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## MEETING NOTICE

# NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

There will be a meeting of the North Central Florida Regional Planning Council on **May 25, 2023**. The meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Suwannee Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **7:00 p.m.**

To join the meeting from your computer, tablet or smartphone:

**<https://meet.goto.com/319638693>**

**DIAL IN NUMBER: Toll Free: 1.877.309.2073**

**ACCESS CODE: 319-638-693**

### MEETING STARTS AT 7:00 P.M.

*Please call the Council at 352.955.2200, or 800.226.0690, or email [koons@ncfrpc.org](mailto:koons@ncfrpc.org) by May 23, 2023 to let us know if you will be attending the meeting **in-person or via communications media technology**. (You can call after hours and leave a message on voice mail too.) **THANK YOU.***

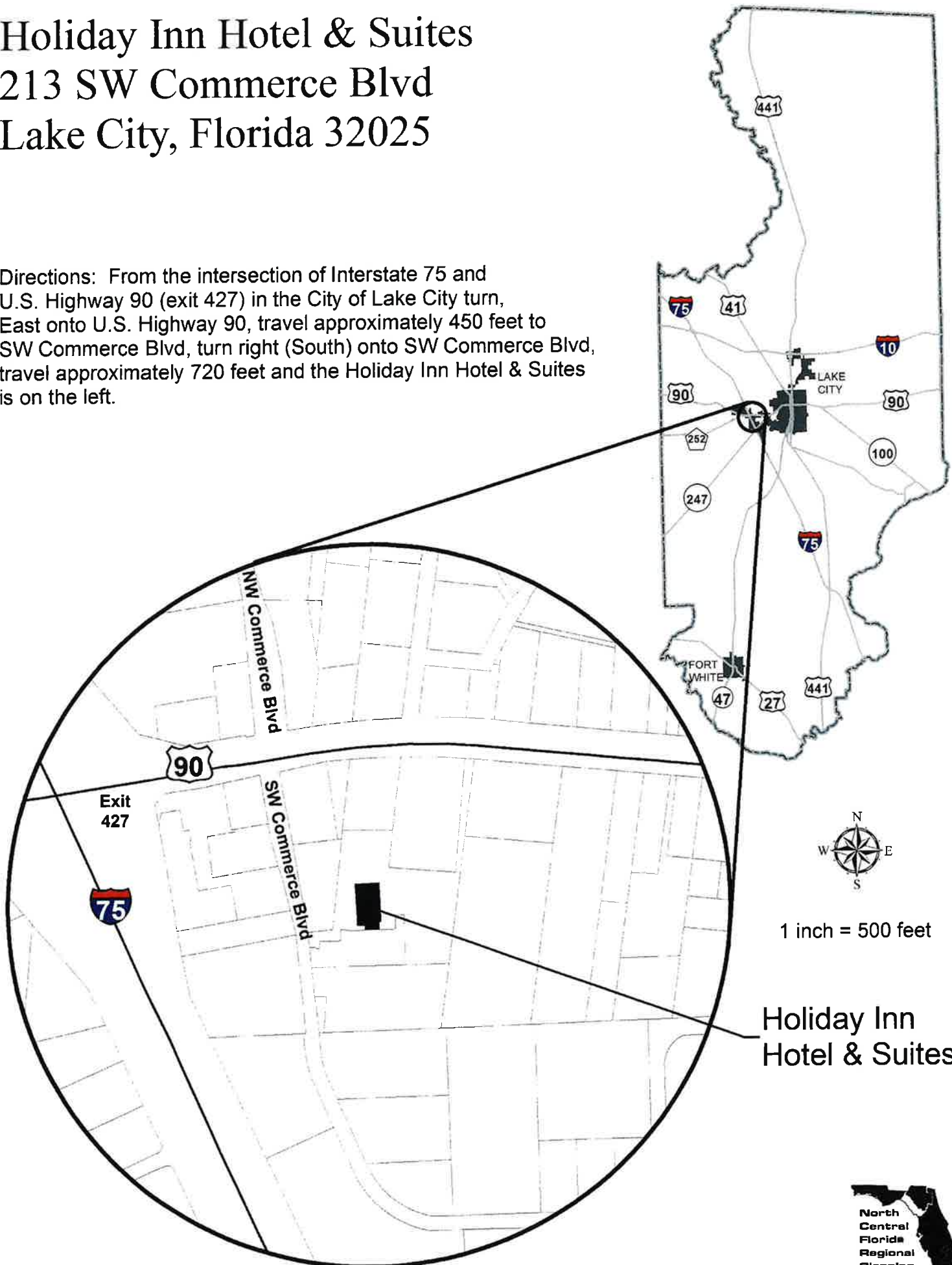
*Please be advised that the Council meeting packet is posted on the Council website at <http://ncfrpc.org> (click on **Upcoming Meetings and Meeting Packets**, then click on **North Central Florida Regional Planning Council Full Packet**.)*

Dedicated to improving the quality of life of the Region's citizens,  
by enhancing public safety, protecting regional resources,  
promoting economic development and providing technical services to local governments.

# Holiday Inn Hotel & Suites

213 SW Commerce Blvd  
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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## AGENDA

### NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

Hybrid Public Meeting  
Holiday Inn Hotel & Suites  
213 Southwest Commerce Boulevard  
Lake City, Florida and  
Via Communications Media Technology

May 25, 2023  
7:00 p.m.

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2. #40 - Columbia County Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)	
3. #43 - Gilchrist County Comprehensive Plan Adopted Amendment (DEO No. 23-2ESR)	
4. #46 - City of Gainesville Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)	
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X. CITIZEN COMMENTS

This agenda item provides an opportunity for citizens to address the Council on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

XI. EXECUTIVE DIRECTOR REPORT

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XII. COUNCIL MEMBER ANNOUNCEMENTS

This agenda item provides an opportunity for Council members to make announcements concerning community events and local government projects.

XIII. NEXT MEETING - June 22, 2023

\* See Attachment

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
MINUTES

**IV.A.**

Hybrid Public Meeting  
Holiday Inn Hotel & Suites  
Lake City, Florida and  
Via Communications Media Technology

April 27, 2023  
7:00 p.m.

MEMBERS PRESENT  
IN PERSON

**Anthony Adams, Lafayette County**  
Mary Alford, Alachua County  
Patricia Bouie Hutchinson, City of Hawthorne  
**Robert Brown, Hamilton County**  
James Catron, City of Madison  
Louie Davis, City of Waldo  
**Thomas Demps, Taylor County**  
**Fletcher Hope Jr., City of Archer**  
William Mitchell V, City of Jasper  
**Janice Mortimer, City of Starke**  
Maurice Perkins, Suwannee County  
Jody Stephenson, Dixie County  
James Tallman, Union County  
*Lorene Thomas, Dixie County*  
Donnie Waldrep, Madison County  
Marihelen Wheeler, Alachua County

MEMBERS PRESENT  
VIA COMMUNICATIONS  
MEDIA TECHNOLOGY  
(FOR QUORUM)

Ed Book, City of Gainesville  
Charles Chestnut IV, Alachua County  
Frank Davis, City of Live Oak  
Daniel Riddick, Bradford County  
Casey Willits, City of Gainesville

MEMBERS PRESENT  
VIA COMMUNICATIONS  
MEDIA TECHNOLOGY  
(NOT FOR QUORUM)

Rick Coleman, City of Newberry  
John Meeks, Levy County

NON-VOTING DELEGATE PRESENT  
MEDIA TECHNOLOGY  
VIA COMMUNICATIONS

Kristyn Adkins, City of High Springs

MEMBERS ABSENT

Desmon Duncan-Walker, City of Gainesville  
Rocky Ford, Columbia County  
Ward Ketring, City of Perry  
Dayna Miller, City of Alachua  
David Stegall, City of Lake Butler  
Kenrick Thomas, Gilchrist County  
Byran Williams, City of High Springs  
Stephen Witt, City of Lake City

EX-OFFICIO MEMBERS PRESENT

Kathryn Craver, Florida Department of  
Environmental Protection - Virtual  
Luzette Musen, Florida Fish and Wildlife  
Conservation Commission - In Person  
Amy Roberson, Florida Department of  
Transportation - In-Person  
Troy Roberts, Suwannee River  
Water Management District - In-Person

COUNCIL ATTORNEY PRESENT

Jonathan Wershow - Virtual

OTHERS PRESENT

Jennifer Codo-Salisbury - Virtual  
Diana Davis - In-Person  
Stew Lilker - In Person  
David Sobush - In-Person

STAFF PRESENT

Scott Koons - In Person  
Lauren Yeatter - In Person

**Executive Committee Members names are bold**  
*Gubernatorial Members names are italicized*

I. INVOCATION

Chair Anthony Adams noting a quorum being present called the meeting to order at 7:01 p.m. Commissioner Demps gave the invocation.

II. PLEDGE OF ALLEGIANCE

The Council and guests pledged allegiance to the flag of the United States of America.

III. INTRODUCTIONS

Chair Adams welcomed Diana Davis, Executive Director, Alachua County League of Cities and wife of Council Member Louie Davis; Jennifer Codo-Salisbury, Executive Director, Central Florida Regional Planning Council; and Stew Lilker, Columbia County Observer.

IV. APPROVAL OF CONSENT AGENDA

Chair Adams asked that the consent agenda be approved.

**ACTION: Commissioner Alford made the motion, with a second by Commissioner Wheeler, to approve the consent agenda. The motion carried unanimously.**

A. Minutes - March 23, 2023

B. Monthly Financial Report - March 2023

V. APPROVAL OF REGULAR AGENDA

Chair Adams asked that the regular agenda be approved.

**ACTION: Commissioner Bouie Hutchinson made the motion, with a second by Mayor Louie Davis, to approve the regular agenda. The motion carried unanimously.**

VI. GUEST SPEAKER - David Sobush, Director of Research  
Florida Chamber Foundation

Scott Koons, Executive Director, introduced David Sobush, Director of Research, Florida Chamber Foundation. Mr. Sobush discussed economic trends, the Florida Scorecard and the 2030 Florida Blueprint initiative. Chair Adams thanked Mr. Sobush for his presentation.

VII. CHAIR REPORT - None

VIII. COMMITTEE REPORTS

A. Executive Committee

1. Proclamation Declaring May 7-13, 2023 Travel and Tourism Week

Mr. Koons stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 7-13, 2023 as Travel and Tourism Week in the north central Florida region. He further stated that Travel and Tourism Week is where activities are planned throughout the United States and Florida to support and celebrate the tourism industry.

**ACTION: Mayor Louie Davis made the motion, with a second by Commissioner Alford, to adopt the proclamation proclaiming May 7-13, 2023 as Travel and Tourism Week, which has been attached hereto and made a part of these minutes. The motion carried unanimously.**

2. Proclamation Declaring May 8-12, 2023 Economic Development Week

Mr. Koons stated that the Executive Committee recommends that the Council adopt a proclamation proclaiming May 8-12, 2023 as Economic Development Week in the north central Florida region. He further stated that Economic Development Week is to recognize the work of economic developers in promoting economic well-being and quality of life for communities create, retaining and expanding jobs that facilitate growth, enhancing wealth and providing a stable tax base.

**ACTION: Commissioner Demps made the motion, with a second by Commissioner Wheeler, to adopt the proclamation proclaiming May 8-12, 2023 as Economic Development Week, which has been attached hereto and made a part of these minutes. The motion carried unanimously.**

B. Clearinghouse Committee - Committee Level Comprehensive Plan Review Items

Commissioner Bouie Hutchinson, Chair of the Clearinghouse Committee, reported that the Clearinghouse Committee met in person and virtually via communications media technology earlier in the evening and reviewed the following local government comprehensive plan amendments which were included on the Council agenda for consideration.

1. #33 - Town of Brooker Comprehensive Plan Draft Amendment (DEO No. 23-1ER)
2. #34 - City of Lake City Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)
3. #35 - City of Newberry Comprehensive Plan Adopted Amendment (DEO No. 22-3ESR)
4. #36 - City of Newberry Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)
5. #37 - City of Alachua Comprehensive Plan Adopted Amendment (DEO No. 22-4ESR)
6. #38 - Town of Bell Comprehensive Plan Adopted Amendment (DEO No. 22-1ER)

Commissioner Bouie Hutchinson stated with regards to these items, the Committee found that the local government comprehensive plans, as amended, were not anticipated to result in significant adverse impacts to regional facilities, Natural Resources of Regional Significance or adjacent local governments. She stated that the Committee recommends forwarding these findings to the respective local governments and the Florida Department of Economic Opportunity.

**ACTION:** Commissioner Bouie Hutchinson made the motion, with a second by Commissioner Mortimer, to approve the Clearinghouse Committee recommendations concerning Item #33 - Town of Brooker Comprehensive Plan Draft Amendment (DEO No. 23-1ER); Item #34 - City of Lake City Comprehensive Plan Draft Amendment (DEO No. 23-1ESR); Item #35 - City of Newberry Comprehensive Plan Adopted Amendment (DEO No. 22-3ESR); Item #36 - City of Newberry Comprehensive Plan Draft Amendment (DEO No. 23-1ESR); Item #37 - City of Alachua Comprehensive Plan Adopted Amendment (DEO No. 22-4ESR); and Item #38 - Town of Bell Comprehensive Plan Adopted Amendment (DEO No. 22-1ER). The motion carried unanimously.

#### IX. EX-OFFICIO MEMBER REPORTS

Amy Roberson, Planning Supervisor, Planning and Environmental Management Office, Florida Department of Transportation District 2, discussed state funding for Sun Trails and federal funding for Transportation Alternatives for bicycle and pedestrian facilities. She also distributed copies of a report entitled Transportation Alternatives Set-Aside Program in Florida Overview and Highlights 2015 - 2021.

Luzette Musen, Land Use Planning Biologist, Florida Fish and Wildlife Conservation Commission, North Central Region, discussed the Ocala National Forest to the Osceola National Forest Wildlife Corridor. She stated that the Commission offers wildlife conservation planning services to landowners and local governments throughout the region. Ms. Musen also distributed copies of the Guide to Private Lands Partnerships to Conserve Florida Wildlife.

Troy Roberts, Communications and Outreach Manager, Suwannee River Water Management District, stated that comments concerning updated Federal Emergency Management Agency, Flood Insurance Rate Maps for the Santa Fe River Watershed are due to the District by April 30, 2023.

Kathryn Craver, Outreach/Communications Director, Florida Department of Environmental Protection, Northeast District, reported that the Northeast District is available to provide assistance to local governments with Department grant opportunities. She also stated that the Northeast District is available to assist local governments and individuals concerning permit applications and Department regulatory compliance issues.

#### X. CITIZEN COMMENTS

Stew Lilker, Columbia County Observer, discussed regional rural transportation.

#### XI. EXECUTIVE DIRECTOR REPORT

##### A. Florida Regional Councils Association Monthly Activity Report

Mr. Koons reported that the Florida Regional Councils Association is the statewide organization of the ten regional planning councils. He stated that the Association strengthens Florida's regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives. Mr. Koons also stated that the Association strives to accomplish these goals by carrying out the activities listed in the March 2023 activity report included in the Council meeting packet. He reviewed the activities listed in the March 2023 report.



B. Florida Chamber Foundation Scorecard™

Mr. Koons reported that the Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida's future. He stated that the Florida Chamber Foundation's objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan. Mr. Koons noted that the Scorecard reports metrics for each of the following Six Pillars: Talent and Supply Education, Innovation and Economic Development, Infrastructure and Growth Leadership, Business Climate and Competitiveness, Civic and Governance Systems, and Quality of Life and Quality Places. He reviewed the April 2023 Scorecard™ that was included in the Council meeting packet.

C. Legislative Report

Mr. Koons stated the 2023 Legislature Session convened on March 7, 2023 and is scheduled to adjourn on May 5, 2023. He reported on the status of bills of interest to the Council and member local governments.

D. Broadband Opportunity Grant Program

Mr. Koons reported that the second set of awards through the state-funded Broadband Opportunity Grant Program was recently made to expand access to broadband internet for underserved communities. He noted a total of \$15,000,000 in funding was awarded to three projects in the north central Florida region, including the communities of Live Oak, Madison and Perry.

XII. COUNCIL MEMBER ANNOUNCEMENTS -

Commissioner Hope reported that the deployment of broadband internet access has recently been completed in the City of Archer.

Commissioner Perkins reported that Wave Port, a floating dock manufacturing company, will be locating a facility in Suwannee County resulting in 50 jobs. He also stated that hanger improvements have recently been completed at the Suwannee County Airport.

XIII. NEXT MEETING

Chair Adams stated that the next Council meeting is scheduled to be held on May 25, 2023.

The meeting was adjourned at 8:25 p.m.

---

Anthony Adams, Chair

5/25/23  
Date



# PROCLAMATION

## PROCLAIMING MAY 7-13, 2023 AS TRAVEL AND TOURISM WEEK

WHEREAS, tourism brings over 122 million visitors annually to the State of Florida, generates an estimated 96 billion dollars in economic activity, estimated eight billion dollars in annual sales tax revenues and employs over one million persons;

WHEREAS, the North Central Florida Regional Planning Council recognizes the importance of tourism to the north central Florida regional economy and quality of life;

WHEREAS, local governments, tourist development councils and the North Central Florida Regional Planning Council support tourism opportunities in north central Florida; and


WHEREAS, local governments, businesses, chambers of commerce, visitors bureaus, tourist development councils and the North Central Florida Regional Planning Council are working together to support this vital part of north central Florida's economy and all who play a role in tourism to ensure that north central Florida continues to be a place where traditions will be created and continued for years to come.


NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 7-13, 2023 as *Travel and Tourism Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 27th day of April 2023.

ATTEST:

SEAL

  
\_\_\_\_\_  
Robert Brown, Secretary

  
\_\_\_\_\_  
Anthony Adams, Chair



# PROCLAMATION

## PROCLAIMING MAY 8-12, 2023 AS ECONOMIC DEVELOPMENT WEEK

WHEREAS, the North Central Florida Regional Planning Council is an economic development district designated by the United States Department of Commerce, Economic Development Administration; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses which is the hallmark of the American economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial and federal governments, public-private partnerships, chambers of commerce, universities and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers working in the north central Florida region support the expansion of career opportunities and quality of life.


NOW, THEREFORE, the North Central Florida Regional Planning Council hereby proclaims the week of May 8-12, 2023 as *Economic Development Week* throughout the north central Florida region.

DULY ADOPTED AND PROCLAIMED this 27th day of April 2023.

ATTEST:

NORTH CENTRAL FLORIDA  
REGIONAL PLANNING COUNCIL

SEAL

  
Robert Brown, Secretary

  
Anthony Adams, Chair





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May 18, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Monthly Financial Report - April 2023

Please find attached a copy of the Monthly Financial Report for the Council's activities for April 2023. The following paragraphs discuss revenues and expenditures to the budget for the month and year to date.

### **Revenue**

The total revenue for the Council for year to date is within budgeted figures. Revenue at the end of seven months is 80 percent of budget.

### **Expenditures**

The total expenditures for the Council for year to date are within budgeted figures. Total expenditures at the end of seven months are 49 percent of budget.

### **Conclusion**

In conclusion, staff is pleased with the financial condition of the Council. The adjusted general fund balance should remain at an acceptable level at the end of the fiscal year.

Overall, as is regularly reported, the financial condition of the Council is sound. Staff is not aware of anything in the current fiscal year that will change this situation.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2023**

**BALANCE SHEET**

**ASSETS**

Current Assets	
Checking / Savings	2,388,069
Accounts Receivable	530,634
Other Current Assets	26,070
Total Current Assets	<u>2,944,773</u>
<b>TOTAL ASSETS</b>	<u>2,944,773</u>

**LIABILITIES & EQUITY**

Liabilities	
Current Liabilities	
Accounts Payable	1,054
Other Current Liabilities	67,315
Total Liabilities	<u>68,369</u>
Equity	<u>2,876,404</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>2,944,773</u>

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2023**

**SUMMARY STATEMENT**

	<b>Adopted Budget FY 2022-23</b>	<b>April</b>	<b>2023</b>	<b>Year to Date</b>	<b>Percent of Budget</b>
<b>Revenue</b>	1,705,200		2,441	1,372,324	80%
<b>Expenses</b>	1,705,200		96,937	835,908	49%



**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2023**

**REVENUE**

<b>Account</b>	<b>Adopted Budget FY 2022-23</b>	<b>April 2023</b>	<b>Year to Date</b>	<b>Percent of Budget</b>
Program Development	37,500	2,441	50,639	135%
Regional Planning				
Regional Planning & Review	70,000	0	70,012	100%
Regional Mitigation Resiliency	87,000	0	0	0%
Public Safety & Regulatory Compliance				
Hazardous Waste Monitoring	58,900	0	223,103	379%
Local Emergency Planning Committee	123,200	0	17,000	14%
Hazards Analyses	14,800	0	0	0%
Transportation				
Gainesville Urbanized Area Transportation Planning	299,400	0	334,972	112%
Gainesville Urbanized Area Mass Transit	244,100	0	0	0%
Transportation Disadvantaged - Alachua County	25,600	0	8,466	33%
Transportation Disadvantaged - Region	205,500	0	84,282	41%
Economic Development				
Economic Strategy & Technical Assistance	115,000	0	80,008	70%
Original Florida Tourism Task Force Staffing	36,500	0	17,258	47%
Original Florida Tourism Task Force	67,500	0	90,197	134%
Vision North Central Florida	0	0	2,500	
Local Government Assistance				
General Technical Services	20,000	0	20,003	100%
City & County Planning Services	244,200	0	320,024	131%
Community Development Block Grant Administration	56,000	0	53,860	96%
<b>Total Revenue</b>	<b>1,705,200</b>	<b>2,441</b>	<b>1,372,324</b>	<b>80%</b>

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**  
**Summary Financial Statement (Unaudited)**  
**April 30, 2023**

**EXPENDITURES**

<b>Account</b>	<b>Adopted Budget FY 2022-23</b>	<b>April 2023</b>	<b>Year to Date</b>	<b>Percent of Budget</b>
Audit	18,000	0	0	0%
Building Occupancy & Grounds	110,000	3,952	34,282	31%
Contractual Services	88,000	3,464	24,958	28%
Dues, Publications, Subscriptions & Training	40,000	5,719	32,528	81%
Furniture & Equipment	25,000	0	32,828	131%
Insurance & Bonding	25,000	0	10,866	43%
Legal Services & Public Notices	8,000	450	3,734	47%
Machine Rental & Maintenance	7,000	0	2,620	37%
Meeting Expenses	20,000	1,443	8,673	43%
Moving Expense	10,000	0	0	0%
Office Supplies	25,000	5,426	17,891	72%
Personnel	1,163,600	73,598	565,113	49%
Postage	9,000	285	3,105	35%
Printing	2,000	0	2,250	113%
Recruiting	2,000	0	0	0%
Reproduction	20,000	0	6,532	33%
Telephone	8,000	493	3,401	43%
Travel	30,000	2,107	15,339	51%
Original Florida Tourism Task Force	67,500	0	71,788	106%
Contingency	27,100	0	0	0%
<b>Total Expenses</b>	<b>1,705,200</b>	<b>96,937</b>	<b>835,908</b>	<b>49%</b>



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May 18, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Agency Regulatory Plan  
Fiscal Year 2023-24

RECOMMENDATION:

**Approve the Fiscal Year 2023-24 Agency Regulatory Plan and authorize the Chair, Executive Director and Council Attorney to sign the letter transmitting the Plan to the Joint Administrative Procedures Committee.**

BACKGROUND:

Effective July 1, 2015 Chapter 2015-162, Laws of Florida amended Section 120.74, Florida Statutes, as amended, regarding the procedures for submission and the content of agency regulatory plans.

The new requirements specify that the agency regulatory plan must include statements concerning laws enacted or amended during the previous 12 months related to rulemaking responsibilities, laws expected to be implemented by rulemaking prior to July 1st of the succeeding year, whether the agency desires to update the regulatory plan for the previous year, and that the agency officials with rulemaking authority have reviewed the plan and existing agency rules and whether existing rules are consistent with the rulemaking authority agency.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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May 25, 2023

Mr. Kenneth J. Plante, Coordinator  
Joint Administrative Procedures Committee  
Room 680, Pepper Building  
111 West Madison Street  
Tallahassee, FL 32399-1400

RE: Agency Regulatory Plan  
Fiscal Year 2023-24

Dear Mr. Plante:

The following is the Agency Regulatory Plan for Fiscal Year 2023-24 for the North Central Florida Regional Planning Council.

- a. No laws were enacted or amended during the previous 12 months;
- b. No new laws are expected to be implemented by rulemaking before the following July 1, 2024;
- c. There is no desired update to the regulatory plan for the prior year; and
- d. The Council Chair, Executive Director, and Council Attorney certify that they have reviewed this plan and the agency regularly reviews all its rules. The existing rules were most recently reviewed in association with preparation of this plan. The existing rules were determined to remain consistent with the agency’s rulemaking authority and the laws implemented. However, the Council intends to amend Rule 27E-5 by adopting an amended North Central Florida Strategic Regional Policy Plan prior to July 1, 2024.

Certification:

\_\_\_\_\_  
Anthony Adams  
Council Chair

\_\_\_\_\_  
Scott R. Koons, AICP  
Executive Director

\_\_\_\_\_  
Jonathan F. Wershow, Esq.  
Council Attorney

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May 18, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Agreement with the Florida Division of Emergency Management for  
 Local Emergency Planning Committee - Fiscal Year 2023-24

RECOMMENDATION:

**Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2023-24 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed \$80,000.**

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

If you have any questions concerning this matter, please do not hesitate to contact me.







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May 18, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Meeting Schedule Program Year 2023-24

RECOMMENDATION:

**Approve the attached Council Meeting Schedule for 2023-24.**

BACKGROUND:

Please find attached the Council meeting schedule for 2023-24. Generally, Council meetings are held on the fourth Thursday of each month. Please note that there is no meeting in November and the December meeting will be held on the second Thursday, December 12, 2023.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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## NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

### MEETING SCHEDULE

2023-24

June 22, 2023

July 27, 2023

August 24, 2023

September 28, 2023

October 26, 2023

December 12, 2023

January 25, 2024

February 22, 2024

March 28, 2024

April 25, 2024

May 23, 2024

All Council meetings start at 7:00 p.m.

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Dedicated to improving the quality of life of the Region's citizens,  
by enhancing public safety, protecting regional resources,  
promoting economic development and providing technical services to local governments.





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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

May 18, 2023

TO: Council Members

FROM: Patricia Bouie Hutchinson, Chair  
Clearinghouse Committee

RE: Chair's Report

I. COMMITTEE-LEVEL REVIEW ITEMS

The next regularly-scheduled meeting of the Clearinghouse Committee is 6:00 p.m., May 25, 2023. The meeting will be a hybrid meeting conducted both in-person and via communications media technology. At its meeting, the Committee will review the following Committee-level items which require Council action. I will present an oral report on the Committee's actions and recommendations at the Council meeting held later that evening.

Local Government Comprehensive Plan Amendments

- #39 - City of Gainesville Comprehensive Plan Adopted Amendment (DEO No. 22-4ESR)
- #40 - Columbia County Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)
- #43 - Gilchrist County Comprehensive Plan Adopted Amendment (DEO No. 23-2ESR)
- #46 - City of Gainesville Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)
- #47 - Town of Lee Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)
- #48 - Alachua County Comprehensive Plan Draft Amendment (DEO No. 23-1ESR)
- #49 - Madison County Comprehensive Plan Adopted Amendment (DEO No. 22-2ESR)
- #50 - Madison County Comprehensive Plan Adopted Amendment (DEO No. 22-3ESR)
- #52 - City of Newberry Comprehensive Plan Draft Amendment (DEO No. 23-2ESR)

***Please be advised that the Clearinghouse Committee meeting packet is posted on the Council website at <http://ncfrpc.org> (click on Upcoming Meetings and Meeting Packets, then click on Clearinghouse Committee Full Packet).***

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May 18, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Fiscal Year 2023-24 Overall Program Design

RECOMMENDATION:

**Approve the Fiscal Year 2023-24 Overall Program Design as recommended by the Program Committee.**

BACKGROUND:

The Program Committee met on March 23, 2023 to develop and recommend for your consideration an Overall Program Design for Fiscal Year 2023-24. A copy of the document is attached for your information.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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# Overall Program Design Fiscal Year 2023-24



North Central Florida  
Regional Planning Council

May 25, 2023



8

# Overall Program Design Fiscal Year 2023-24

North Central Florida Regional Planning Council  
2009 NW 67th Place  
Gainesville, Florida 32653-1603  
352.955.2200

May 25, 2023





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# Introduction

The Overall Program Design is a planning and management tool which is used to assist the Council approach its work program in an orderly and comprehensive manner. It provides a detailed outline of the Council's work program for the fiscal year. Strategies, standards, objectives and long-range elements are re-evaluated, based upon previously identified problems and priorities. This is the 49th annual update of the work program.

The Program Committee is responsible for reviewing and evaluating the overall work program of the organization and making recommendations for alterations in it to the Council. Several indicators have been used to determine the future direction proposed by the Program Committee. However, primary guidance came from priorities established in past years with consideration being given to recent actions taken by the Council.

During the current program year, Council activities and discussions at meetings have highlighted the need for continued emphasis on economic development programs and for the provision of technical assistance and support to local governments. Regional planning has also continued to be a topic of discussion.

These program areas are reflected in this Overall Program Design to the extent possible, as they have been in previous years.

## Program Committee

Janice Mortimer, Chair  
Donnie Waldrep, Vice-Chair  
Desmon Duncan-Walker  
Rocky Ford  
Ward Ketring  
Maurice Perkins  
David Stegall  
Jody Stephenson  
Lorene Thomas



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## Mission Statement

To improve the quality of life of the Region's citizens by enhancing public safety, protecting regional resources, promoting economic development, and providing technical services to local governments.



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# Chapter I: Executive Management

In order to maintain and improve the effectiveness of the Council's operations, the proper administration of the several planning programs requires activities which are not directly attributable to any one program. Several tools are useful, including updating the Overall Program Design and periodic program evaluations. These and other activities ensure that the Council's goals and objectives are being implemented.

Goal: To implement the goals and objectives of the Council by:

- management of a well-qualified and organized staff;
- efficient and economical use of personnel and funds; and
- coordination of all phases of work to prevent overlap and duplication.

## A. General Administration

### 1. Objective

To ensure the efficient and effective utilization of Council staff and resources.

### 2. Work Elements and End Products

#### a. Grants Management

Work Element: Bookkeeping, request for payments, billing and allocation of costs are some of the activities necessary for proper grants management. (Continuing Activity)

End Product consists of management of fiscal affairs.

#### b. Personnel

Work Element: Interviewing, hiring, ensuring a diversified workforce, orienting new employees and maintaining personnel files are some of the necessary personnel administration responsibilities. (Continuing Activity)

End Product consists of the management of personnel affairs.



## **B. Overall Program Design and Evaluation**

### **1. Objective**

To update the Overall Program Design and conduct periodic program evaluation.

### **2. Work Element and End Product**

#### **a. Overall Program Design**

Work Element: Update of the Overall Program Design.

End Product consists of the Overall Program Design. (Continuing Activity)

## **C. Program Development**

### **1. Objective**

To investigate and develop new programs that have been identified by the Council as potentially beneficial.

### **2. Work Element and End Product**

#### **a. Program Development**

Work Element: Examination of planning needs and services in the region and the preparation of Council responses. (Continuing Activity)

End Product consists of periodic staff reports to the Council and the preparation of applications for program assistance.



## Chapter II: Public Information and Participation

Awareness of issues and participation in programs by the public is essential for effective government. The Council is committed to providing information about Council programs and opportunities for effective citizen participation.

Goal: To provide ample opportunities for citizens to be informed and involved.

### A. Communications Program

#### 1. Objective

To share information about planning issues generally and Council programs specifically.

#### 2. Work Elements and End Products

##### a. Annual Report

Work Element: Annual report prepared at the end of each fiscal year summarizing the Council's accomplishments. The annual report is sent to interested persons, as well as posted on the Council's website. (Continuing Activity)

End Product consists of an Annual Report.

##### b. Website

Work Element: Website maintained by the Council located at <http://ncfrpc.org>. General information about the Council can be viewed at the site. Links to other related websites such as The Original Florida Tourism Task Force at <http://naturalnorthflorida.com> and the North Central Florida Local Emergency Planning Committee at <http://ncflepc.org>, are also available on the Council website.

End Product consists of a website.



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## Chapter III: Regional Planning

The Florida Regional Planning Council Act, passed in 1980 and subsequently amended in 1982, 1992 and again in 1993, requires that each regional planning council prepare and adopt a Strategic Regional Policy Plan. The Strategic Regional Policy Plan must be based upon studies of the region's resources and be consistent with the State Comprehensive Plan. The Act requires that once the Strategic Regional Policy Plan is adopted, it must be utilized by regional planning councils as "the basis for regional review of developments of regional impact, regional review of federally assisted projects, and other regional comment functions."

The Act directs that the Strategic Regional Policy Plan contain goals and policies specifically to address growth management issues. The plan must identify key regional issues, document trends, forecast future conditions, and analyze the problems, needs, and opportunities associated with growth in the region. Further, the regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving the identified problems and needs.

The Strategic Regional Policy Plan must, at a minimum, address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional transportation. It may also address other subjects which relate to the particular needs and circumstances of the regional planning district as determined by the regional planning council. Furthermore, consideration must be given to existing state, regional, and local plans in preparing the Strategic Regional Policy Plan.

In addition to the preparation of the Strategic Regional Policy Plan and its maintenance, the Council also undertakes specific regional programs as are necessary or deemed appropriate. Other on-going programs include economic development, public safety and transportation disadvantaged program.

Goal: To address regional issues in a comprehensive way by offering realistic solutions to problems and providing leadership to take advantage of identified opportunities.

### A. Strategic Regional Policy Plan

#### 1. Objective

To maintain a long-range guide for the physical, economic and social development of the region.

#### 2. Work Element and End Product

##### a. Strategic Regional Policy Plan

Work Element: The Strategic Regional Policy Plan "shall be developed through a collaborative process that emphasizes consensus and coordination between local governments, regional entities, state and federal agencies, other appropriate organizations, and the public. Thus, the plan is a plan for the region, not merely for the regional planning council. Regional goals and policies shall be used to develop a coordinated program of regional actions directed at resolving identified problems and needs. At a minimum, the plan shall contain regional goals and policies that address affordable housing, economic development, emergency preparedness, natural resources of regional significance, and regional



transportation, and shall identify significant regional resources and facilities. The Strategic Regional Policy Plan shall be strategic rather than comprehensive in nature and need not address all goals and policies in the State Comprehensive Plan. However, goals and policies included in the Strategic Regional Policy Plan shall be consistent with and further the State Comprehensive Plan." (Rule 27E-5, Rules of Practice and Procedure Pertaining to Strategic Regional Policy Plans)

During the 1995-96 program year, the Council completed the development of the Strategic Regional Policy Plan, and it was amended during the 1996-97 program year, 2002-03 program year, 2011-12 program year and 2017-18 program year. It is important to continually evaluate the plan to determine when further changes are necessary for it to remain as an appropriate document to guide the development of the region. The Council updates its Strategic Regional Policy Plan every five years.

End Product consists of the maintenance of the North Central Florida Strategic Regional Policy Plan.





## **B. Economic Development**

### **1. Objective**

To study the regional economy, to plan for its diversification and to make it more resilient through business attraction, business retention and expansion, and business entrepreneurship economic development strategies; and to analyze the fiscal and environmental impacts of development and redevelopment.

### **2. Work Elements and End Products**

#### **a. Comprehensive Economic Development Strategy**

Work Element: The Council is an Economic Development District designated by the U.S. Economic Development Administration. To maintain this designation, the Council updates its Comprehensive Economic Development Strategy every five years. (Continuing Activity)

End Product consists of a Comprehensive Economic Development Strategy Update, maintenance of current data files, meetings, correspondence, grant and loan applications, conferences and reports.

#### **b. Program for Tourism Development**

Work Element: In 1992, the Council, with grants provided by the U.S. Economic Development Administration and in conjunction with facility owners, local governments, other agencies and environmental organizations, developed a comprehensive program to promote increased tourism in the region and established an implementation program. From 1993 through 1998, this program was pursued by The Original Florida Tourism Task Force, which was created as part of the Council.

In 1998, the Council, in cooperation with members of the Task Force, county tourist development councils and facility owners assisted the counties of north central Florida with creating The Original Florida Tourism Task Force, as a separate, stand-alone task force, through an interlocal agreement.

End Product consists of providing staff support to the Task Force to implement its regional tourism marketing program by coordinating Task Force representatives attendance at travel shows, printing brochures, as well as maintaining its website.

#### **c. Regional Economic Impact Modeling**

Work Plan: The Council has a license to use an econometric model which provides the Council, its local governments, economic development agencies, and others with a dynamic tool for economic and demographic analysis and forecasting. The model can be used to review system-wide effects over both short- and long-range time horizons, including economic and fiscal impact analyses, policy impact analyses, and economic development/redevelopment analyses. The model can be configured to either address the entire region, any number of county-based subsets of the region or an individual county.

End Product consists of providing economic and fiscal impact analyses for local governments, and analyses of specific projects for economic development partners.



## **C. Public Safety**

### **1. Objective**

To study and plan for the safety and security of the population of the region.

### **2. Work Elements and End Products**

#### **a. North Central Florida Local Emergency Planning Committee**

Work Element: Council staff provides staff services for the North Central Florida Local Emergency Planning Committee, which was established by the State Emergency Response Commission. The North Central Florida Local Emergency Planning Committee is responsible for data gathering and management, and establishing a structure to coordinate emergency response activities within the region by preparing a plan which compliments county emergency preparedness planning efforts.

End Product consists of a comprehensive emergency response plan for the region and the development of a regional emergency response capacity.

#### **b. North Central Florida Regional Hazardous Materials Emergency Response Team**

Work Element: In 2000, three cities and five counties in the region, at the request of the North Central Florida Local Emergency Planning Committee, adopted an interlocal agreement creating the North Central Florida Regional Hazardous Materials Emergency Response Team. The Team provides equipment for first responders within the jurisdictions of its members.

End Product consists of providing staff support to the North Central Florida Regional Hazardous Materials Emergency Response Team by assisting with the maintenance of fully equipped trailers to be used by participating county and city first responders.



## **D. Transportation Disadvantaged Program**

### **1. Objective**

To assist in securing resources for counties in the region to provide increased services to citizens determined to be transportation disadvantaged because of age, disability or income status by serving as the designated official planning agency, staffing local coordinating transportation disadvantaged boards, preparing annual transportation disadvantaged service plans and recommending the designation of community transportation coordinators.

### **2. Work Element and End Product**

#### **a. Designated Official Planning Agency**

Work Element: The Council, as the Designated Official Planning Agency, is responsible for appointing coordinating board members for Bradford; Columbia Hamilton Suwannee; Dixie; Gilchrist; Lafayette; Levy; Madison; and Union Counties. As the Designated Official Planning Agency, the Council provides staff services for those boards. The Designated Official Planning Agency is to ensure, through this structure, that there is a review and analysis of the transportation disadvantaged problems, and further, that the program is continuously monitored.

End Product consists of providing staff support to local coordinating boards by assisting with preparation of transportation disadvantaged plans and development of recommendations regarding designation of community transportation coordinators.



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## Chapter IV: Plan Implementation

The Council performs several activities to implement regional plans.

Goal: To implement regional plans and programs by reviewing and commenting on federal grant and loan applications that may have an impact on the physical environment, local government comprehensive plan amendments, and other agency plans.

### A. Review Responsibilities

#### 1. Objective

To review and comment on applications for Federal assistance, local government comprehensive plans and other agency plans concerning their potential impact on regional resources and facilities as identified in the North Central Florida Strategic Regional Policy Plan.

#### 2. Work Elements and End Products

##### a. Federal Assistance

Work Element: The Council, through its Clearinghouse Committee and staff, reviews applications for Federal assistance, direct Federal projects and some State plans as provided for under Federal Office of Management and Budget guidelines in accordance with a program developed by the Governor's Office, to identify conflicts and duplications between programs and inconsistencies with local and regional plans. (Continuing Activity)

End Product consists of staff reports, committee recommendations and Council action.

##### b. Local Government Comprehensive Plans

Work Element: The Council reviews and comments on local government comprehensive plans and plan amendments for consistency with regional plans in accordance with the Community Planning Act of 2011. (Continuing Activity)

End Product consists of comments and recommendations submitted to local governments and the Florida Department of Economic Opportunity.



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## Chapter V: Council Assistance

The Council responds to requests for assistance from local, State and Federal agencies.

Goal: To provide, on a continuing basis, a variety of technical assistance.

### A. Gainesville Urbanized Area Transportation Planning

#### 1. Objective

To foster the establishment of a continuing, cooperative and comprehensive transportation system development program that is in accordance with the planned development of the Gainesville Urbanized Area.

#### 2. Work Element and End Product

##### a. Gainesville Urbanized Area Transportation Planning

Work Element: Provide professional staff services to the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area to plan and program transportation projects in the Gainesville Urbanized Area. Council staff performs tasks as identified in the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area Unified Planning Work Program and maintains the planning certification for the urbanized area. (Continuing Activity)

End Product consists of the following.

- Continuity of Operations Plan
- List of Priority Projects
- Long-Range Transportation Plan
- Multi-Modal Level of Service Report
- Public Participation Plan
- Transit Monitoring Ridership Report
- Unified Planning Work Program



## **B. Local Government Comprehensive Plans**

### **1. Objective**

To assist local governments in the preparation and maintenance of local comprehensive plans, ordinances and regulations.

### **2. Work Element and End Product**

#### **a. Local Government Comprehensive Plans**

Work Element: Local governments contract with the Council for assistance to meet their long-range and day-to-day planning needs. (Continuing Activity)

End Product consists of local government comprehensive plans, ordinances and regulations.





## **C. General Technical Services**

### **1. Objective**

To provide local governments with information about and assistance in the preparation of State and Federal grant and loan applications.

### **2. Work Elements and End Products**

#### **a. Grant Application Assistance**

Work Element: Local governments are provided with information and assistance on State and Federal programs and applications. (Continuing Activity)

End Product consists of application assistance responses and grant and loan applications.

#### **b. County Hazardous Waste Monitoring Program**

Work Element: The Council assists counties in carrying out their legal responsibilities for monitoring small quantity generators of hazardous waste.

End Product consists of completion of surveying and reporting of activities associated with small quantity generation of hazardous waste.



## **D. Community Development Block Grant Administration**

### **1. Objective**

To assist local governments in the effective management and administration of their Community Development Block Grant Programs.

### **2. Work Element and End Product**

#### **a. Community Development Project Grant Administration**

Work Element: The services of the Council to local governments include grant application preparation and project administration, including bid specifications, legal notices, progress reports, and compliance with Federal regulations and State rules. Projects address housing rehabilitation, neighborhood revitalization, commercial revitalization and economic development needs.

End Product consists of the preparation of Community Development Block Grant applications and administration of Community Development Block Grant projects.

---

# North Central Florida Regional Planning Council

## *Overall Program Design*

- \* Scott R. Koons, AICP, Executive Director

\*Primary Responsibility



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## North Central Florida Regional Planning Council

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May 18, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Fiscal Year 2023-24 Budget

RECOMMENDATION:

**Approve the Fiscal Year 2023-24 budget as recommended by the Finance Committee.**

BACKGROUND:

A meeting of the Finance Committee was held on May 16, 2023. The purpose of the meeting was to consider a recommendation to the Council for the Fiscal Year 2023-24 budget. For your information, please find attached a proposed budget as prepared by staff.

As you can see, the anticipated expenditures for next year will be \$1,629,100 which is (\$76,100) less than the current year budget.

As usual, almost all funds to be expended by the Council are received through contracts for services and grants. There is one exception: Member local governments pay dues, which are proposed to remain at \$0.30 per capita for the 42nd year, and will produce approximately \$171,700.

The most significant policy decision that must be made with respect to the budget is related to personnel. There is provision for a total of seven full-time staff positions, plus funds for part-time positions, which is one less full-time staff positions than budgeted for the current year. The budget includes a recurring increase across the board for all employees, including the Executive Director, equal to two percent of the salary for each employee and one percent of the salary budget for merit increases for all employees, except the Executive Director.

Overall, this budget provides for significant services to be rendered to member cities and counties. This is to be done by effectively using resources, and at the same time, ensuring that the Council remains in a sound financial condition.

If you have any questions concerning this matter, please do not hesitate to call me.

Attachment

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

PROPOSED BUDGET

FISCAL YEAR OCTOBER 1, 2023 - SEPTEMBER 30, 2024

Expenses by Line Item  
May 25, 2023

AUDIT

This item includes fees for audit performed by a certified public accounting firm for the Council.

**Indirect: \$18,000**

BUILDING OCCUPANCY AND GROUNDS

This item includes costs associated with maintaining the Council office building such as rent, electricity, heat/air, water, sanitary sewer, custodial services, pest control services, lawn services, maintenance and repairs.

**Indirect: \$29,000**

CONTRACTUAL SERVICES

This item includes costs to be incurred through charges related to the hazardous materials preparedness training program.

**Indirect: 20,000**

DUES, PUBLICATIONS AND SUBSCRIPTIONS

This item includes membership dues in organizations such as National Association of Development Organizations, National Regional Councils Association, Florida Regional Councils Association, subscriptions to newspapers and periodicals, and books. The Florida Regional Councils Association costs pay for a cooperative program with other regional planning councils to work with state agencies, the Governor's Office, and the Legislature.

**Indirect: \$16,000**

**Direct: \$15,000**

FURNITURE AND EQUIPMENT

This item includes computer upgrades and replacement office furniture costing more than \$1,000.

**Direct: \$25,000**

INSURANCE AND BONDING

This item includes general liability/fire and casualty, workers' compensation and fidelity, and officers and directors liability insurance.

**Indirect: \$25,000**

LEGAL SERVICES AND PUBLIC NOTICES

This item includes expenses for required publication of legal notices. Also included are funds for legal services from the Council Attorney.

**Indirect: \$2,000**

**Direct: \$9,000**

MACHINE RENTAL/MAINTENANCE

This item includes lease of a postage meter and maintenance contract for a check writing machine.

**Indirect: \$3,000**

MEETING EXPENSES

This item includes expenses for Council and committee meetings.

**Indirect: \$9,000**

**Direct: \$11,000**

OFFICE SUPPLIES

This item includes supplies for office use. Also included in this item is furniture, equipment and computer programs costing \$1,000 or less, computer program licenses, not purchased, such as Regional Economic Models, Inc., as well as maintenance and support costs for such programs.

**Indirect: \$12,000**

**Direct: \$1,000**



PERSONNEL

Total Payroll	\$820,400
Fringe Benefits	<u>\$344,500</u>
Total Personnel Costs	\$1,164,900

This item includes payroll costs. Total payroll includes a proposal for a recurring increase across the board for all employees, including the Executive Director, equal to 2.0 percent of the salary for each employee and 1.0 percent of the salary budget for merit increases for all employees, except the Executive Director. Fringe Benefits include employer social security, health insurance and retirement plan contributions.

(Note: The total proposed full-time staff level is seven positions, plus part-time labor.)

**Indirect: \$199,100** **Direct: \$965,800**

POSTAGE

This item includes costs for administrative mail and program mail.

**Indirect: \$3,000** **Direct: \$2,000**

PRINTING

This item includes cost of printing of the Annual Report, letterhead and business cards.

**Indirect: \$2,000**

REPRODUCTION

This item includes cost of photocopier maintenance.

**Indirect: \$10,000**

TELEPHONE

This item includes charges for local and long distance telephone calls.

**Indirect: \$4,000**

TRAVEL

This item includes automobile travel at the U. S. Internal Revenue Service rate, currently \$0.655 per mile, and per diem of \$80 per day (or \$36 a day for meals, plus lodging and air travel). These expenses are staff travel for program related meetings and attending training conferences and workshops, and Council members travel for attending Council meetings and conferences such as the Florida Regional Councils Association and the National Association of Development Organizations.

**Indirect: \$20,000** **Direct: \$10,000**

ORIGINAL FLORIDA TOURISM TASK FORCE

This item includes all expenditures approved by and paid for by The Original Florida Tourism Task Force, including travel trade show attendance and printing promotional material.

**Direct: \$68,900**

CONTINGENCY

This item includes funds for unanticipated expenditures.

**Direct: \$149,300**

INDIRECT COSTS

Indirect costs are defined by the Code of Federal Regulations 200.414: Cost Principles for as which are: (1) incurred for a common or joint purpose benefitting more than one cost objective, and (2) not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. All indirect costs are accumulated in a pool and distributed as charges to each program by use of an indirect cost rate. The indirect cost rate is the total indirect cost divided by total direct personnel dollars. Thus, indirect costs are distributed based upon the number of salary dollars for each program. This method provides an equitable distribution of costs. The Indirect Rate for Fiscal Year 2023-24 is estimated to be approximately 39 percent.

TABLE I  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 BUDGET - Adopted May 26, 2022  
 FISCAL YEAR OCTOBER 1, 2022- SEPTEMBER 30, 2023

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$18,000		Program Development	\$37,500
Building Occupancy & Grounds	\$110,000		Regional Planning	
Contractual Services	\$35,000	\$53,000	Regional Planning & Review	\$70,000
Dues, Pubs., Subs. & Training	\$35,000	\$5,000	Regional Mitigation Resiliency	\$87,000
Furniture & Equipment		\$25,000	Public Safety & Regulatory Compliance	
Insurance & Bonding	\$25,000		Hazardous Waste Monitoring	\$58,900
Legal Services & Public Notices	\$5,000	\$3,000	Local Emergency Planning Committee	\$123,200
Machine Rental & Maintenance	\$7,000		Hazards Analyses	\$14,800
Meeting Expenses	\$9,000	\$11,000	Transportation	
Moving Expenses	\$10,000		Gainesville Urbanized Area Transportation Planning	\$299,400
Office Supplies	\$23,000	\$2,000	Gainesville Urbanized Area Mass Transit	\$244,100
Personnel	\$272,800	\$890,800	Transportation Disadvantaged - Alachua County	\$25,600
Postage	\$5,000	\$4,000	Transportation Disadvantaged - Region	\$205,500
Printing	\$2,000		Economic Development	
Recruiting	\$2,000		Economic Strategy & Technical Assistance	\$115,000
Reproduction	\$20,000		Original Florida Tourism Task Force Staffing	\$36,500
Telephone	\$8,000		Original Florida Tourism Task Force	\$67,500
Travel	\$20,000	\$10,000	Local Government Assistance	
Original Florida Tourism Task Force		\$67,500	General Technical Services	\$20,000
Contingency		\$27,100	City & County Planning Services	\$244,200
			Community Development Block Grant Administration	\$56,000
Total Indirect Expenses	\$606,800			
Total Direct Expenses		\$1,098,400		
TOTAL EXPENSES (Direct & Indirect)		\$1,705,200	TOTAL REVENUE	\$1,705,200

TABLE II  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 REVENUE BY PROGRAM - Adopted May 26, 2022  
 FISCAL YEAR OCTOBER 1, 2022 - SEPTEMBER 30, 2023

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$34,500				\$3,000	\$37,500	\$37,500	2%
REGIONAL PLANNING										
Regional Planning & Review			\$70,000					\$70,000		
Regional Mitigation Resiliency					\$87,000			\$87,000		
									\$157,000	9%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee	\$53,200							\$123,200		
Hazards Analyses		\$14,800						\$14,800		
									\$196,900	12%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				\$299,400				\$299,400		
Gainesville Urbanized Area Mass Transit				\$244,100				\$244,100		
Trans Disadvantaged - Alachua Co				\$25,600				\$25,600		
Trans Disadvantaged - Region		\$205,500						\$205,500		
									\$774,600	45%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	\$70,000		\$45,000					\$115,000		
Original Florida Tourism Task Force Staffing		\$11,500					\$25,000	\$36,500		
Original Florida Tourism Task Force		\$38,500					\$29,000	\$67,500		
									\$219,000	13%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$20,000					\$20,000		
City & County Planning Services					\$244,200			\$244,200		
Community Development Block Grant Admin					\$56,000			\$56,000		
									\$320,200	19%
TOTAL	\$123,200	\$340,300	\$169,500	\$569,100	\$446,100	\$54,000	\$3,000	\$1,705,200	\$1,705,200	100%

\* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area

TABLE III  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 EXPENSES BY PROGRAM - Adopted May 26, 2022  
 FISCAL YEAR OCTOBER 1, 2022 - SEPTEMBER 30, 2023

TOTAL	EXPENSES	REGIONAL		PUBLIC SAFETY & REGULATORY COMPLIANC			ECONOMIC DEVELOPMENT			TRANSPORTATION			LOCAL GOVERNMENT ASSISTANCE			TOTAL	
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	REGIONAL MITIGATION RESILIENCY	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	HAZARDS ANALYSES	COMP ED STRATEGY & TECHNICAL ASSISTANCE	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA TRANS PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES		COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN
\$53,000	Contractual Services					\$53,000										\$53,000	
\$5,000	Dues, Pubs., Subs. & Training					\$5,000										\$5,000	
\$25,000	Furniture & Equipment	\$25,000														\$25,000	
\$3,000	Legal Services & Public Notices					\$1,000				\$2,000						\$3,000	
\$11,000	Meeting Expenses	\$10,500				\$500										\$11,000	
\$2,000	Office Supplies	\$2,000														\$2,000	
\$890,800	Personnel		\$38,700	\$50,200	\$33,900	\$36,100	\$7,600	\$65,300	\$21,200		\$133,200	\$177,100	\$143,300	\$7,900	\$144,100	\$32,200	\$890,800
\$4,000	Postage		\$500		\$300	\$500	\$200	\$500			\$500			\$500	\$500	\$500	\$4,000
\$10,000	Travel				\$1,000	\$2,000	\$1,000	\$1,000			\$2,500			\$1,000	\$500	\$1,000	\$10,000
\$67,500	Original FL Tourism Task Force									\$67,500							\$67,500
\$27,100	Contingency	\$0	\$4,438	\$2,604	\$608	\$509	\$823	\$3,719	\$859	\$0	\$2,166	\$1,662	\$3,186	\$5,219	\$941	\$366	\$27,100
\$606,800	Indirect Costs*		\$26,362	\$34,196	\$23,092	\$24,591	\$5,177	\$44,481	\$14,441		\$90,734	\$120,638	\$97,614	\$5,381	\$98,159	\$21,934	\$606,800
\$1,705,200	TOTAL	\$37,500	\$70,000	\$87,000	\$58,900	\$123,200	\$14,800	\$115,000	\$36,500	\$67,500	\$231,100	\$299,400	\$244,100	\$20,000	\$244,200	\$56,000	\$1,705,200

\* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 68.13% of Direct Personnel costs.

TABLE IV  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 MEMBER LOCAL GOVERNMENT DUES - Adopted May 26, 2022  
 FISCAL YEAR OCTOBER 1, 2022 - SEPTEMBER 30, 2023

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		283,538	
County Government	111,901		\$33,570
Alachua	10,756		\$3,227
Archer	1,149		\$750
Gainesville	143,223		\$42,967
Hawthorne	1,468		\$750
High Springs	6,496		\$1,949
Newberry	7,684		\$2,305
Waldo	861		\$750
 Bradford County		 24,660	
County Government	18,871		\$5,661
Starke	5,789		\$1,737
 Columbia County		 66,906	
County Government	54,802		\$16,441
Lake City	12,104		\$3,631
 Dixie County		 15,286	
County Government	15,286		\$4,586
 Gilchrist County		 17,411	
County Government	17,411		\$5,223
 Hamilton County		 11,845	
County Government	9,251		\$2,775
Jasper	2,594		\$778
 Lafayette County		 6,950	
County Government	6,950		\$2,085
 Levy County		 43,577	
County Government	43,577		\$13,073
 Madison County		 17,022	
County Government	14,045		\$4,214
Madison	2,977		\$893
 Suwannee County		 42,094	
County Government	35,300		\$10,590
Live Oak	6,794		\$2,038
 Taylor County		 19,712	
County Government	12,802		\$3,841
Perry	6,910		\$2,073
 Union County		 11,565	
County Government	9,548		\$2,864
Lake Butler	2,017		\$750
 TOTAL	 560,566	 560,566	 \$169,521

\*Official State estimates used for Revenue Sharing purposes: April 1, 2021.

\*\*Minimum dues paid by any member local government is \$750.

TABLE I  
NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
BUDGET - Proposed May 25, 2023  
FISCAL YEAR OCTOBER 1, 2023 - SEPTEMBER 30, 2024

EXPENSES	INDIRECT EXPENSES	DIRECT EXPENSES	REVENUE	
Audit	\$18,000		Program Development	\$61,700
Building Occupancy & Grounds	\$29,000		Regional Planning	
Contractual Services	\$20,000		Regional Planning & Review	\$70,000
Dues, Pubs., Subs. & Training	\$16,000	\$15,000	Regional Resiliency Mitigation Study	\$102,800
Furniture & Equipment		\$25,000	Public Safety & Regulatory Compliance	
Insurance & Bonding	\$25,000		Hazardous Waste Monitoring	\$58,900
Legal Services & Public Notices	\$2,000	\$9,000	Local Emergency Planning Committee	\$70,000
Machine Rental & Maintenance	\$3,000		Transportation	
Meeting Expenses	\$9,000	\$11,000	Gainesville Urbanized Area Transportation Planning	\$234,000
Office Supplies	\$12,000	\$1,000	Gainesville Urbanized Area Mass Transit	\$248,600
Personnel	\$199,100	\$965,800	Transportation Disadvantaged - Alachua County	\$26,000
Postage	\$3,000	\$2,000	Transportation Disadvantaged - Region	\$216,500
Printing	\$2,000		Economic Development	
Reproduction	\$10,000		Economic Strategy & Technical Assistance	\$115,000
Telephone	\$4,000		Original Florida Tourism Task Force Staffing	\$36,500
Travel	\$20,000	\$10,000	Original Florida Tourism Task Force	\$68,900
Original Florida Tourism Task Force		\$68,900	Local Government Assistance	
Contingency		\$149,300	General Technical Services	\$20,000
			City & County Planning Services	\$244,200
			Community Development Block Grant Administration	\$56,000
Total Indirect Expenses	\$372,100			
Total Direct Expenses		\$1,257,000		
TOTAL EXPENSES (Direct & Indirect)		\$1,629,100	TOTAL REVENUE	\$1,629,100

TABLE II  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 REVENUE BY PROGRAM - Proposed May 25, 2023  
 FISCAL YEAR OCTOBER 1, 2023 - SEPTEMBER 30, 2024

REVENUE	FEDERAL FUNDS	STATE FUNDS	MEMBER DUES	MTPO* FUNDS	SERVICE CONTRACTS	TOURISM TASK FORCE FUNDS	OTHER INCOME	TOTAL	TOTAL BY PROGRAM	% TOTAL BY PROGRAM
PROGRAM DEVELOPMENT			\$36,700				\$25,000	\$61,700	\$61,700	4%
REGIONAL PLANNING										
Regional Planning & Review			\$70,000					\$70,000		
Regional Resiliency Mitigation Study					\$102,800			\$102,800		
									\$172,800	11%
PUBLIC SAFETY & REGULATORY COM										
Hazardous Waste Monitoring					\$58,900			\$58,900		
Local Emergency Planning Committee		\$70,000						\$70,000		
Hazards Analyses								\$0		
									\$128,900	8%
TRANSPORTATION										
Gainesville Urbanized Area Trans Planning				\$234,000				\$234,000		
Gainesville Urbanized Area Mass Transit				\$248,600				\$248,600		
Trans Disadvantaged - Alachua Co				\$26,000				\$26,000		
Trans Disadvantaged - Region		\$216,500						\$216,500		
									\$725,100	44%
ECONOMIC DEVELOPMENT										
Economic Strategy & Technical Assistance	\$70,000		\$45,000					\$115,000		
Original Florida Tourism Task Force Staffing		\$11,500					\$25,000	\$36,500		
Original Florida Tourism Task Force		\$38,500					\$30,400	\$68,900		
									\$220,400	13%
LOCAL GOVERNMENT ASSISTANCE										
General Technical Services			\$20,000					\$20,000		
City & County Planning Services					\$244,200			\$244,200		
Community Development Block Grant Admin					\$56,000			\$56,000		
									\$320,200	20%
TOTAL	\$70,000	\$336,500	\$171,700	\$508,600	\$461,900	\$55,400	\$25,000	\$1,629,100	\$1,629,100	100%

\* Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area



TABLE III  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 EXPENSES BY PROGRAM - Proposed May 25, 2023  
 FISCAL YEAR OCTOBER 1, 2023 - SEPTEMBER 30, 2024

TOTAL	EXPENSES	REGIONAL PUBLIC SAFETY & REGULATORY COM				ECONOMIC DEVELOPMENT			TRANSPORTATION			LOCAL GOVERNMENT ASSISTANCE			TOTAL	
		PROGRAM DEVELOP	STATE PLANNING & REVIEW	REGIONAL RESILIENCY MITIGATION STUDY	HAZARDOUS WASTE MONITORING	LOCAL EMERGENCY PLANNING COMMITTEE	COMP ED STRATEGY & TECHNICAL ASSIST	TOURISM TASK FORCE STAFFING	TOURISM TASK FORCE	TRANS DISADVANT	GAINESVILLE URBANIZED AREA PLANNING	GAINESVILLE URBANIZED AREA MASS TRANSIT	GENERAL TECHNICAL SERVICES	LOCAL PLANNING SERVICES		COMMUNITY DEVELOPMENT BLOCK GRANT ADMIN
	\$0 Contractual Services														\$0	
\$15,000	Dues, Pubs., Subs. & Training	\$7,000				\$8,000									\$15,000	
\$25,000	Furniture & Equipment	\$25,000													\$25,000	
\$9,000	Legal Services & Public Notices					\$1,000			\$8,000						\$9,000	
\$11,000	Meeting Expenses	\$11,000													\$11,000	
\$1,000	Office Supplies	\$1,000													\$1,000	
\$965,800	Personnel		\$42,300	\$71,600	\$37,700	\$37,700	\$71,800	\$22,700	\$155,000	\$151,700	\$168,400	\$11,500	\$163,900	\$31,500	\$965,800	
\$2,000	Postage		\$100				\$100		\$1,500			\$100	\$100	\$100	\$2,000	
\$10,000	Travel						\$500		\$4,500	\$2,500		\$500	\$500	\$1,500	\$10,000	
\$68,900	Original FL Tourism Task Force							\$68,900							\$68,900	
\$149,300	Contingency	\$17,700	\$11,303	\$3,614	\$6,675	\$8,775	\$14,937	\$5,054	\$0	\$13,782	\$21,354	\$15,320	\$3,469	\$16,553	\$10,764	\$149,300
\$372,100	Indirect Costs*		\$16,297	\$27,586	\$14,525	\$14,525	\$27,663	\$8,746	\$59,718	\$58,446	\$64,881	\$4,431	\$63,147	\$12,136	\$372,100	
\$1,629,100	TOTAL	\$61,700	\$70,000	\$102,800	\$58,900	\$70,000	\$115,000	\$36,500	\$68,900	\$242,500	\$234,000	\$248,600	\$20,000	\$244,200	\$56,000	\$1,629,100

\* See Table I for line item expenses of Indirect Costs. Total indirect expenses are distributed among programs at the rate of 38.53% of Direct Personnel costs.

TABLE IV  
 NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
 MEMBER LOCAL GOVERNMENT DUES - May 25, 2023  
 FISCAL YEAR OCTOBER 1, 2023 - SEPTEMBER 30, 2024

	POPULATION*		DUES @ .30** PER CAPITA
	JURISDICTION	TOTAL COUNTY	
Alachua County		287,009	
County Government	112,574		\$33,772
Alachua	10,844		\$3,253
Archer	1,151		\$750
Gainesville	145,278		\$43,583
Hawthorne	1,480		\$750
High Springs	6,741		\$2,022
Newberry	8,066		\$2,420
Waldo	875		\$750
Bradford County		24,852	
County Government	18,996		\$5,699
Starke	5,856		\$1,757
Columbia County		67,511	
County Government	55,356		\$16,607
Lake City	12,155		\$3,647
Dixie County		15,558	
County Government	15,558		\$4,667
Gilchrist County		18,041	
County Government	18,041		\$5,412
Hamilton County		12,003	
County Government	9,387		\$2,816
Jasper	2,616		\$785
Lafayette County		7,015	
County Government	7,015		\$2,105
Levy County		44,288	
County Government	44,288		\$13,286
Madison County		17,290	
County Government	14,288		\$4,286
Madison	3,002		\$901
Suwannee County		42,709	
County Government	35,825		\$10,748
Live Oak	6,884		\$2,065
Taylor County		19,978	
County Government	12,965		\$3,890
Perry	7,013		\$2,104
Union County		11,684	
County Government	9,680		\$2,904
Lake Butler	2,004		\$750
TOTAL	567,938	567,938	\$171,729

\*Official State estimates used for Revenue Sharing purposes: April 1, 2022.

\*\*Minimum dues paid by any member local government is \$750.



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May 18, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Election of Officers

RECOMMENDATION:

**Approve the Nominating Committee officer slate of nominees for the Program Year 2023-24.**

BACKGROUND:

The Nominating Committee met on May 16, 2023, to develop, for the Council’s consideration, recommendations concerning the Executive Committee positions, including the Executive Committee member position. A list of those recommendations is attached.

Also attached, for your information, are excerpts from the Bylaws which govern the election of officers. Specifically, the Council is to elect individuals to the following positions.

- Chair
- Vice-Chair
- Treasurer
- Secretary
- Immediate Past Chair

NOTE: No more than one officer may be from representatives appointed by the same governmental unit.

In addition, if you want to make a nomination from the floor, please find attached a list of current Council members. Only local government representatives and gubernatorial appointees are eligible for election as officers.

If you have any questions concerning the election process, please do not hesitate to contact me.

Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

2023-24  
May 25, 2023

**EXECUTIVE COMMITTEE MEMBERS**

Janice Mortimer, Chair  
Fletcher Hope, Vice-Chair  
Robert Brown, Treasurer  
John Meeks, Secretary  
Anthony Adams, Immediate Past Chair





## Section 6: Officers---Duties---Term of Office.

- (1) The members of the Council shall elect a Chair, Vice-Chair, Treasurer and Secretary to serve as officers of the Council. The officers shall be elected from among the members of the Council and may be elected or gubernatorial appointees no more than one (1) of who may be from representatives appointed by the same general purpose local governmental unit and no more than one (1) may be a gubernatorial appointee from the same county as another gubernatorial appointee. When a vacancy occurs among the officers, the vacancy shall be filled in the same manner in which the preceding officers were originally elected.
- (2) The officers shall perform the duties enumerated below and other duties prescribed by the Council:
  - (a) The Chair shall preside at meetings of the Council and of the Board; sign, with the counter-signature of the Secretary, or Executive Director, as authorized by the Council, any contracts or other instruments which is deemed in the Council's best interest; and perform such other duties incident to the office as may be prescribed by the Council.
  - (b) The Vice-Chair shall assist the Chair in the performance of the Chair's duties, and either in the absence of the Chair or in the event of the Chair's inability or refusal to act, shall have the powers and shall perform the duties of the Chair.
  - (c) The Treasurer shall, see that proper financial records of the Council are maintained in accordance with generally accepted governmental accounting principles. Further, the Treasurer shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
  - (d) The Secretary shall see that minutes of the meetings and the records of the Council are kept; attest the signatures of the Council officers; and see that notices are duly given in accordance with the provisions of these Bylaws or as required by law. Further, the Secretary shall, in general, perform all duties that may be assigned to him/her by the Chair or the Council.
- (3) Each member elected to an office shall serve for one (1) year or until a successor is elected, and shall not be eligible for reelection to the same officer position in a succeeding year once their service for the one (1) year term of office has been completed and provided that the immediate past-Chair shall not be eligible to be elected to another officer position until two (2) years have elapsed following the end of their term as immediate past-Chair nor shall an elected official immediate past-Chair be succeeded in the office of Chair by a representative appointed by the same general purpose governmental unit or a gubernatorial appointee from the same county as another gubernatorial appointee.
- (4) Newly elected officers shall be declared installed following the election, and shall assume the duties of office upon adjournment of the Annual Meeting at which they are elected.







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May 18, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Florida Regional Councils Association Monthly Activity Report

The Florida Regional Councils Association is the statewide organization of the ten regional planning councils. The Association strengthens Florida’s regional planning councils, partners with government and the business community to enhance regional economic prosperity and improves the consistency and quality of regional planning councils programs to ensure they add value to state, regional and local initiatives.

The Association strives to accomplish these goals by carrying-out the following objectives.

- Ensure regional planning councils are effective service organizations to the State of Florida, its local governments, and the citizens they serve;
- Ensure regional planning councils are consensus builders and problem solvers, and serve as conveners of the region by helping to articulate those multijurisdictional issues that need resolution;
- Encourage and promote opportunities for regional planning councils to become partners in state programs and initiatives, while promoting the unique themes of each region within the state and legislative environments;
- Monitor substantive state and federal legislative issues for the benefit of its members, and promote mutually supportive policy positions among the regional planning councils;
- Represent regional planning councils in national organizations, such as the National Association of Regional Councils, National Association of Development Organizations, and SouthEast Regional Directors Institute; and
- Foster relationships and partnerships and coordinate with state, regional, and national associations and organizations; non-profit entities; public-private partnerships; the Governor’s Office; state agencies; and others, on issues of mutual interest and concern, and with whom the Association shares mutual goals and programs.

Please find attached the April 2023 Monthly Activity Report highlighting the activities of the Association.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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## MONTHLY ACTIVITY REPORT: April 2023

### RESOURCE DEVELOPMENT/CAPACITY BUILDING and OUTREACH

- Developed and distributed the March Florida Regional Councils Association (FRCA) Newsletter, *FRCA Forward*.
- Updated the email lists for and maintain the email listserv for approximately 2,700 individuals who receive *FRCA Forward*.
- To enhance partnerships and strengthen the relationship between regional planning councils and their state and federal partners, organized, participated in or attended the following meetings and shared information:
  - Florida Housing Coalition/Sadowski Coalition Working Group
  - Statewide Emergency Shelter Working Group hosted by the Division of Emergency Management,
  - UF/IFAS Extension Office Webinar
  - Coordination call with the Economic Development Administration and the RPC Disaster Recovery Coordinators
  - Resilient Infrastructure and Disaster Response Center Meeting housed at Florida State University
  - Adaptation Planning Guide hosted by the Florida Department of Environmental Protection
  - Rural Economic Development Initiative Meeting hosted by the Florida Department of Economic Opportunity
  - Rural County Days held at the Capital Complex

### ASSOCIATION MANAGEMENT

- Organized, hosted and attended working group sessions for RPC staff in program areas including Resiliency, Finance and Geographic Information Systems.
- Organized and participated in the April FRCA Executive Directors Advisory Committee (EDAC) Meeting and the Quarterly FRCA Partners Meeting held April 28<sup>th</sup>.
- Continued to coordinate logistics for the 2023 meeting and conference schedule.
- Distributed the FRCA Bill Report, grant opportunities and information of interest from local, state and national organizations.





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May 18, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Florida Chamber Foundation Scorecard™

The Florida Chamber Foundation has developed the Florida Scorecard™ to provide Florida leaders the metrics needed to secure Florida’s future. The Florida Chamber Foundation’s objective to developing a 20-year, statewide strategic plan requires a commitment to measuring our current status and progress toward the stated goals of the Six Pillars 20-year Strategic Plan.

The Scorecard reports metrics for each of the following Six Pillars.

- Talent and Supply Education;
- Innovation and Economic Development;
- Infrastructure and Growth Leadership;
- Business Climate and Competitiveness;
- Civic and Governance Systems; and
- Quality of Life and Quality Places.

Please find attached the May 2023 Scorecard.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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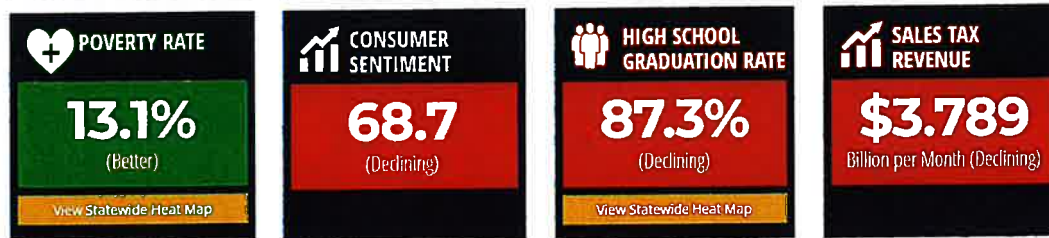
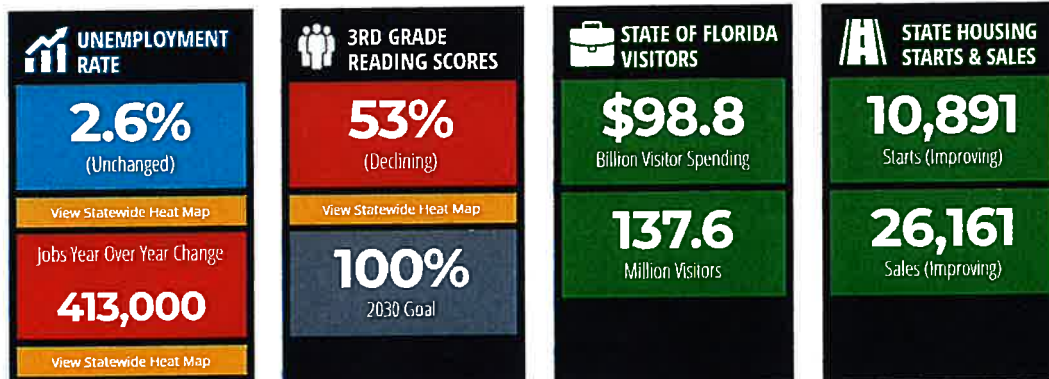
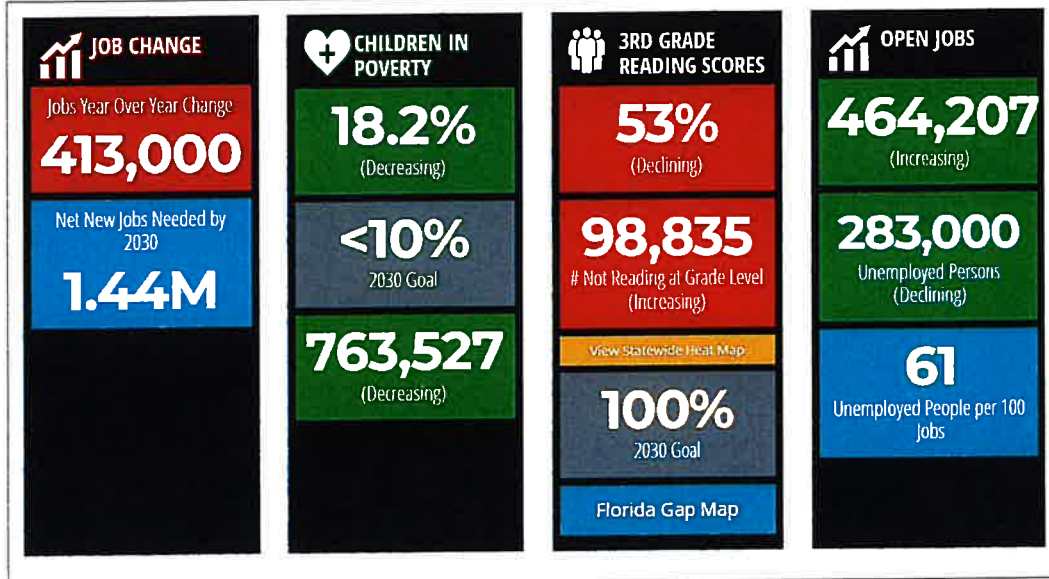
## State of Florida Metrics

Click any metric to get more information! (What is this?)

FLORIDA POPULATION 05/15/2023

**22,737,599**

Florida FutureCast







## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Talent Supply & Education

Click any metric to get more information!



State of Florida Metrics (What is this?)  
Innovation & Economic Development

State of Florida FutureCast

Click any metric to get more information:



## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Infrastructure & Growth Leadership

Click any metric to get more information!

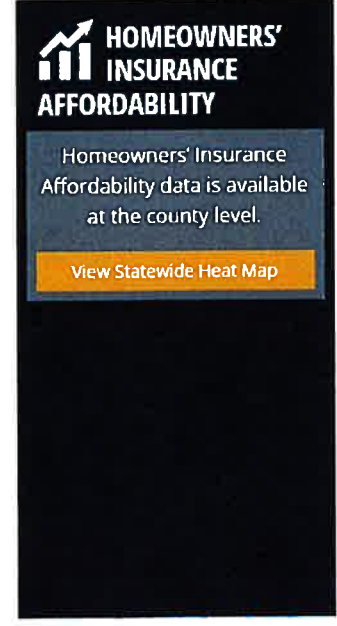


## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Business Climate & Competitiveness

Click any metric to get more information!

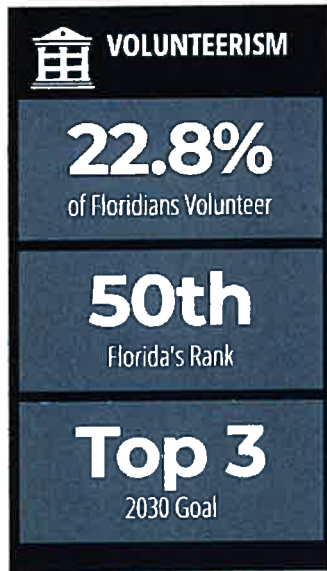
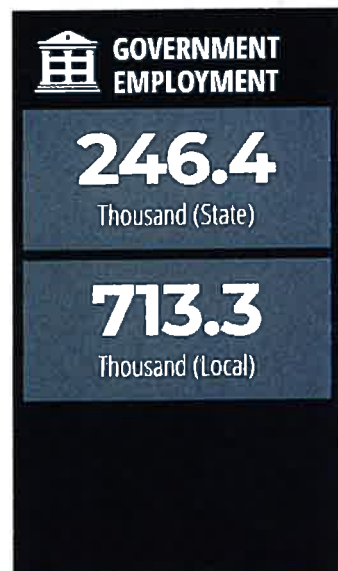
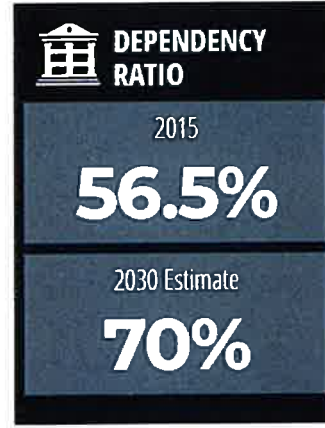
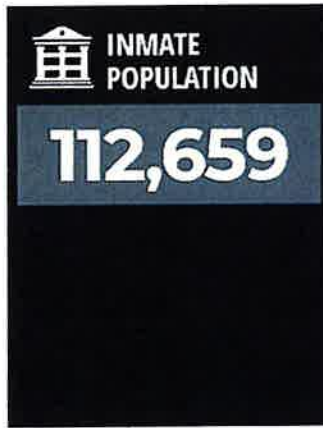


## State of Florida Metrics (What is this?)

### Civic & Governance Systems

State of Florida FutureCast

Click any metric to get more information!



## State of Florida Metrics (What is this?)

State of Florida FutureCast

### Quality of Life and Quality Places

Click any metric to get more information!





May 18, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Legislative Report

The 2023 regular Legislature Session convened on March 7, 2023 and adjourned on May 5, 2023. The legislative interim Committee schedule was, as follows:

- Week of December 12-16, 2022
- Week of January 3-6, 2023
- Week of January 17-20, 2023
- Week of January 23-27, 2023
- Week of February 6-10, 2023
- Week of February 13-17, 2023
- Week of February 20-24, 2023

If you have any questions concerning this matter, please do not hesitate to contact me.

The following paragraphs provide a summary of bills of interest.

#### **REGIONAL PLANNING COUNCIL FUNDING**

The Governor did not recommend any funding for regional planning councils for Fiscal Year 2023-24.

#### **AFFORDABLE HOUSING**

**Senate Bill 102** by Senators Caltayud, Hooper, Osgood and Rouson deletes the authority of local governments to adopt or maintain laws, ordinances, rules, or other measures that would have the effect of imposing controls on rents; provides an exemption from ad valorem taxation for land that meets certain criteria; authorizes local governments to adopt ordinances to provide an ad valorem tax exemption for portions of property used to provide affordable housing meeting certain requirements; suspends, for a specified period, the General Revenue Fund service charge on documentary stamp tax collections; and authorizes the Governor, under the Florida Job Growth Grant Fund, to approve state or local public infrastructure projects to facilitate the development or construction of affordable housing. Referred to Community Affairs Committee; and Appropriations Committee. Passed by Community Affairs Committee; and Appropriations Committee. **PASSED BY SENATE (YEAS 40, NAYS 0). PASSED BY HOUSE OF REPRESENTATIVES (YEAS 103, NAYS 6).**

**House Bill 627** by Representatives Busatta, Cabrera and Lopez removes authority of local governments to adopt or maintain laws, ordinances, or rules that have effect of imposing controls on rents; provides exemption from ad valorem taxation for land that meets certain criteria; authorizes local governments to adopt ordinances to provide an ad valorem tax exemption for portions of property used to provide affordable housing meeting certain requirements; suspends, for a specified period, General Revenue Fund service charge on documentary stamp tax collections; and authorizes Governor, under the Florida Job Growth Grant Fund, to approve state or local public infrastructure projects to facilitate the development or construction of affordable housing. Passed by State Affairs Committee. Referred to State Affairs Committee; Ways and Means Committee; and Appropriations Committee. Passed by Ways and Means Committee; and State Affairs Committee. **This bill has been laid on the Table.**

### LOCAL ORDINANCES

**Senate Bill 170** by Community Affairs Committee and Representative Trumbull authorizes courts to assess and award reasonable attorney fees and costs and damages in certain civil actions filed against local governments; requires a board of county commissioners to prepare or cause to be prepared a business impact estimate before the enactment of a proposed ordinance; requires a county to suspend enforcement of an ordinance that is the subject of a certain legal action if certain conditions are met; and requires a governing body of a municipality to prepare or cause to be prepared a business impact estimate before the enactment of a proposed ordinance. Referred to Community Affairs Committee; and Rules Committee. Passed by Community Affairs Committee; and Rules Committee. **PASSED BY SENATE (YEAS 28, NAYS 12). PASSED BY HOUSE OF REPRESENTATIVES (YEAS 82, NAYS 33).**

**House Bill 1515** by Representative Brackett authorizes courts to assess and award reasonable attorney fees and costs, and damages in certain civil actions filed against local governments; specifies limitation on awards and restriction on fees and costs of certain litigation; provides certain procedures for continued meetings on proposed ordinances; provides duties of board of county commissioners and governing body of municipalities. Referred to Local Administration, Federal Affairs and Special Districts Subcommittee; Civil Justice Committee; and State Affairs Committee. Passed by Local Administration, Federal Affairs and Special Districts Subcommittee; Civil Justice Committee; and State Affairs Committee. **This bill has been laid on the Table.**

### PUBLIC CONSTRUCTION

**Senate Bill 346** by Senator DiCeglie provides that applications for approval of a development permit or development order which are under review by a municipality are deemed approved after a specified timeframe; requiring a certain list to include a dollar valuation using reasonable market rates of the estimated cost to complete items on the list; and revising the timeframe within which proceedings must commence to resolve disputes between vendors and local governmental entities; revising the conditions that require a public entity to pay or release amounts subject to certain disputes or claims. Referred to Community Affairs Committee; Governmental Oversight and Accountability Committee; and Rules Committee. Passed by Community Affairs Committee; Governmental Oversight and Accountability Committee; and Rules Committee. **PASSED BY SENATE (YEAS 36, NAYS 0). PASSED BY HOUSE OF REPRESENTATIVES (YEAS 83, NAYS 29).**

**House Bill 383** by Representative Griffis provides that certain permit applications shall be deemed approved; revises provisions relating to payments for purchases of construction services by local governmental entities and public entities; revises time periods within which certain proceedings must be commenced and concluded; and provides dates by which undisputed portion of certain payment requests must be paid. Referred to Local Administration, Federal Affairs and Special Districts Subcommittee; Commerce Committee; and State Affairs Committee. Passed by Local Administration, Federal Affairs and Special Districts Subcommittee; and State Affairs Committee. **This bill has been laid on the Table.**



### **LOCAL GOVERNMENT COMPREHENSIVE PLANS**

**Senate Bill 540** by Senator DiCegile authorizes certain administrative modifications to capital improvement schedules; provides that the prevailing party in a challenge to a plan or plan amendment is entitled to recover attorney fees and costs; and awards attorney fees and costs, including reasonable appellate attorney fees and costs, to the prevailing party in a challenge to the compliance of a small scale development amendment. Referred to Community Affairs Committee; Judiciary Committee; and Rules Committee. Passed by Community Affairs Committee; Judiciary Committee; and Rules Committee. **PASSED BY SENATE (YEAS 29, NAYS 10). PASSED BY HOUSE OF REPRESENTATIVES (YEAS 87, NAYS 30).**

**House Bill 359** by Representative Duggan authorizes certain administrative modifications to capital improvement schedules; provides that prevailing party in challenge to plan or plan amendment is entitled to recover attorney fees and costs; and awards attorney fees and costs, including reasonable appellate attorney fees and costs, to prevailing party in challenge to compliance of small scale development amendment. Referred to Local Administration, Federal Affairs and Special Districts Subcommittee; Civil Justice Subcommittee; and State Affairs Committee. Passed by Local Administration, Federal Affairs and Special Districts Subcommittee; Civil Justice Subcommittee; and State Affairs Committee. **This bill has been laid on the Table.**

### **LAND USE AND DEVELOPMENT REGULATIONS**

**Senate Bill 1604** by Senator Ingoglia revises the types of data that comprehensive plans and plan amendments must be based on; requires local governments to determine if plan amendments are necessary to reflect a certain minimum planning period; requires, rather than encouraging, a local government to comprehensively evaluate and update its comprehensive plan to reflect changes in local conditions; and revises requirements for local land development regulations. Referred to Community Affairs Committee; Judiciary Committee; and Rules Committee. Passed by Community Affairs Committee; and Rules Committee. Removed from Judiciary Committee. **PASSED BY SENATE (YEAS 27, NAYS 13). PASSED BY HOUSE OF REPRESENTATIVES (YEAS 75, NAYS 34).**

**House Bill 439** by Representative McClain revises effect of special magistrate's recommendation; revises local governmental entity notification requirements; revises types of data that comprehensive plans and plan amendments must be based on; requires local government to submit affidavit for specified purposes; requires that the Florida Economic and Demographic Research office be sole publisher of specified estimates; revises elements that must be included in comprehensive plan; revises frequency at which local government must evaluate its comprehensive plan; prohibits local government from adopting plan amendments when it fails to meet certain requirements; revises exceptions to applicability of land development regulations relating to single-family or two-family dwelling building design elements; and requires Auditor General to audit county transportation trust fund. Referred to Local Administration, Federal Affairs and Special Districts Subcommittee; Commerce Committee; and State Affairs Committee. Passed by Local Administration, Federal Affairs and Special Districts Subcommittee; Commerce Committee; and State Affairs Committee. **This bill has been laid on the Table.**





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May 18, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Financial Disclosure Report Filing

All members of the Council are required to file a financial disclosure form by July 1st of each year.

The financial disclosure forms filed by county commissioners and city commissioners for their elected offices fulfills this requirement. Gubernatorial members must file a financial disclosure form with the Supervisor of Elections office in their respective counties to fulfill this requirement. Council members will be receiving a copy of the financial disclosure form in the mail within the next few weeks.

If you have questions concerning this matter, please do not hesitate to contact me.

