is recommended that the Council set a minimum bid sale price of \$1,338,309 for the land, warehouse and office building located at 2009 NW 67th Place, Gainesville, Florida; authorize the Executive Director to re-advertise for sealed bids to sell the land, warehouse and office building; and authorize the Executive Director to sign a letter of intent to lease a 6,012 square foot office building located at 2201 NW 40th Terrace, Gainesville, Florida for a five-year term at \$16.00 per square foot and leasehold improvements of an estimated amount of \$100,000 with a right of first refusal to purchase said office building. The recommended minimum bid sale price is the appraised value plus the 34.1 percent increase in value over the past two years plus five percent.

If you have questions concerning this matter, please do not hesitate to contact me.



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May 19, 2022

TO: Council Members

FROM: Patricia Bouie Hutchinson, Chair
Clearinghouse Committee

RE: Chair's Report

I. COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., May 26, 2022. Due to the COVID-19 Pandemic, the meeting will be a virtual meeting conducted via communications media technology. At its meeting, the Committee will review the following Committee-level items which require Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Local Government Comprehensive Plan Amendments

- #81 - City of Alachua Comprehensive Plan Draft Amendment (DEO No. 22-3ESR)
- #82 - Dixie County Comprehensive Plan Draft Amendment (DEO No. 22-2ER)
- #83 - Town of Branford Comprehensive Plan Adopted Amendment (DEO No. 21-1ESR)
- #84 - Levy County Comprehensive Plan Adopted Amendment (DEO No. 21-4ESR)
- #85 - City of Archer Comprehensive Plan Draft Amendment (DEO No. 22-1ESR)
- #86 - City of Gainesville Comprehensive Plan Adopted Amendment (DEO No. 21-1ESR)
- #87 - City of Gainesville Comprehensive Plan Adopted Amendment (DEO No. 22-1ESR)
- #88 - City of Gainesville Comprehensive Plan Draft Amendment (DEO No. 22-2ESR)
- #89 - City of Waldo Comprehensive Plan Adopted Amendment (DEO No. 21-1ESR)

Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).

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May 19, 2022

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Fiscal Year 2022-23 Overall Program Design



RECOMMENDATION:

Approve the Fiscal Year 2022-23 Overall Program Design as recommended by the Program Committee.

BACKGROUND:

The Program Committee met on March 24, 2022 to develop and recommend for your consideration an Overall Program Design for Fiscal Year 2022-23. A copy of the document is attached for your information.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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Overall Program Design Fiscal Year 2022-23



North Central Florida
Regional Planning Council

May 26, 2022



Overall Program Design Fiscal Year 2022-23

North Central Florida Regional Planning Council
2009 NW 67th Place
Gainesville, Florida 32653-1603
352.955.2200

May 26, 2022



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Introduction

The Overall Program Design is a planning and management tool which is used to assist the Council approach its work program in an orderly and comprehensive manner. It provides a detailed outline of the Council's work program for the fiscal year. Strategies, standards, objectives and long-range elements are re-evaluated, based upon previously identified problems and priorities. This is the 48th annual update of the work program.

The Program Committee is responsible for reviewing and evaluating the overall work program of the organization and making recommendations for alterations in it to the Council. Several indicators have been used to determine the future direction proposed by the Program Committee. However, primary guidance came from priorities established in past years with consideration being given to recent actions taken by the Council.

During the current program year, Council activities and discussions at meetings have highlighted the need for continued emphasis on economic development programs and for the provision of technical assistance and support to local governments. Regional planning has also continued to be a topic of discussion.

These program areas are reflected in this Overall Program Design to the extent possible, as they have been in previous years.

Program Committee

Anthony Adams, Chair
Donnie Waldrep, Vice-Chair
Mark Clark
Desmon Duncan-Walker
Travis Land
Reina Saco
David Stegall
Lorene Thomas



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Mission Statement

To improve the quality of life of the Region's citizens by enhancing public safety, protecting regional resources, promoting economic development, and providing technical services to local governments.



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Chapter I: Executive Management

In order to maintain and improve the effectiveness of the Council's operations, the proper administration of the several planning programs requires activities which are not directly attributable to any one program. Several tools are useful, including updating the Overall Program Design and periodic program evaluations. These and other activities ensure that the Council's goals and objectives are being implemented.

Goal: To implement the goals and objectives of the Council by:

- management of a well-qualified and organized staff;
- efficient and economical use of personnel and funds; and
- coordination of all phases of work to prevent overlap and duplication.

A. General Administration

1. Objective

To ensure the efficient and effective utilization of Council staff and resources.

2. Work Elements and End Products

a. Grants Management

Work Element: Bookkeeping, request for payments, billing and allocation of costs are some of the activities necessary for proper grants management. (Continuing Activity)

End Product consists of management of fiscal affairs.

b. Personnel

Work Element: Interviewing, hiring, ensuring a diversified workforce, orienting new employees and maintaining personnel files are some of the necessary personnel administration responsibilities. (Continuing Activity)

End Product consists of the management of personnel affairs.



B. Overall Program Design and Evaluation

1. Objective

To update the Overall Program Design and conduct periodic program evaluation.

2. Work Element and End Product

a. Overall Program Design

Work Element: Update of the Overall Program Design.

End Product consists of the Overall Program Design. (Continuing Activity)

C. Program Development

1. Objective

To investigate and develop new programs that have been identified by the Council as potentially beneficial.

2. Work Element and End Product

a. Program Development

Work Element: Examination of planning needs and services in the region and the preparation of Council responses. (Continuing Activity)

End Product consists of periodic staff reports to the Council and the preparation of applications for program assistance.



Chapter II: Public Information and Participation

Awareness of issues and participation in programs by the public is essential for effective government. The Council is committed to providing information about Council programs and opportunities for effective citizen participation.

Goal: To provide ample opportunities for citizens to be informed and involved.

A. Communications Program

1. Objective

To share information about planning issues generally and Council programs specifically.

2. Work Elements and End Products

a. Special Reports

Work Element: Special reports, as appropriate, dealing with timely topics, to be posted on the Council's website. (Continuing Activity)

End Product consists of special reports.

b. Annual Report

Work Element: Annual report prepared at the end of each fiscal year summarizing the Council's accomplishments. The annual report is sent to interested persons, as well as posted on the Council's website. (Continuing Activity)

End Product consists of an Annual Report.

c. Council Library

Work Element: Library maintained by the Council containing material related to Council functions as well as reference documents. All library materials are available for use by the public.

End Product consists of library material.



d. Website

Work Element: Website maintained by the Council located at <http://ncfrpc.org>. General information about the Council can be viewed at the site. Links to other related websites such as The Original Florida Tourism Task Force at <http://naturalnorthflorida.org> and the North Central Florida Local Emergency Planning Committee at <http://ncflepc.org>, are also available on the Council website.

End Product consists of a website.



Chapter III: Regional Planning

The Florida Regional Planning Council Act, passed in 1980 and subsequently amended in 1982, 1992 and again in 1993, requires that each regional planning council prepare and adopt a Strategic Regional Policy Plan. The Strategic Regional Policy Plan must be based upon studies of the region's resources and be consistent with the State Comprehensive Plan. The Act requires that once the Strategic Regional Policy Plan is adopted, it must be utilized by regional planning councils as "the basis for regional review of developments of regional impact, regional review of federally assisted projects, and other regional comment functions."

The Act directs that the Strategic Regional Policy Plan contain goals and policies specifically to address growth management issues. The plan must identify key regional issues, document trends, forecast future conditions, and analyze the problems, needs, and opportunities associated with growth in the region. Further, the regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving the identified problems and needs.

The Strategic Regional Policy Plan must, at a minimum, address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation. It may also address other subjects which relate to the particular needs and circumstances of the regional planning district as determined by the regional planning council. Furthermore, consideration must be given to existing state, regional, and local plans in preparing the Strategic Regional Policy Plan.

In addition to the preparation of the Strategic Regional Policy Plan and its maintenance, the Council also undertakes specific regional programs as are necessary or deemed appropriate. Other on-going programs include economic development, public safety and transportation disadvantaged program.

Goal: To address regional issues in a comprehensive way by offering realistic solutions to problems and providing leadership to take advantage of identified opportunities.

A. Strategic Regional Policy Plan

1. Objective

To maintain a long-range guide for the physical, economic and social development of the region.

2. Work Element and End Product

a. Strategic Regional Policy Plan

Work Element: The Strategic Regional Policy Plan "shall be developed through a collaborative process that emphasizes consensus and coordination between local governments, regional entities, state and federal agencies, other appropriate organizations, and the public. Thus, the plan is a plan for the region, not merely for the regional planning council. Regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving identified problems and needs. At a minimum, the plan shall contain regional goals and policies that address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation, and shall identify significant regional resources and facilities. The Strategic Regional Policy Plan shall be strategic



rather than comprehensive in nature and need not address all goals and policies in the State Comprehensive Plan. However, goals and policies included in the Strategic Regional Policy Plan shall be consistent with and further the State Comprehensive Plan." (Rule 27E-5, Rules of Practice and Procedure Pertaining to Strategic Regional Policy Plans)

During the 1995-96 program year, the Council completed the development of the Strategic Regional Policy Plan, and it was amended during the 1996-97 program year, 2002-03 program year, 2011-12 program year and 2017-18 program year. It is important to continually evaluate the plan to determine when further changes are necessary for it to remain as an appropriate document to guide the development of the region. The Council updates its Strategic Regional Policy Plan every five years.

End Product consists of the maintenance of the North Central Florida Strategic Regional Policy Plan.



B. Economic Development

1. Objective

To study the regional economy, to plan for its diversification and to make it more resilient through business attraction, business retention and expansion, and business entrepreneurship economic development strategies; and to analyze the fiscal and environmental impacts of development and redevelopment.

2. Work Elements and End Products

a. Comprehensive Economic Development Strategy

Work Element: The Council is an Economic Development District designated by the U.S. Economic Development Administration. To maintain this designation, the Council updates its Comprehensive Economic Development Strategy every five years. (Continuing Activity)

End Product consists of a Comprehensive Economic Development Strategy Update, maintenance of current data files, meetings, correspondence, grant and loan applications, conferences and reports.

b. Program for Tourism Development

Work Element: In 1992, the Council, with grants provided by the U.S. Economic Development Administration and in conjunction with facility owners, local governments, other agencies and environmental organizations, developed a comprehensive program to promote increased tourism in the region and established an implementation program. From 1993 through 1998, this program was pursued by The Original Florida Tourism Task Force, which was created as part of the Council.

In 1998, the Council, in cooperation with members of the Task Force, county tourist development councils and facility owners assisted the counties of north central Florida with creating The Original Florida Tourism Task Force, as a separate, stand-alone task force, through an interlocal agreement.

End Product consists of providing staff support to the Task Force to implement its regional tourism marketing program by coordinating Task Force representatives attendance at travel shows, printing brochures, as well as maintaining its website.

c. Regional Economic Impact Modeling

Work Plan: The Council has a license to use an econometric model which provides the Council, its local governments, economic development agencies, and others with a dynamic tool for economic and demographic analysis and forecasting. The model can be used to review system-wide effects over both short- and long-range time horizons, including economic and fiscal impact analyses, policy impact analyses, and economic development/redevelopment analyses. The model can be configured to either address the entire region, any number of county-based subsets of the region or an individual county.

End Products consists of providing economic and fiscal impact analyses for local governments, analyses of specific projects for economic development partners.



C. Public Safety

1. Objective

To study and plan for the safety and security of the population of the region.

2. Work Elements and End Products

a. North Central Florida Local Emergency Planning Committee

Work Element: Council staff provides staff services for the North Central Florida Local Emergency Planning Committee, which was established by the State Emergency Response Commission. The North Central Florida Local Emergency Planning Committee is responsible for data gathering and management, and establishing a structure to coordinate emergency response activities within the region by preparing a plan which compliments county emergency preparedness planning efforts.

End Product consists of a comprehensive emergency response plan for the region and the development of a regional emergency response capacity.

b. North Central Florida Regional Hazardous Emergency Response Team

Work Element: In 2000, three cities and five counties in the region, at the request of the North Central Florida Local Emergency Planning Committee, adopted an interlocal agreement creating the North Central Florida Regional Hazardous Materials Emergency Response Team. The Team provides equipment and training to first responders within the jurisdictions of its members.

End Product consists of providing staff support to the North Central Florida Regional Hazardous Materials Emergency Response Team by assisting with the provision of hazardous materials training for each participating local government and maintaining fully equipped trailers to be used by participating county and city first responders.

c. Homeland Security Activities

Work Element: The State of Florida has created seven Regional Domestic Security Task Forces of which two serve parts of the region. A primary goal of these organizations is to help enable local governments to respond to terrorism threats effectively. The Council staff provides support to the Regional Domestic Security Task Forces in carrying out their mission.

End Product consists of providing staff support to the Regional Domestic Security Task Forces in implementing homeland security training exercises, and in evaluating site-specific facilities for the purpose of recommending solutions to terrorism vulnerability.



D. Transportation Disadvantaged Program

1. Objective

To assist in securing resources for counties in the region to provide increased services to citizens determined to be transportation disadvantaged because of age, disability or income status by serving as the designated official planning agency, staffing local coordinating transportation disadvantaged boards, preparing annual transportation disadvantaged service plans and recommending the designation of community transportation coordinators.

2. Work Element and End Product

a. Designated Official Planning Agency

Work Element: The Council, as the Designated Official Planning Agency, is responsible for appointing coordinating board members for Bradford; Columbia Hamilton Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison; and Union Counties. As the Designated Official Planning Agency, the Council provides staff services for those boards. The Designated Official Planning Agency is to ensure, through this structure, that there is a review and analysis of the transportation disadvantaged problems, and further, that the program is continuously monitored.

End Product consists of providing staff support to local coordinating boards by assisting with preparation of transportation disadvantaged plans and development of recommendations regarding designation of community transportation coordinators.



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Chapter IV: Plan Implementation

The Council performs several activities to implement regional plans.

Goal: To implement regional plans and programs by reviewing and commenting on federal grant and loan applications that may have an impact on the physical environment, local government comprehensive plan amendments, and other agency plans.

A. Review Responsibilities

1. Objective

To review and comment on applications for Federal assistance, local government comprehensive plans and other agency plans concerning their potential impact on regional resources and facilities as identified in the North Central Florida Strategic Regional Policy Plan.

2. Work Elements and End Products

a. Federal Assistance

Work Element: The Council, through its Clearinghouse Committee and staff, reviews applications for Federal assistance, direct Federal projects and some State plans as provided for under Federal Office of Management and Budget guidelines in accordance with a program developed by the Governor's Office, to identify conflicts and duplications between programs and inconsistencies with local and regional plans. (Continuing Activity)

End Product consists of staff reports, committee recommendations and Council action.

b. Local Government Plans

Work Element: The Council reviews and comments on local government plans and plan amendments for consistency with regional plans in accordance with the Community Planning Act of 2011. (Continuing Activity)

End Product consists of comments and recommendations submitted to local governments and the Florida Department of Economic Opportunity.



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Chapter V: Council Assistance

The Council responds to requests for assistance from local, State and Federal agencies.

Goal: To provide, on a continuing basis, a variety of technical assistance.

A. Gainesville Urbanized Area Transportation Planning

1. Objective

To foster the establishment of a continuing, cooperative and comprehensive transportation system development program that is in accordance with the planned development of the Gainesville Urbanized Area.

2. Work Element and End Product

a. Gainesville Urbanized Area Transportation Planning

Work Element: Provide professional staff services to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to plan and program transportation projects in the Gainesville Urbanized Area. Council staff performs tasks as identified in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Unified Planning Work Program and maintains the planning certification for the urbanized area. (Continuing Activity)

End Product consists of the following.

- Bicycle Usage Trends Report
- Continuity of Operations Plan
- List of Priority Projects
- Long-Range Transportation Plan
- Multi-Modal Level of Service Report
- Public Participation Plan
- Regional Transportation Plan
- Transit Monitoring Ridership Report
- Unified Planning Work Program



B. Local Government Comprehensive Plans

1. Objective

To assist local governments in the preparation and maintenance of local comprehensive plans, ordinances and regulations.

2. Work Element and End Product

a. Local Government Comprehensive Plans

Work Element: Local governments contract with the Council for assistance to meet their long-range and day-to-day planning needs. (Continuing Activity)

End Product consists of local government comprehensive plans, ordinances and regulations.



C. General Technical Services

1. Objective

To provide local governments with information about and assistance in the preparation of State and Federal grant and loan applications.

2. Work Elements and End Products

a. Grant Application Assistance

Work Element: Local governments are provided with information and assistance on State and Federal programs and applications. (Continuing Activity)

End Product consists of application assistance responses and grant and loan applications.

b. County Hazardous Waste Monitoring Program

Work Element: The Council assists counties in carrying out their legal responsibilities for monitoring small quantity generators of hazardous waste.

End Product consists of completion of surveying and reporting of activities associated with small quantity generation of hazardous waste.



D. Community Development Block Grant Administration

1. Objective

To assist local governments in the effective management and administration of their Community Development Block Grant Programs.

2. Work Element and End Product

a. Community Development Project Grant Administration

Work Element: The services of the Council to local governments include grant application preparation and project administration, including bid specifications, legal notices, progress reports, and compliance with Federal regulations and State rules. Projects address housing rehabilitation, neighborhood revitalization, commercial revitalization and economic development needs.

End Product consists of the preparation of Community Development Block Grant applications and administration of Community Development Block Grant projects.

North Central Florida Regional Planning Council

Overall Program Design Team

- * Scott R. Koons, AICP, Executive Director
- ** Tara Tucker, Executive Assistant to the Executive Director

- * Primary Responsibility
- ** Secondary Responsibility



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North Central Florida Regional Planning Council

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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Fiscal Year 2022-23 Budget

RECOMMENDATION:

Approve the Fiscal Year 2022-23 budget as recommended by the Finance Committee.

BACKGROUND:

A meeting of the Finance Committee was held on May 18, 2022. The purpose of the meeting was to consider a recommendation to the Council for the Fiscal Year 2022-23 budget. For your information, please find attached a proposed budget as prepared by staff.

As you can see, the anticipated expenditures for next year will be \$1,705,200 which is (\$303,300) less than the current year budget.

As usual, almost all funds to be expended by the Council are received through contracts for services and grants. There is one exception: Member local governments pay dues, which are proposed to remain at \$0.30 per capita for the 41st year, and will produce approximately \$169,500.

The most significant policy decision that must be made with respect to the budget is related to personnel. There is provision for a total of eight full-time staff positions, plus funds for part-time positions, which is three less full-time staff positions than budgeted for the current year. The budget includes a recurring increase across the board for all employees, including the Executive Director, equal to two percent of the salary for each employee and one percent of the salary budget for merit increases for all employees, except the Executive Director.

Overall, this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using resources, and at the same time, ensuring that the Council remains in a sound financial condition.

If you have any questions concerning this matter, please do not hesitate to call me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

PROPOSED BUDGET

FISCAL YEAR OCTOBER 1, 2022 - SEPTEMBER 30, 2023

Expenses by Line Item
May 18, 2022

AUDIT

This item includes fees for audit performed by a certified public accounting firm for the Council.

Indirect: \$18,000

BUILDING OCCUPANCY AND GROUNDS

This item includes costs associated with maintaining the Council office building such as rent, electricity, heat/air, water, sanitary sewer, custodial services, pest control services, lawn services, maintenance and repairs.

Indirect: \$110,000

CONTRACTUAL SERVICES

This item includes costs to be incurred through charges related to the hazardous materials preparedness training program.

Indirect: \$35,000

Direct: \$53,000

DUES, PUBLICATIONS AND SUBSCRIPTIONS

This item includes membership dues in organizations such as National Association of Development Organizations, National Regional Councils Association, Florida Regional Councils Association, subscriptions to newspapers and periodicals, and books. The Florida Regional Councils Association costs pay for a cooperative program with other regional planning councils to work with state agencies, the Governor's Office, and the Legislature.

Indirect: \$35,000

Direct: \$5,000

FURNITURE AND EQUIPMENT

This item includes computer upgrades and replacement office furniture costing more than \$1,000.

Direct: \$25,000

INSURANCE AND BONDING

This item includes general liability/fire and casualty, workers' compensation and fidelity, and officers and directors liability insurance.

Indirect: \$25,000

LEGAL SERVICES AND PUBLIC NOTICES

This item includes expenses for required publication of legal notices. Also included are funds for legal services from the Council Attorney.

Indirect: \$5,000

Direct: \$3,000

MACHINE RENTAL/MAINTENANCE

This item includes lease of a postage meter and maintenance contract for a check writing machine.

Indirect: \$7,000

MEETING EXPENSES

This item includes expenses for Council and committee meetings.

Indirect: \$9,000

Direct: \$11,000

MOVING EXPENSES

This item includes costs for moving expenses of new employees and office furniture.

Indirect: \$10,000

OFFICE SUPPLIES

This item includes supplies for office use. Also included in this item is furniture, equipment and computer programs costing \$1,000 or less, computer program licenses, not purchased, such as Regional Economic Models, Inc., as well as maintenance and support costs for such programs.

Indirect: \$23,000

Direct: \$2,000

PERSONNEL

Total Payroll	\$819,400
Fringe Benefits	<u>\$344,200</u>
Total Personnel Costs	\$1,163,600

This item includes payroll costs. Total payroll includes a proposal for a recurring increase across the board for all employees, including the Executive Director, equal to 2.0 percent of the salary for each employee and 1.0 percent of the salary budget for merit increases for all employees, except the Executive Director. Fringe Benefits include employer social security, health insurance and retirement plan contributions.

(Note: The total proposed full-time staff level is eight positions, plus part-time labor.)

Indirect: \$272,800

Direct: \$890,800

POSTAGE

This item includes costs for administrative mail and program mail.

Indirect: \$5,000

Direct: \$4,000

PRINTING

This item includes cost of printing of the Annual Report, letterhead and business cards.

Indirect: \$2,000

RECRUITING

This item includes advertising job positions and interview expenses.

Indirect: \$2,000

REPRODUCTION

This item includes cost of photocopier maintenance.

Indirect: \$20,000

TELEPHONE

This item includes charges for local and long distance telephone calls.

Indirect: \$8,000

TRAVEL

This item includes automobile travel at the U. S. Internal Revenue Service rate, currently \$0.585 per mile, and per diem of \$80 per day (or \$36 a day for meals, plus lodging and air travel). These expenses are staff travel for program related meetings and attending training conferences and workshops, and Council members travel for attending Council meetings and conferences such as the Florida Regional Councils Association and the National Association of Development Organizations.

Indirect: \$20,000

Direct: \$10,000

ORIGINAL FLORIDA TOURISM TASK FORCE

This item includes all expenditures approved by and paid for by The Original Florida Tourism Task Force, including travel trade show attendance and printing promotional material.

Direct: \$67,500

CONTINGENCY

This item includes funds for unanticipated expenditures.

Direct: \$27,100

INDIRECT COSTS

Indirect costs are defined by the Code of Federal Regulations 200.414: Cost Principles for as which are: (1) incurred for a common or joint purpose benefitting more than one cost objective, and (2) not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. All indirect costs are accumulated in a pool and distributed as charges to each program by use of an indirect cost rate. The indirect cost rate is the total indirect cost divided by total direct personnel dollars. Thus, indirect costs are distributed based upon the number of salary dollars for each program. This method provides an equitable distribution of costs. The Indirect Rate for Fiscal Year 2022-23 is estimated to be approximately 68 percent.

TABLE I
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
BUDGET - Adopted May 27, 2021
FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$17,000		Program Development	\$41,000
Building Occupancy & Grounds	\$160,000		Regional Planning	
Contractual Services	\$65,000	\$53,000	Regional Planning & Review	\$70,000
Dues, Pubs., Subs. & Training	\$35,000	\$20,000	Public Safety & Regulatory Compliance	
Furniture & Equipment		\$15,000	Hazardous Waste Monitoring	\$58,900
Insurance & Bonding	\$25,000		Local Emergency Planning Committee	\$133,200
Legal Services & Public Notices	\$8,000	\$3,000	Hazards Analyses	\$17,600
Machine Rental & Maintenance	\$7,000		Transportation	
Meeting Expenses	\$9,000	\$11,000	Gainesville Urbanized Area Transportation Planning	\$483,800
Moving Expenses	\$2,000		Gainesville Urbanized Area Mass Transit	\$200,700
Office Supplies	\$23,000	\$3,000	Transportation Disadvantaged - Alachua County	\$25,600
Personnel	\$261,400	\$1,025,000	Transportation Disadvantaged - Region	\$205,500
Postage	\$6,000	\$3,000	Economic Development	
Printing	\$2,000		Economic Strategy & Technical Assistance	\$115,000
Recruiting	\$2,000		Economic Strategy & Technical Assistance	\$200,000
Reproduction	\$22,000		Original Florida Tourism Task Force Staffing	\$32,500
Telephone	\$12,000		Original Florida Tourism Task Force	\$92,500
Travel	\$60,000	\$20,000	Local Government Assistance	
Original Florida Tourism Task Force		\$92,500	General Technical Services	\$20,000
Contingency		\$51,600	City & County Planning Services	\$237,200
			Community Development Block Grant Administration	\$80,000
Total Indirect Expenses	\$716,400			
Total Direct Expenses		\$1,297,100		
TOTAL EXPENSES (Direct & Indirect)		\$2,013,500	TOTAL REVENUE	\$2,013,500

TABLE II
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 REVENUE BY PROGRAM - Adopted May27, 2021
 FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$31,000				\$10,000	\$41,000	\$41,000	2%
REGIONAL PLANNING										
Regional Planning & Review			\$70,000					\$70,000	\$70,000	4%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee	\$53,200	\$80,000						\$133,200		
Hazards Analyses		\$17,600						\$17,600		
									\$209,700	10%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				\$483,800				\$483,800		
Gainesville Urbanized Area Mass Transit				\$200,700				\$200,700		
Trans Disadvantaged - Alachua Co				\$25,600				\$25,600		
Trans Disadvantaged - Region		\$205,500						\$205,500		
									\$915,600	45%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	\$70,000		\$45,000					\$115,000		
Economic Strategy & Technical Assistance	\$200,000							\$200,000		
Original Florida Tourism Task Force Staffing		\$7,500				\$25,000		\$32,500		
Original Florida Tourism Task Force		\$42,500				\$50,000		\$92,500		
									\$440,000	22%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$20,000					\$20,000		
City & County Planning Services					\$237,200			\$237,200		
Community Development Block Grant Admin					\$80,000			\$80,000		
									\$337,200	17%
TOTAL	\$323,200	\$353,100	\$166,000	\$710,100	\$376,100	\$75,000	\$10,000	\$2,013,500	\$2,013,500	100%

* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

TABLE III
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 EXPENSES BY PROGRAM - Adopted May 27, 2021
 FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

TOTAL	EXPENSES	REGIONAL		PUBLIC SAFETY & REGULATORY COMPLIANCE			ECONOMIC DEVELOPMENT				TRANSPORTATION		LOCAL GOVERNMENT ASSISTANCE			TOTAL	
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	COMP ED STRATEGY & TECHNICAL ASSIST	ECONOMIC RECOVERY	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES		COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN
\$53,000	Contractual Services				\$53,000												\$53,000
\$20,000	Dues, Pubs., Subs. & Training	\$8,000			\$12,000												\$20,000
\$15,000	Furniture & Equipment	\$15,000															\$15,000
\$3,000	Legal Services & Public Notices				\$1,000					\$2,000							\$3,000
\$11,000	Meeting Expenses	\$10,500			\$500												\$11,000
\$3,000	Office Supplies	\$3,000															\$3,000
\$1,025,000	Personnel		\$39,000	\$29,700	\$36,200	\$6,500	\$64,100	\$113,000	\$17,600		\$129,300	\$282,900	\$115,100	\$9,800	\$136,500	\$45,300	\$1,025,000
\$3,000	Postage		\$200	\$300	\$500		\$400				\$400	\$300		\$100	\$500	\$300	\$3,000
\$20,000	Travel		\$1,500	\$2,000	\$2,500	\$2,500	\$2,000				\$2,500	\$2,500		\$1,500	\$1,500	\$1,500	\$20,000
\$92,500	Original FL Tourism Task Force									\$92,500							\$92,500
\$51,600	Contingency	\$4,500	\$2,042	\$6,142	\$2,199	\$4,057	\$3,699	\$8,021	\$2,599	\$0	\$6,529	\$373	\$5,153	\$1,750	\$3,296	\$1,239	\$51,600
\$716,400	Indirect Costs*		\$27,258	\$20,758	\$25,301	\$4,543	\$44,801	\$78,979	\$12,301		\$90,371	\$197,726	\$80,446	\$6,849	\$95,404	\$31,661	\$716,400
\$2,013,500	TOTAL	\$41,000	\$70,000	\$58,900	\$133,200	\$17,600	\$115,000	\$200,000	\$32,500	\$92,500	\$231,100	\$483,800	\$200,700	\$20,000	\$237,200	\$80,000	\$2,013,500

* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 69.89% of Direct Personnel costs.

TABLE IV
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 MEMBER LOCAL GOVERNMENT DUES - Adopted May 27, 2021
 FISCAL YEAR OCTOBER 1, 2021 - SEPTEMBER 30, 2022

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		270,456	
County Government	108,402		\$32,521
Alachua	10,470		\$3,141
Archer	1,204		\$750
Gainesville	134,434		\$40,330
Hawthorne	1,463		\$750
High Springs	6,652		\$1,996
Newberry	6,873		\$2,062
Waldo	958		\$750
 Bradford County		 24,898	
County Government	19,449		\$5,835
Starke	5,449		\$1,635
 Columbia County		 67,099	
County Government	55,087		\$16,526
Lake City	12,012		\$3,604
 Dixie County		 14,985	
County Government	14,985		\$4,496
 Gilchrist County		 17,492	
County Government	17,492		\$5,248
 Hamilton County		 12,275	
County Government	10,664		\$3,199
Jasper	1,611		\$750
 Lafayette County		 7,293	
County Government	7,293		\$2,188
 Levy County		 41,699	
County Government	41,699		\$12,510
 Madison County		 17,620	
County Government	14,721		\$4,416
Madison	2,899		\$870
 Suwannee County		 43,477	
County Government	36,584		\$10,975
Live Oak	6,893		\$2,068
 Taylor County		 20,153	
County Government	13,216		\$3,965
Perry	6,937		\$2,081
 Union County		 10,618	
County Government	8,860		\$2,658
Lake Butler	1,758		\$750
 TOTAL	 548,065	 548,065	 \$166,074

*Official State estimates used for Revenue Sharing purposes: April 1, 2020.

**Minimum dues paid by any member local government is \$750.

TABLE I
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
BUDGET - Proposed May 26, 2022
FISCAL YEAR OCTOBER 1, 2022- SEPTEMBER 30, 2023

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$18,000		Program Development	\$37,500
Building Occupancy & Grounds	\$110,000		Regional Planning	
Contractual Services	\$35,000	\$53,000	Regional Planning & Review	\$70,000
Dues, Pubs., Subs. & Training	\$35,000	\$5,000	Regional Mitigation Resiliency	\$87,000
Furniture & Equipment		\$25,000	Public Safety & Regulatory Compliance	
Insurance & Bonding	\$25,000		Hazardous Waste Monitoring	\$58,900
Legal Services & Public Notices	\$5,000	\$3,000	Local Emergency Planning Committee	\$123,200
Machine Rental & Maintenance	\$7,000		Hazards Analyses	\$14,800
Meeting Expenses	\$9,000	\$11,000	Transportation	
Moving Expenses	\$10,000		Gainesville Urbanized Area Transportation Planning	\$299,400
Office Supplies	\$23,000	\$2,000	Gainesville Urbanized Area Mass Transit	\$244,100
Personnel	\$272,800	\$890,800	Transportation Disadvantaged - Alachua County	\$25,600
Postage	\$5,000	\$4,000	Transportation Disadvantaged - Region	\$205,500
Printing	\$2,000		Economic Development	
Recruiting	\$2,000		Economic Strategy & Technical Assistance	\$115,000
Reproduction	\$20,000		Original Florida Tourism Task Force Staffing	\$36,500
Telephone	\$8,000		Original Florida Tourism Task Force	\$67,500
Travel	\$20,000	\$10,000	Local Government Assistance	
Original Florida Tourism Task Force		\$67,500	General Technical Services	\$20,000
Contingency		\$27,100	City & County Planning Services	\$244,200
			Community Development Block Grant Administration	\$56,000
Total Indirect Expenses	\$606,800			
Total Direct Expenses		\$1,098,400		
				\$1,705,200
TOTAL EXPENSES (Direct & Indirect)		\$1,705,200	TOTAL REVENUE	

TABLE II
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 REVENUE BY PROGRAM - Proposed May 26, 2022
 FISCAL YEAR OCTOBER 1, 2022 - SEPTEMBER 30, 2023

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$34,500				\$3,000	\$37,500	\$37,500	2%
REGIONAL PLANNING										
Regional Planning & Review			\$70,000					\$70,000		
Regional Mitigation Resiliency					\$87,000			\$87,000		
									\$157,000	9%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee	\$53,200	\$70,000						\$123,200		
Hazards Analyses		\$14,800						\$14,800		
									\$196,900	12%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				\$299,400				\$299,400		
Gainesville Urbanized Area Mass Transit				\$244,100				\$244,100		
Trans Disadvantaged - Alachua Co				\$25,600				\$25,600		
Trans Disadvantaged - Region		\$205,500						\$205,500		
									\$774,600	45%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	\$70,000		\$45,000					\$115,000		
Original Florida Tourism Task Force Staffing		\$11,500				\$25,000		\$36,500		
Original Florida Tourism Task Force		\$38,500				\$29,000		\$67,500		
									\$219,000	13%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$20,000					\$20,000		
City & County Planning Services					\$244,200			\$244,200		
Community Development Block Grant Admin					\$56,000			\$56,000		
									\$320,200	19%
TOTAL	\$123,200	\$340,300	\$169,500	\$569,100	\$446,100	\$54,000	\$3,000	\$1,705,200	\$1,705,200	100%

* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

TABLE III
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 EXPENSES BY PROGRAM - Proposed May 26, 2022
 FISCAL YEAR OCTOBER 1, 2022 - SEPTEMBER 30, 2023

TOTAL	EXPENSES	REGIONAL		PUBLIC SAFETY & REGULATORY COMPLIANCE			ECONOMIC DEVELOPMENT			TRANSPORTATION			LOCAL GOVERNMENT ASSISTANCE			TOTAL	
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	REGIONAL MITIGATION RESILIENCY	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	COMP ED STRATEGY & TECHNICAL ASSISTANCE	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES		COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN
\$53,000	Contractual Services					\$53,000											\$53,000
\$5,000	Dues, Pubs., Subs. & Training					\$5,000											\$5,000
\$25,000	Furniture & Equipment	\$25,000															\$25,000
\$3,000	Legal Services & Public Notices					\$1,000				\$2,000							\$3,000
\$11,000	Meeting Expenses	\$10,500				\$500											\$11,000
\$2,000	Office Supplies	\$2,000															\$2,000
\$890,800	Personnel		\$38,700	\$50,200	\$33,900	\$38,100	\$7,600	\$65,300	\$21,200		\$133,200	\$177,100	\$143,300	\$7,900	\$144,100	\$32,200	\$890,800
\$4,000	Postage		\$500		\$300	\$500	\$200	\$500			\$500			\$500	\$500	\$500	\$4,000
\$10,000	Travel				\$1,000	\$2,000	\$1,000	\$1,000			\$2,500			\$1,000	\$500	\$1,000	\$10,000
\$67,500	Original FL Tourism Task Force									\$67,500							\$67,500
\$27,100	Contingency	\$0	\$4,438	\$2,604	\$608	\$509	\$823	\$3,719	\$859	\$0	\$2,166	\$1,662	\$3,186	\$5,219	\$941	\$366	\$27,100
\$606,800	Indirect Costs*		\$26,362	\$34,196	\$23,092	\$24,591	\$5,177	\$44,481	\$14,441		\$90,734	\$120,638	\$97,614	\$5,381	\$98,159	\$21,934	\$606,800
\$1,705,200	TOTAL	\$37,500	\$70,000	\$87,000	\$58,900	\$123,200	\$14,800	\$115,000	\$36,500	\$67,500	\$231,100	\$299,400	\$244,100	\$20,000	\$244,200	\$56,000	\$1,705,200

* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 68.13% of Direct Personnel costs.

TABLE IV
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
 MEMBER LOCAL GOVERNMENT DUES - Proposed May26, 2022
 FISCAL YEAR OCTOBER 1, 2022 - SEPTEMBER 30, 2023

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		283,538	
County Government	111,901		\$33,570
Alachua	10,756		\$3,227
Archer	1,149		\$750
Gainesville	143,223		\$42,967
Hawthorne	1,468		\$750
High Springs	6,496		\$1,949
Newberry	7,684		\$2,305
Waldo	861		\$750
Bradford County		24,660	
County Government	18,871		\$5,661
Starke	5,789		\$1,737
Columbia County		66,906	
County Government	54,802		\$16,441
Lake City	12,104		\$3,631
Dixie County		15,286	
County Government	15,286		\$4,586
Gilchrist County		17,411	
County Government	17,411		\$5,223
Hamilton County		11,845	
County Government	9,251		\$2,775
Jasper	2,594		\$778
Lafayette County		6,950	
County Government	6,950		\$2,085
Levy County		43,577	
County Government	43,577		\$13,073
Madison County		17,022	
County Government	14,045		\$4,214
Madison	2,977		\$893
Suwannee County		42,094	
County Government	35,300		\$10,590
Live Oak	6,794		\$2,038
Taylor County		19,712	
County Government	12,802		\$3,841
Perry	6,910		\$2,073
Union County		11,565	
County Government	9,548		\$2,864
Lake Butler	2,017		\$750
TOTAL	560,566	560,566	\$169,521

*Official State estimates used for Revenue Sharing purposes: April 1, 2021.

**Minimum dues paid by any member local government is \$750.



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Election of Officers

RECOMMENDATION:

Approve the Nominating Committee officer slate of nominees for the Program Year 2022-23.

BACKGROUND:

The Nominating Committee met on May 17, 2022, to develop, for the Council’s consideration, recommendations concerning the Executive Committee positions, including the Executive Committee member position. A list of those recommendations is attached.

Also attached, for your information, are excerpts from the Bylaws which govern the election of officers. Specifically, the Council is to elect individuals to the following positions.

- Chair
- Vice-Chair
- Treasurer
- Secretary
- Immediate Past Chair

NOTE: No more than one officer may be from representatives appointed by the same governmental unit.

In addition, if you want to make a nomination from the floor, please find attached a list of current Council members. Only local government representatives and gubernatorial appointees are eligible for election as officers.

If you have any questions concerning the election process, please do not hesitate to contact me.

Attachments

o:\council.mtg\cnc\mtgmemos\exec nom memo 22-23.docx



Section 6: Officers---Duties---Term of Office.

- (1) The members of the Council shall elect a Chair, Vice-Chair, Treasurer and Secretary to serve as officers of the Council. The officers shall be elected from among the members of the Council and may be elected or gubernatorial appointees no more than one (1) of who may be from representatives appointed by the same general purpose local governmental unit and no more than one (1) may be a gubernatorial appointee from the same county as another gubernatorial appointee. When a vacancy occurs among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.
- (2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:
 - (a) The Chair shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.
 - (b) The Vice-Chair shall assist the Chair in the performance of the Chair's duties, and either in the absence of the Chair or in the event of the Chair's inability or refusal to act, shall have the powers and shall perform the duties of the Chair.
 - (c) The Treasurer shall, see that proper financial records of the Council are maintained in accordance with generally accepted governmental accounting principles. Further, the Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
 - (d) The Secretary shall see that minutes of the meetings and the records of the Council are kept; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these Bylaws or as required by law. Further, the Secretary shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
- (3) Each member elected to an office shall serve for one (1) year or until a successor is elected, and shall not be eligible for reelection to the same officer position in a succeeding year once their service for the one (1) year term of office has been completed and provided that the immediate past-Chair shall not be eligible to be elected to another officer position until two (2) years have elapsed following the end of their term as immediate past-Chair nor shall an elected official immediate past-Chair be succeeded in the office of Chair by a representative appointed by the same general purpose governmental unit or a gubernatorial appointee from the same county as another gubernatorial appointee.
- (4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

2022-23
May 26, 2022

EXECUTIVE COMMITTEE MEMBERS

Anthony Adams, Chair
Janice Mortimer, Vice-Chair
Fletcher Hope, Treasurer
Robert Brown, Secretary
Thomas Demps, Immediate Past Chair



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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Monthly Activity Report

The Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor's Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the April 2022 Monthly Activity Report highlighting the activities of the Association.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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Apalachee • Central Florida
East Central Florida • Emerald Coast
North Central Florida • Northeast Florida • South Florida
Southwest Florida • Tampa Bay • Treasure Coast

MONTHLY ACTIVITY REPORT: April 2022

RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Organized and distributed the March 2022 Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*. Updated the FRCA website and Facebook page.
- Updated the email lists for and maintain the email listserv for approximately 2,350 individuals who receive *FRCA Forward*.
- Maintained and updated the FRCA website: www.flregionalcouncils.org.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and webinars:
 - Florida Collaborative Coordinators Forum hosted by the Nature Conservancy
 - Grant Coordination Call with the Department of Environmental Protection

ASSOCIATION MANAGEMENT

- Hosted the April FRCA Executive Directors Advisory Committee (EDAC) and Partners Meetings and prepared for the May EDAC Meeting. The April Partners Meeting included presentations from the Departments of Economic Opportunity, Environmental Protection and Transportation as well as Resiliency Florida.
- Began preparing for the Summer Policy Board Meeting being held at the Tampa Bay Regional Planning Council on June 10, 2022.
- Continued to coordinate logistics for the 2022 meeting and conference schedule.
- Distributed grant opportunities and information of interest from local, state and national organizations.



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May 19, 2022

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. The Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the following Six Pillars.

- Talent and Supply Education;
- Innovation and Economic Development;
- Infrastructure and Growth Leadership;
- Business Climate and Competitiveness;
- Civic and Governance Systems; and
- Quality of Life and Quality Places.

Please find attached the May 2022 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

o:\council.mtg\cnc\mtgmemos\flchamberscorecard may 2022.docx

State of Florida Metrics

Click any metric to get more information! (What is this?)

Florida FutureCast

FLORIDA POPULATION 05/17/2022

22,243,511

JOB CHANGE Jobs Year Over Year Change 497,800 Net New Jobs Needed by 2030 1.62M	CHILDREN IN POVERTY 18.7% (Decreasing) <10% 2030 Goal 773,801 (Decreasing)	3RD GRADE READING SCORES 54% (Declining) View Statewide Heat Map 100% 2030 Goal Florida Gap Map	OPEN JOBS 515,294 (Increasing) 339,000 Unemployed Persons (Declining)
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UNEMPLOYMENT RATE 3.2% (Declining) View Statewide Heat Map Jobs Year Over Year Change 497,800 View Statewide Heat Map	3RD GRADE READING SCORES 54% (Declining) View Statewide Heat Map 100% 2030 Goal	STATE OF FLORIDA VISITORS \$98.8 Billion Visitor Spending 122.4 Million Visitors	STATE HOUSING STARTS & SALES 13,267 Starts (Improving) 30,793 Sales (Improving)
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INCOME MIGRATION \$2.00M Per Hour	POVERTY RATE 13.3% (Better) View Statewide Heat Map	CONSUMER SENTIMENT 63.6 (Declining)	HIGH SCHOOL GRADUATION RATE 90.1% (Improving) View Statewide Heat Map
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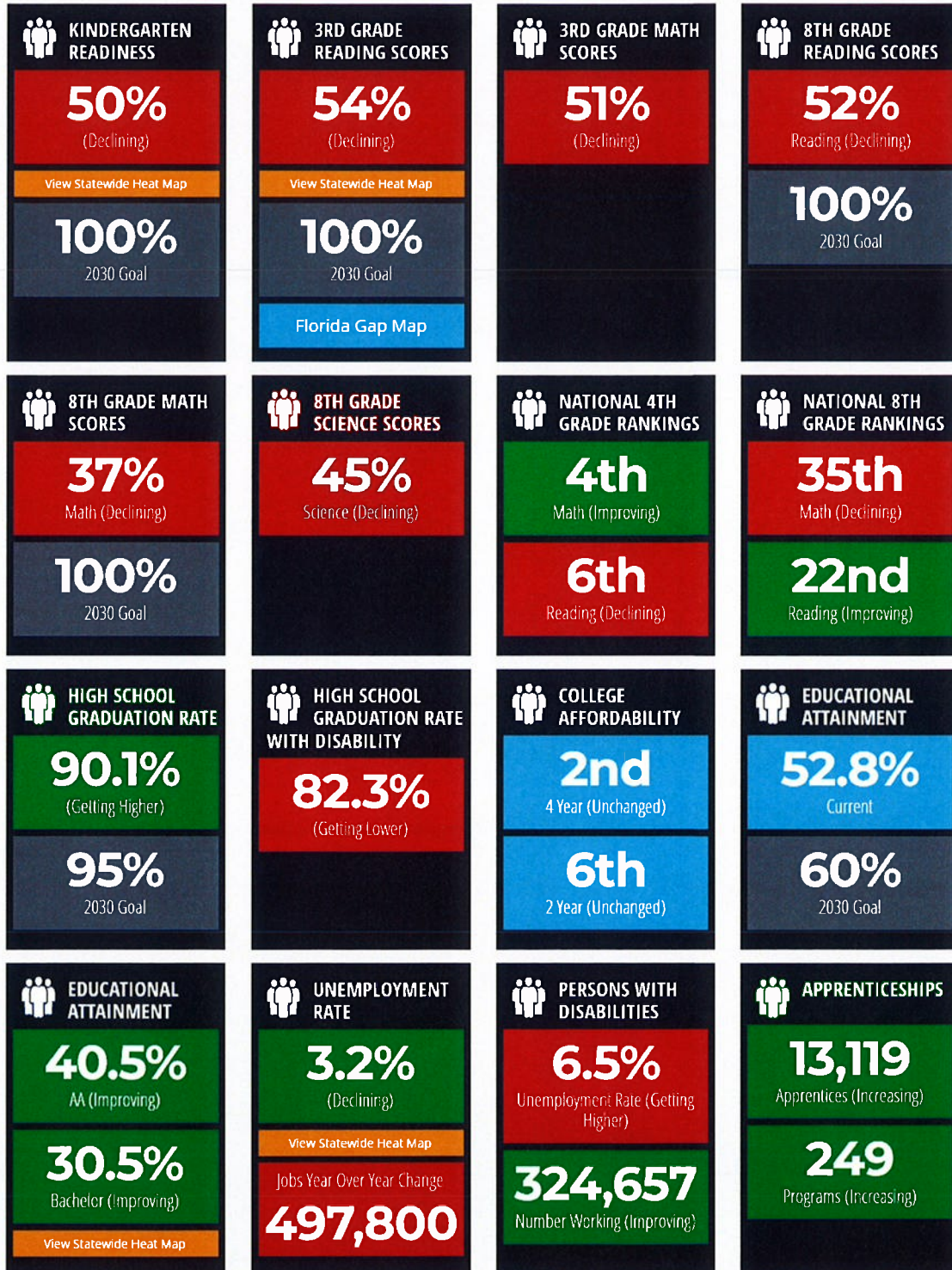
SALES TAX REVENUE \$3.603 Billion per Month (Unchanged)	VOTER PARTICIPATION 77% (Improving)	RIGHT / WRONG DIRECTION 49%/43%	LAND IN CONSERVATION 28%
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State of Florida Metrics (What is this?)

State of Florida FutureCast

Talent Supply & Education

Click any metric to get more information!



State of Florida Metrics (WHAT IS UP?)

State of Florida FutureCast

Innovation & Economic Development

Click any metric to get more information!



THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

View County Data... ▼

- TALENT SUPPLY & EDUCATION
- INNOVATION & ECON. DEVELOP.
- INFRASTRUCTURE & GROWTH LEADERSHIP
- BUSINESS CLIMATE & COMPETITIVENESS
- CIVICS & GOVERNANCE
- QUALITY OF LIFE

State of Florida Metrics (What is this?)

Infrastructure & Growth Leadership

State of Florida FutureCast

Click any metric to get more information!

LAND IN CONSERVATION 28%	POPULATION 21.70 Million View Statewide Heat Map	VEHICLE MILES TRAVELED 225.72 Billion (Improving)	STATE HOUSING STARTS & SALES 13,267 Starts (Improving) 30,793 Sales (Improving)
ENERGY RANKING #50 Expenditures (Unchanged) #48 Consumption (Increasing)	POPULATION ESTIMATE 2030 26M View Statewide Heat Map	SEAPORTS CARGO \$72.6 Billion (Declining)	CONTAINERS (TEUS) 3.72 Million (Declining)
TRUCK CROSSINGS 15.3 Million (Improving)	HIGH SPEED COMMUNICATIONS 96.3% (Increasing) View Statewide Heat Map 100% 2030 Goal		

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Community Development Partnership Council

THE FLORIDA SCORECARD

Metrics to help secure Florida's future

View County Data..

TALENT SUPPLY & EDUCATION

INNOVATION & ECON. DEVELOP.

INFRASTRUCTURE & GROWTH LEADERSHIP

BUSINESS CLIMATE & COMPETITIVENESS

CIVICS & GOVERNANCE

QUALITY OF LIFE

State of Florida Metrics (What is this?)

State of Florida FutureCast

Business Climate & Competitiveness

Click any metric to get more information!



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THE FLORIDA SCORECARD

METRICS TO HELP SECURE FLORIDA'S FUTURE

View County Data...



State of Florida Metrics (What is this?)

Civic & Governance Systems

State of Florida FutureCast

Click any metric to get more information!

VOTER PARTICIPATION

77%
(Improving)

RIGHT / WRONG DIRECTION

49%/43%

INMATE POPULATION

116,980

DEPENDENCY RATIO

2015
56.5%

2030 Estimate
70%

GOVERNMENT EMPLOYMENT

246.4
Thousand (State)

713.3
Thousand (Local)

VOLUNTEERISM

22.8%
of Floridians Volunteer

50th
Florida's Rank

Top 3
2030 Goal

STATE DEBT OUTSTANDING

\$18.4
Billion

CITIZENS INSURANCE EXPOSURE POLICIES

\$220.6
Billion Exposure

756,319
Policies

UNDERFUNDED STATE PENSION

\$1120.0
Million (Increasing)

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Community Development Partnership Council

State of Florida Metrics (What is this?)
Quality of Life and Quality Places

State of Florida FutureCast

Click any metric to get more information!





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May 19, 2022

TO: Council Members
FROM: Scott R. Koons, AICP, Executive Director
SUBJECT: Financial Disclosure Report Filing



All members of the Council are required to file a financial disclosure form by July 1st of each year.

The financial disclosure forms filed by county commissioners and city commissioners for their elected offices fulfill this requirement. Gubernatorial members must file a financial disclosure form with the Supervisor of Elections office in their respective counties to fulfill this requirement. Council members will be receiving a copy of the financial disclosure form in the mail within the next few weeks.

If you have questions concerning this matter, please do not hesitate to contact me.

