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January 31, 2022

TO: Madison County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Meeting Announcement

The Madison County Transportation Disadvantaged Coordinating Board will meet Monday, February 7, 2022 at 1:00 p.m. in the meeting room of the Madison County Courthouse Annex located at 229 Pinckney Street, Madison, Florida. The meeting will also be conducted via communications media technology in the following format:

DIAL IN NUMBER: Toll free 1.888.585.9008

CONFERENCE CODE: 864 183 272

****Please note that at least two (2) Board members must be present in person in addition to at least three (3) Board members present via communications media technology to establish a quorum in order to vote on agenda items that require formal action.****

Per the Centers for Disease Control and Prevention guidelines, to reduce the risk of becoming infected with the virus that causes COVID-19 and potentially spreading it to others, fully vaccinated people should wear a mask indoors in public if they are in an area of substantial or high transmission; if someone in their household is immunocompromised or at increased risk for severe disease; or if someone in their household is unvaccinated.

Attached is the meeting agenda and supporting materials. A final agenda and meeting packet will be sent to you a week prior to this meeting.

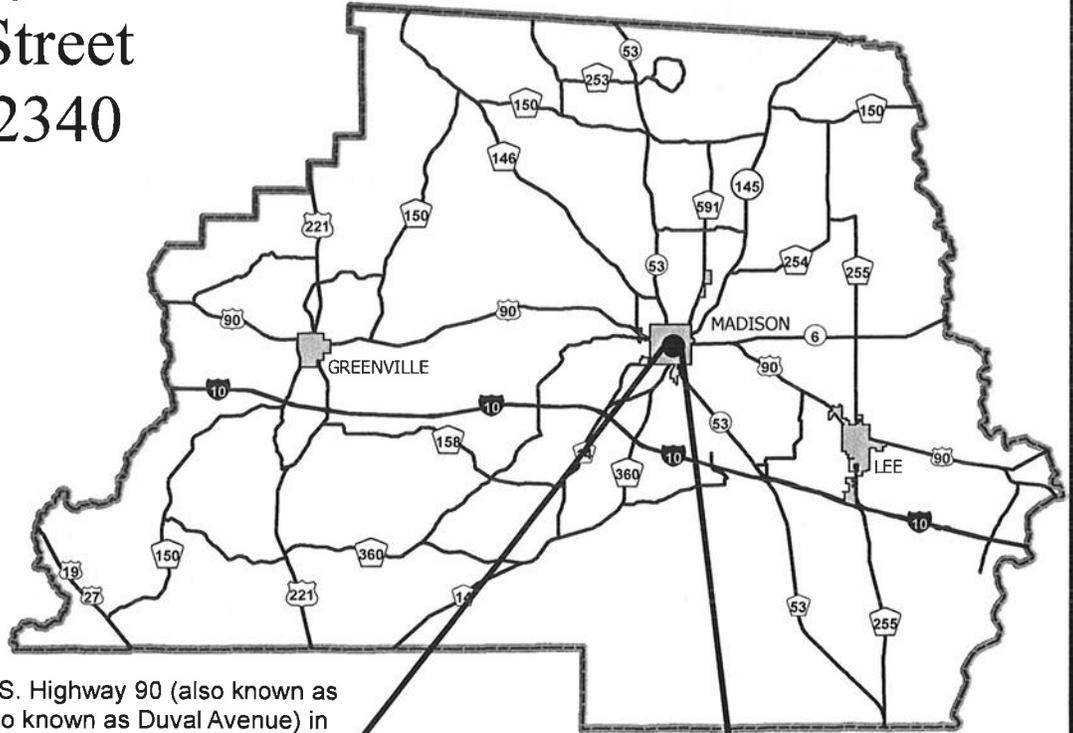
Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise our office at least **2 business days** before the meeting by contacting 352.955.2200 extension 110. If you are hearing or speech impaired, please contact our office using the Florida Relay Service, 1.800.955.8771 (TDD) or 1.800.955.8770 (Voice).

Attachments

T:\Lynn\TD2022\Madison\Memos\feb.docx

Madison County Courthouse Annex

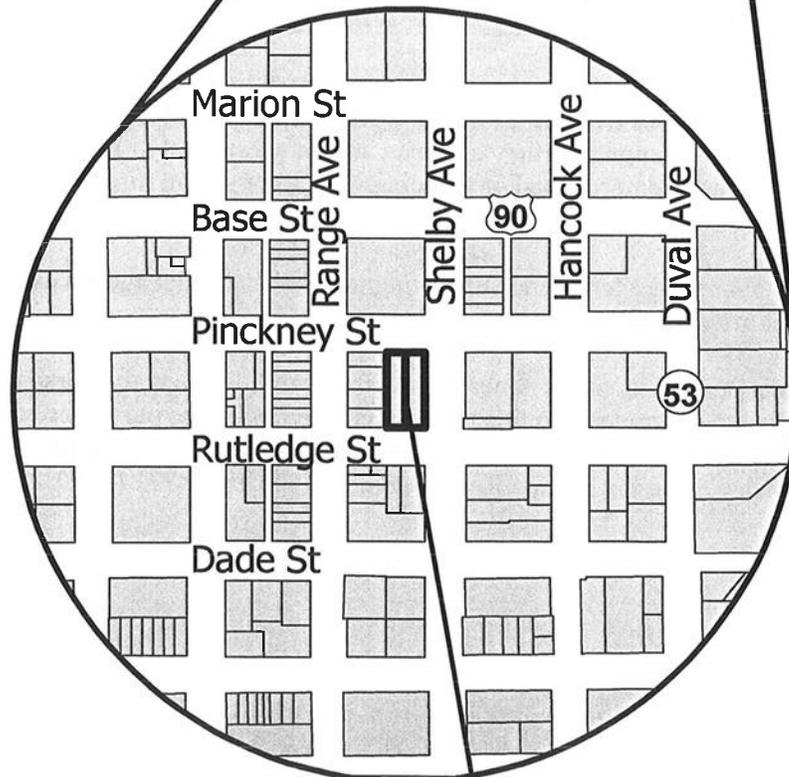
229 Pinckney Street
Madison, FL 32340



Directions: From the intersection U.S. Highway 90 (also known as Base Street) and State Road 53 (also known as Duval Avenue) in the City of Madison, turn West onto U.S. Highway 90 (also known as Base Street), travel two blocks to Shelby Avenue, turn left (South) onto Shelby Avenue, travel one block to Pinckney Street, turn right (West) and the Madison County Courthouse Annex will be on the left, on the South side of Pinckney Street.



1 inch = 500 feet



Madison County
Courthouse Annex





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**MADISON COUNTY
 TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

BUSINESS MEETING ANNOUNCEMENT AND AGENDA

Madison County Courthouse Annex
 229 Pinckney Street
 Madison, Florida 32340

Monday
 February 7, 2022
 1:00 p.m.

Dial in Number: Toll free 1.888.585.9008
 Conference Code: 864 183 272

I. BUSINESS MEETING – CALL TO ORDER

A. Roll Call

B. Approval of the Meeting Agenda

ACTION REQUIRED

C. Approval of the November 1, 2021 Minutes Page 7

ACTION REQUIRED

II. NEW BUSINESS

A. Introduction to Florida’s Coordinated Transportation System Page 11

NO ACTION REQUIRED

Staff will discuss Florida’s Coordinated Transportation System and Section 112.3143, Florida Statutes concerning voting conflicts of interest

B. Community Transportation Coordinator Designation Page 51

NO ACTION REQUIRED

Staff will discuss the Madison County Community Transportation Coordinator designation

C. Big Bend Transit, Inc. Ridership Report Page 53

NO ACTION REQUIRED

III. OTHER BUSINESS

A. Comments

IV. FUTURE MEETING DATES

- A. April 4, 2022 at 1:00 p.m.**
- B. August 1, 2022 at 1:00 p.m.**
- C. November 7, 2022 at 1:00 p.m.**
- D. February 6, 2023 at 1:00 p.m.**

**** Please note that this is a tentative meeting schedule, all dates and times are subject to change.**

If you have any questions concerning the meeting agenda, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**MADISON COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

| MEMBER/REPRESENTING | ALTERNATE/REPRESENTING |
|--|--|
| Commissioner Ronnie Moore Local Elected Official/Chair Grievance Committee Member | Not Applicable |
| Christina Nalsen Florida Department of Transportation | Lauren Adams Florida Department of Transportation Grievance Committee Member |
| Steve Russell Florida Department of Children and Families | Vacant Florida Department of Children and Families |
| Vacant Florida Department of Education | Vacant Florida Department of Education |
| Elizabeth Frieman Blakely Florida Department of Elder Affairs | Janice Presley Florida Department of Elder Affairs |
| Vacant Florida Agency for Health Care Administration | Vacant Florida Agency for Health Care Administration |
| Diane Head Regional Workforce Development Board Grievance Committee Member | Anthony Jennings Regional Workforce Development Board |
| Sheryl Dick-Stanford Florida Agency for Persons with Disabilities | Sylvia Bamburg Florida Agency for Persons with Disabilities |
| Matthew Pearson, Vice-Chair Florida Association for Community Action Grievance Committee Member Term ending June 30, 2023 | Vacant Florida Association for Community Action Term ending June 30, 2023 |
| Melinda Richie Public Education | Vacant Public Education |
| Alvin Swilley Veterans Term ending June 30, 2023 | Vacant Veterans Term ending June 30, 2023 |
| Vacant Citizen Advocate Term ending June 30, 2024 | Vacant Citizen Advocate Term ending June 30, 2024 |
| Vacant Citizen Advocate - User Term ending June 30, 2024 | Vacant Citizen Advocate - User Term ending June 30, 2024 |
| Paula Arnold Persons with Disabilities Term ending June 30, 2024 Grievance Committee Member | Vacant Persons with Disabilities Term ending June 30, 2024 |
| Carl A. Sims, Jr. Elderly Term ending June 30, 2023 | Vacant Elderly Term ending June 30, 2023 |
| Leila C. Rykard Medical Community Term ending June 30, 2022 | Kimberly Allbritton Medical Community Term ending June 30, 2022 |
| Vacant Children at Risk Term ending June 30, 2022 | Vacant Children at Risk Term ending June 30, 2022 |
| Vacant Private Transit Term ending June 30, 2022 | Vacant Private Transit Term ending June 30, 2022 |

Note: Unless specified, members and alternates serve at the pleasure of the North Central Florida Regional Planning Council.

**MADISON COUNTY
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

MEETING MINUTES

Madison County Courthouse Annex
229 Pinckney Street
Madison, Florida 32340
Dial in Number: Toll free 1.888.585.9008
Conference Code: 864 183 272

Monday
November 1, 2021
1:00 p.m.

VOTING MEMBERS PRESENT IN PERSON

Commissioner Ronnie Moore, Chair
Elizabeth Frieman Blakely, Florida Department of Elder Affairs Representative
Diane Head, Workforce Development Board Representative
Matthew Pearson, Florida Association for Community Action Representative, Vice-Chair
Melinda Richie, Public Education Representative
Steve Russell, Florida Department of Children and Families Representative
Leila Rykard, Medical Community Representative
Alvin Swilley, Veterans Representative

VOTING MEMBERS PRESENT VIA TELECOMMUNICATIONS MEDIA TECHNOLOGY

Lauren Adams, Florida Department of Transportation Representative
Carl Sims, Jr., Elderly Representative

VOTING MEMBERS ABSENT

Paul Arnold, Persons with Disabilities Representative
Sheryl Dick-Stanford, Florida Agency for Persons with Disabilities Representative

OTHERS PRESENT

Robert Adams, Big Bend Transit, Inc.

STAFF PRESENT

Lynn Godfrey, North Central Florida Regional Planning Council

I. BUSINESS MEETING CALL TO ORDER

Chair Moore called the meeting to order at 1:00 p.m.

A. Introductions

Chair Moore asked everyone to introduce themselves.

B. Approval of the Meeting Agenda

ACTION: Matthew Pearson moved to approve the meeting agenda. Steve Russell seconded; motion passed unanimously.

C. Approval of the August 2, 2021 Meeting Minutes

ACTION: Steve Russell moved to approve the August 2, 2021 meeting minutes. Leila Rykard seconded; motion passed unanimously.

II. NEW BUSINESS

A. 2020/21 Annual Performance Evaluation

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, stated that the Board is required to evaluate Big Bend Transit, Inc.'s performance as the Community Transportation Coordinator annually. She said the draft performance evaluation is included in the meeting packet for the Board's review.

The Board reviewed Big Bend Transit, Inc.'s annual performance evaluation.

ACTION: Matthew Pearson moved to approve Big Bend Transit, Inc.'s 2020/21 Annual Performance Evaluation. Carl Sims seconded; motion passed unanimously.

B. 2020/21 Annual Operating Report

Ms. Godfrey stated that Big Bend Transit, Inc. is required to submit operating data to the Florida Commission for the Transportation Disadvantaged by September 15th of each year. She said the Board is required to review Big Bend Transit, Inc.'s 2020/21 Annual Operating Report.

The Board reviewed the 2020/21 Annual Operating Report.

C. Big Bend Transit, Inc. Ridership Report

Mr. Robert Adams discussed Big Bend Transit, Inc.'s July - September 2021 ridership report.

III. OTHER BUSINESS

A. Comments

There were no comments.

IV. FUTURE MEETING DATES

Chair Moore stated that the next meeting of the Board will be held February 7, 2022 at 1:00 p.m. He thanked everyone for attending the meeting.

ADJOURNMENT

The meeting adjourned at 1:15 p.m.

Coordinating Board Chair

Date



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January 31, 2022

TO: Madison County Transportation Disadvantaged Coordinating Board
 FROM: Lynn Godfrey, AICP, Senior Planner
 SUBJECT: Introduction to Florida’s Coordinated Transportation System

RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires Board members to comply with the requirements of Section 112.3143, Florida Statutes and Section 286, Florida Statutes.

Attached are the following documents for the Board’s information:

- An Introduction to Florida’s Coordinated Transportation System;
- Section 112.3143, Florida Statutes concerning voting conflicts of interest; and
- Section 286, Florida Statutes concerning Florida Sunshine Law.

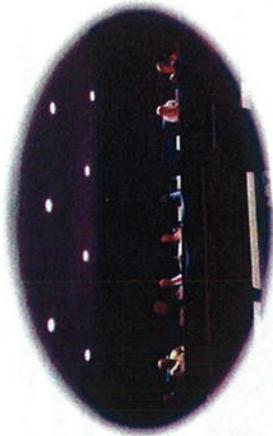
If you have any questions regarding the attached documents, please do not hesitate to contact me.

Attachments

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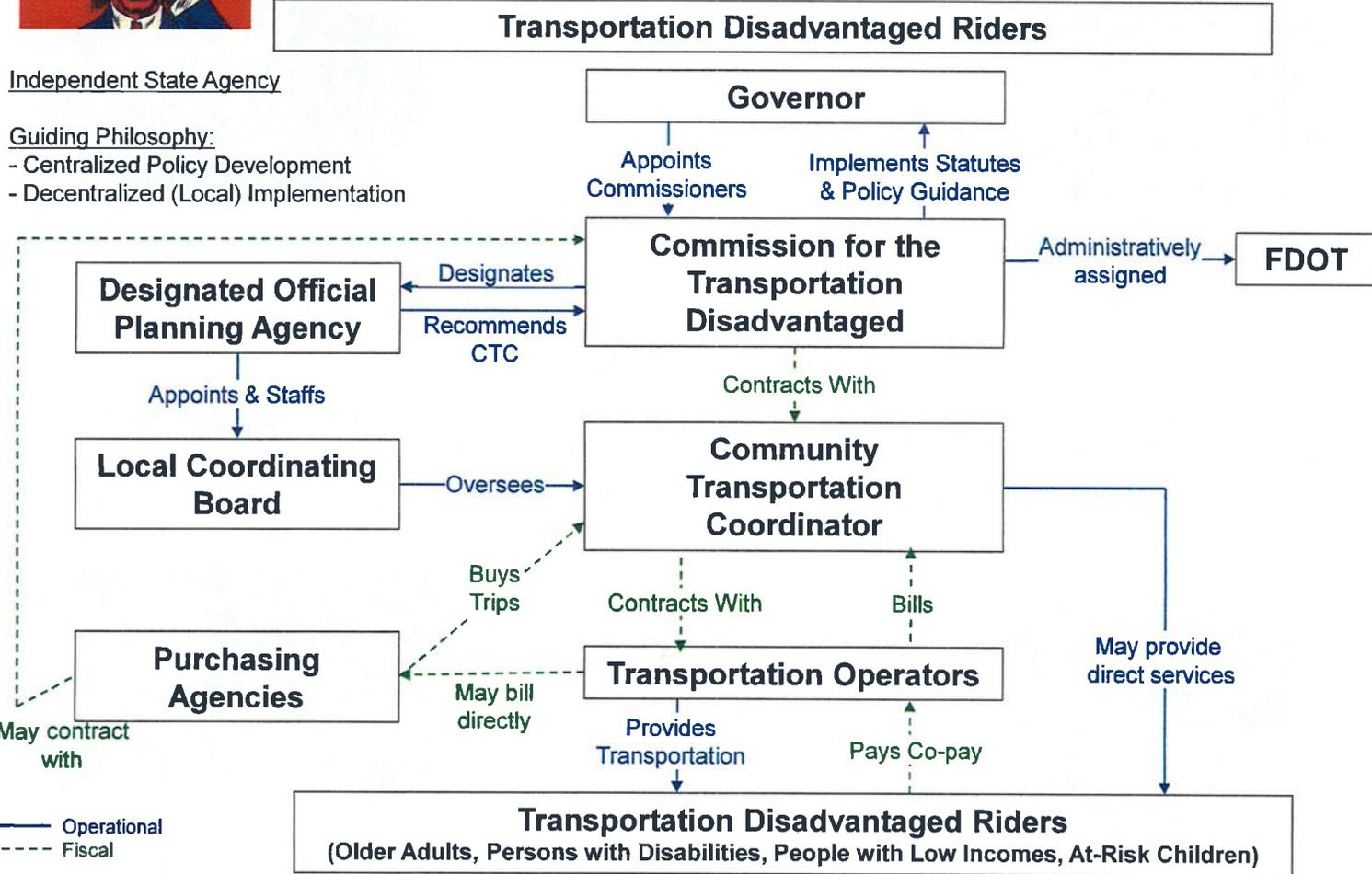
TD 101 An Overview of the Transportation Disadvantaged Program



October 2021



Florida's Coordinated Transportation System Organizational Structure... At A Glance



Riders Who Are Transportation Disadvantaged

- Older Adults
- Persons with Disabilities
- Persons with Low Income
- Children who are At-Risk



They Could Need A Ride To...



- Medical Services
- Work or Job-Training
- School or College
- Grocery Store
- Social-Recreation

...And They May Have Limited Transportation Options Available In Their Community:

- Personal or Family Vehicle
- Public Transit
- Government “Sponsored” Transportation (e.g., Medicaid)
- Private On-Demand Services (e.g., taxi, Uber or Lyft, etc.)



TD Program Foundation

The Coordinated System was established in 1979.

The Legislature created the Commission and TD Trust Fund in 1989.

The purpose was to deliver the “coordination” of transportation services in each county.

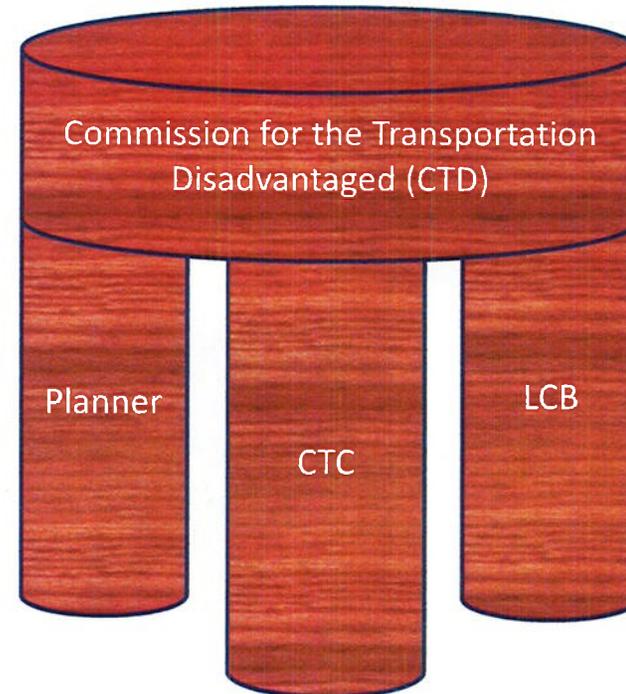
Implemented by three primary entities at local level:

- Community Transportation Coordinator (CTC)
- Designated Official Planning Agency (Planner)
- Local Coordinating Board (LCB)

CTD works with state/local partners (e.g., FDOT) to also purchase trips through coordinated system.

“Trips” can include bus passes, scheduled door-to-door paratransit, or on-demand services.

The “Three-Legged Stool” of Coordination



Commission Responsibilities

Florida Commission for the



**Transportation
Disadvantaged**

Summary of Responsibilities

- Independent agency, administratively housed in FDOT, with board appointed by Governor.
- Administers the TD Trust Fund and disburses funds through various grant programs.
- Develops policies/procedures governing the coordinated transportation system.
- Approves and contracts with CTCs to deliver CTD-funded services in each county.
- Designates Planning Agency (outside MPO) to help implement program at the local level.

Governing Documents



Chapter 427, Florida Statutes –
Legislative Authority

Rule Chapter 41-2, Florida
Administrative Code –
Implementing Regulations

Commission Membership and Duties...

- Seven voting Governor-appointed members:
 - Five business representatives
 - Two users of the system
 - At least one representing seniors (65+ Years Old)
- Eight ex-officio (non-voting) members, representing purchasing agencies.
- Meets at least quarterly around the state.
- All meetings are governed under the Sunshine Laws – recorded and accessible to the public.



...Commission Duties

- Primary voting responsibilities:
 - Approves the designation of every CTC at least every five years
 - Administers the TD Trust Fund, to include the awarding of grants.
 - Reviews and approves Commission publications, including the Annual Performance Report
 - Develops/approves policies governing coordinated transportation (e.g., rules, procedures, etc.).
- Participates in professional development events, including an annual training workshop.
- Appoints and oversees Executive Director.

Grant Programs...



- Trip & Equipment Grant –
 - Annually allocated through a formula, established in rule, to CTCs in all 67 counties
 - Used to purchase trips for eligible riders
 - 25% of funds may be used to purchase equipment
- Planning Grant – Awarded to Planning Agencies to assist with meeting their responsibilities, including staffing the LCB, in each service area.
- Shirley Conroy Grant – Competitively awarded to CTCs for the purchase of capital equipment to meet the needs in rural areas.

...Grant Programs

- Innovation and Service Development (ISD) Grant (FY19-20 and FY20-21)
 - Appropriated through Multi-Use Corridors of Regional Economic Significance (M-CORES)
 - Competitively awarded to CTCs and TNCs for innovative projects that support:
 - Access to Community Activities;
 - Cross-County/Regional Mobility; or
 - Connection to a Transportation Hub

Community Transportation Coordinator



Summary of Responsibilities

- Coordinates transportation services for a county/region.
- Provides and/or contracts with transportation operators to deliver trips for TD customers.
- Determines TD eligibility and performs gatekeeping duties.
- Invoices purchasing agencies.
- Assists LCB in developing the TD Service Plan.
- Submits annual operating report (AOR) data.

A CTC Can Be A...

- Public transit system;
- Nonprofit organization (e.g., council on aging);
- Private transportation company; or
- Local government entity.



And Can...

- Deliver services directly (sole source); or
- Contract with a transportation operator(s) to deliver a portion or all services (broker)

CTC Selection/Evaluation Process

- Interested organizations respond to request for proposals from the planning agency.
- Planning agency recommends the CTD approve an entity be the CTC.
- Designation is for a 5-year period.
- Evaluated on an annual basis by LCB.

Designated Official Planning Agency



Summary of Responsibilities

- Assist CTC and LCB to implement local TD program.
- Staffs and appoints members to the LCB:
 - Prepares LCB meetings (e.g., agendas, by-laws, grievance procedures, trainings, etc.)
 - Assists LCB in evaluating CTC on annual basis
- Procures and recommends CTC designation.
- Coordinates and conducts transportation planning activities for its service area:
 - Works with CTC/LCB to develop TD Service Plan
 - Reviews Annual Operating Report and submits to the LCB.

A Planning Agency Can Be A...

- Metropolitan Planning Organization (MPO)
- County/City Government
- Regional Planning Council
- Local Organizations who are performing planning activities in designated service areas

A planning agency may be responsible for multiple service areas.

Local Coordinating Board



Summary of Responsibilities

- Board membership represents local stakeholders and is appointed by planning agency.
- Meets quarterly and provides guidance on local coordination of transportation services.
- Serves as the local advisory body to the Commission.

The LCB Members Include...

- A local elected official, who serves as chair;
- Purchasing agencies (FDOT, AHCA, APD, etc.);
- The local education community;
- Vocational Rehabilitation/Blind Services;
- The veterans service office;
- Florida Association for Community Action;
- Riders (persons with disabilities, seniors, persons with low-income children at-risk);
- Transportation provider organizations;
- Medical Community;
- Workforce Development Board



LCB Duties...

- Assists in establishing eligibility guidelines and trip priorities.
- Assist with development of TD Service Plan
- Evaluates performance of CTC.
- Identifies and prioritizes local service needs.
- Appoints a grievance committee.
- Reviews and recommends other funding applications.
- Reviews strategies of service provision to the area.
- Evaluates multicounty or regional transportation opportunities.

Purchasing Agency



Summary of Responsibilities

- Serves as an Advisory Member to the Commission.
- Voting Members of the LCB.
- Purchases transportation services for the transportation disadvantaged.
- Assists communities to develop transportation systems designed to serve the transportation disadvantaged.
- Ensures its rules, procedures, guidelines, and directives are supportive of the transportation disadvantaged.

Who is a Purchasing Agency..

An agency that purchases transportation services for the transportation disadvantaged such as -

- Agency for Health Care Administration
- Agency for Persons with Disabilities
- Department of Economic Opportunity
- Department of Children and Families
- Department of Education
- Department of Elder Affairs
- Department of Health
- Department of Juvenile Justice
- Florida Department of Transportation
- Local Government Agencies and Organizations

Section 112.3143, Florida Statutes

**Voting Conflicts of
Interest**

Section 112.3143, Florida Statutes

- Public officer includes any person serving on an advisory body.
- Board members are considered public officers.
- Board members may not vote on any matter that would be to their special private gain or loss.

Section 112.3143, Florida Statutes

- Board members shall make every reasonable effort to disclose the nature of their interest as a public record in a memorandum filed with staff.
- The memorandum shall be incorporated in the meeting minutes.

Section 112.3143, Florida Statutes

- Board members shall, prior to a vote being taken, publicly state the nature of their interest in the matter from which they are abstaining from voting.
- Within 15 days after the vote occurs, Board members shall disclose the nature of their interest as a public record in a memorandum filed with staff.

Section 112.3143, Florida Statutes

- No Board member shall participate in any matter which would be to the Board member's special private gain or loss without first disclosing the nature of their interest in the matter.
- In the event that disclosure has not been made prior to the meeting or that any conflict is unknown prior to the meeting, the disclosure shall be made orally at the meeting when it becomes known that a conflict exists.
- A written memorandum disclosing the nature of the conflict shall be filed within 15 days after the oral disclosure.

Section 286, Florida Statutes

Florida Sunshine Law

Section 286, Florida Statutes

- Board meetings must be open to the public.
- Reasonable notice of Board meetings must be given.
- Minutes of Board meetings must be taken.

Section 286, Florida Statutes

- Applies to any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation or political subdivision.
- A meeting is considered any gathering of two or more Board members to discuss any matter which will come before the Board for action.





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II.B.

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January 31, 2022

TO: Madison County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Madison County Community Transportation Coordinator Designation

STAFF RECOMMENDATION:

No action required. For information only.

BACKGROUND:

The North Central Florida Regional Planning Council is the Designated Official Planning Agency for the Transportation Disadvantaged Program for Madison County. The Florida Commission for the Transportation Disadvantaged requires that the designated official planning agencies conduct the selection process and recommend a Community Transportation Coordinator at the end of each contract period.

Big Bend Transit, Inc. is the designated Community Transportation Coordinator for Madison County. Big Bend Transit, Inc.'s Memorandum of Agreement will expire June 30, 2022.

The North Central Florida Regional Planning Council issued Request for Proposals No 2021-01 for Madison County Community Transportation Coordinator designation on November 5, 2021. Big Bend Transit, Inc. and Maruti Mobility Management, Inc. submitted proposals in response to the request for proposals.

The Big Bend Transit, Inc. proposal was not received at the office of the North Central Florida Regional Planning Council by the deadline of 3:00 p.m., Eastern Standard Time, January 7, 2022. Thus, the North Central Florida Regional Planning Council rejected the proposal submitted by Big Bend Transit, Inc.

The North Central Florida Regional Planning Council's Executive Director appointed a Technical Review Committee to review and score proposals for the Madison County Community Transportation Coordinator. The Technical Review Committee reviewed Maruti Mobility Management, Inc.'s proposal and determined it is not responsive to the request for proposals. Thus, the North Central Florida Regional Planning Council rejected the proposal submitted by Maruti Mobility Management, Inc. as being nonresponsive to Request for Proposals No. 2021-01.

Due to both proposals being rejected by the North Central Florida Regional Planning Council, another Request for Proposals for the Madison County Community Transportation Coordinator designation will be issued.

If you have any questions concerning this matter, please do not hesitate to contact me.

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January 31, 2022

TO: Madison County Transportation Disadvantaged Coordinating Board
FROM: Lynn Godfrey, AICP, Senior Planner
SUBJECT: Big Bend Transit, Inc. Ridership Report

RECOMMENDATION

No action required. This agenda item is for information only.

BACKGROUND

Attached is Big Bend Transit's Ridership Report for the Board's review. If you have any questions regarding the attached information, please contact me.

Attachment

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MADISON COUNTY RIDERSHIP REPORT

QUARTERLY REPORT

OCTOBER 2021 – DECEMBER 2021

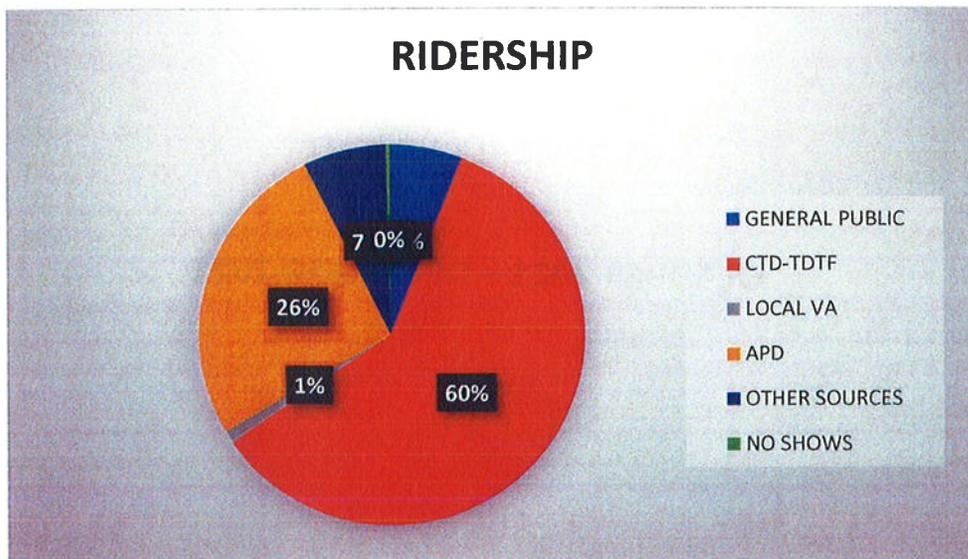
COMMUNITY TRANSPORTATION QUARTERLY REPORT

(October 2021 – December 2021)

Number of Trips Provided from All Funding Sources

During this reporting period BBT provided a total of 2,348 trips. Approximately 60 percent of the trips provided were CTD-TDTF funded trips, 6 percent of the trips were GENERAL PUBLIC, 26 percent APD passengers, 7 percent other sources, less than 1 percent of the total trips were VA trips and 1 percent of the total scheduled trips were NO SHOWS.

| SOURCES | OCTOBER | NOVEMBER | DECEMBER | TOTAL |
|----------------|------------|------------|------------|--------------|
| GENERAL PUBLIC | 53 | 44 | 44 | 141 |
| CTD-TDTF | 496 | 444 | 456 | 1,396 |
| LOCAL VA | 5 | 11 | 10 | 26 |
| APD | 191 | 198 | 224 | 613 |
| OTHER SOURCES | 74 | 35 | 55 | 164 |
| NO SHOWS | 1 | 3 | 4 | 8 |
| TOTAL | 820 | 735 | 793 | 2,348 |

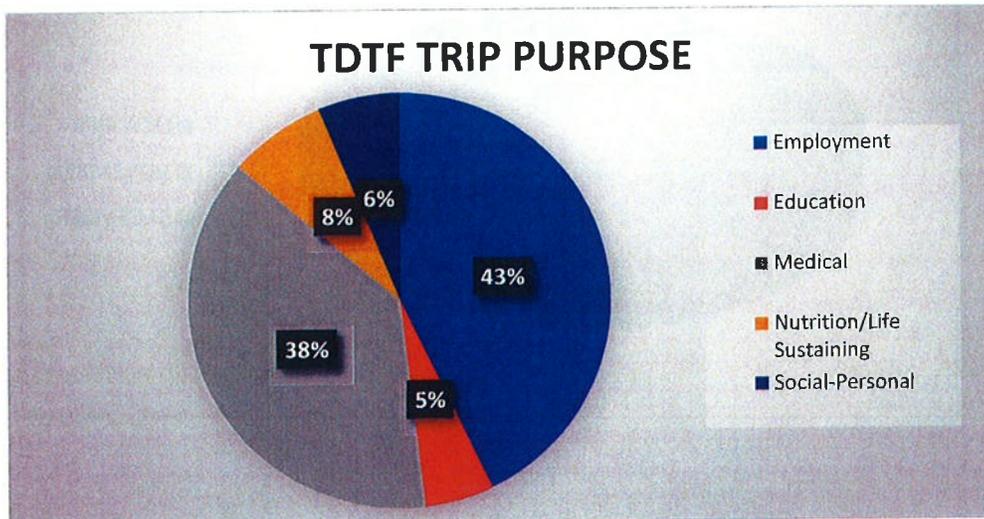


TDTF TRIP PURPOSE

Of the TDTF trips provided during this period, 43 percent were for employment; 38 percent for medical appointments, 5 percent for education, 8 percent for nutritional and life sustaining activities, and 6 percent for Social/Recreational.

TDTF TRIP PURPOSE

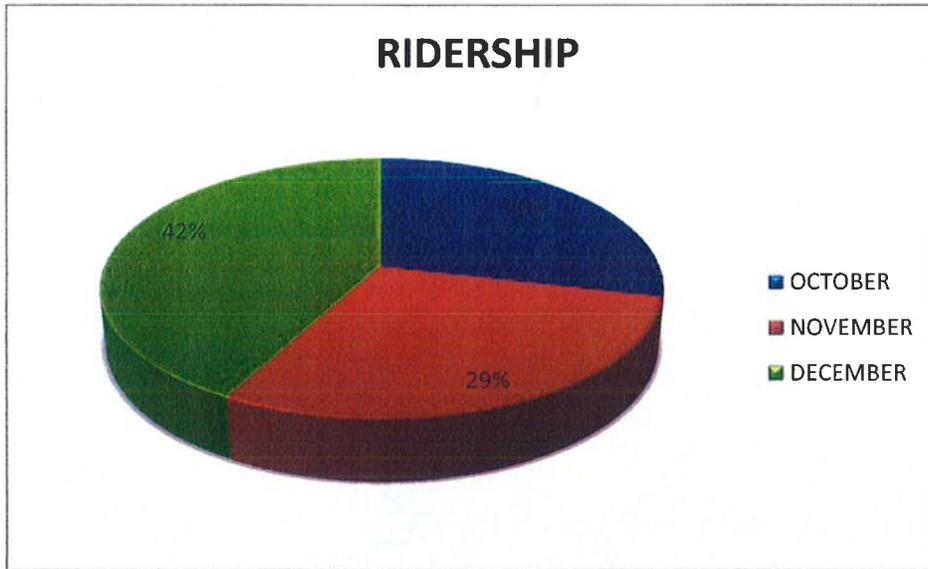
| TDTF TRIP PURPOSE | OCTOBER | NOVEMBER | DECEMBER | TOTAL |
|---------------------------|------------|------------|------------|--------------|
| Employment | 185 | 197 | 217 | 599 |
| Education | 34 | 10 | 30 | 74 |
| Medical | 207 | 174 | 151 | 532 |
| Nutrition/Life Sustaining | 44 | 32 | 28 | 104 |
| Social-Personal | 26 | 31 | 30 | 87 |
| Total | 496 | 444 | 456 | 1,396 |



NUMBER OF GRIEVANCES FILED (0)

"IN TOWN SHUTTLE REPORT"

| OCTOBER | NOVEMBER | DECEMBER | TOTAL |
|---------|----------|----------|-------|
| 86 | 87 | 126 | 299 |



ATTENDANCE RECORD

**MADISON COUNTY
TRANSPORTATION DISADVANTAGED
COORDINATING BOARD**

| MEMBER/ORGANIZATION | NAME | 3/1/21 | 5/3/21 | 8/2/21 | 11/1/21 |
|---|---|---------------|---------------|---------------|----------------|
| Chair | Commissioner Ronnie Moore | P | P | A | P |
| Florida Department of Transportation Alternate Member | Christina Nalsen Lauren Adams | A | A | A P | A P |
| Florida Department of Children and Families Alternate Member | Steve Russell (Vacant) | A | P | P | P |
| Florida Agency for Health Care Administration Alternate Member | (Vacant) (Vacant) | | | | |
| Florida Department of Education Alternate Member | (Vacant) (Vacant) | | | | |
| Florida Department of Elder Affairs Alternate Member | Elizabeth Frieman Blakely Janice Presley | A | A | A | P A |
| Florida Agency for Persons with Disabilities Alternate Member | Sheryl Dick-Stanford Sylvia Bamburg | A A | P A | P A | A A |
| Public Education Alternate Member | Melinda Richie (Vacant) | P | P | A | P |
| Citizen Advocate Alternate Member | (Vacant) (Vacant) | | | | |
| Citizen Advocate-User Alternate Member | (Vacant) (Vacant) | | | | |
| Elderly Alternate Member | Carl A. Sims, Jr. (Vacant) | P | A | P | P |
| Veterans Alternate Member | Alvin Swilley (Vacant) | | P | P | P |
| Persons with Disabilities Alternate Member | Paula Arnold (Vacant) | A | A | P | A |
| Florida Association for Community Action Alternate Member | Matthew Pearson Vacant | P | A | P | P |
| Children at Risk Alternate Member | (Vacant) (Vacant) | | | | |
| Local Medical Community Alternate Member | Leila C. Rykard Kimberly Allbritton | P A | A A | P A | P A |
| Regional Workforce Board Alternate Member | Diane Head Anthony Jennings | P A | P A | P A | P A |

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

