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March 2, 2022

TO: Union County Transportation Disadvantaged Coordinating Board

FROM: Lynn Godfrey, AICP, Senior Planner

SUBJECT: Meeting Announcement

The Union County Transportation Disadvantaged Coordinating Board will hold a business meeting **Tuesday, March 8, 2022 at 1:00 p.m.** in the Union County Transportation Facility located at 255 SW 9th Avenue, Lake Butler, Florida. The meeting will also be conducted via communications media technology in the following format:

DIAL IN NUMBER: **Toll free 1.888.585.9008**

CONFERENCE CODE: **864 183 272**

**\*\*Please note that at least two (2) Board members must be present in person in addition to at least two (2) Board members present via communications media technology to establish a quorum in order to vote on agenda items that require formal action.\*\***

Per the Centers for Disease Control and Prevention guidelines, to reduce the risk of becoming infected with the virus that causes COVID-19 and potentially spreading it to others, fully vaccinated people should wear a mask indoors in public if they are in an area of substantial or high transmission; if someone in their household is immunocompromised or at increased risk for severe disease; or if someone in their household is unvaccinated.

Attached is the meeting agenda and supporting materials. If you have any questions concerning the meeting, please do not hesitate to contact me at 1-800-226-0690 extension 110.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this public meeting is asked to advise our office at least **2 business days** before the meeting by contacting 352.955.2200 extension 110. If you are hearing or speech impaired, please contact our office using the Florida Relay Service, 1.800.955.8771 (TDD) or 1.800.955.8770 (Voice).

Attachments

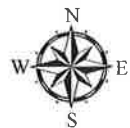
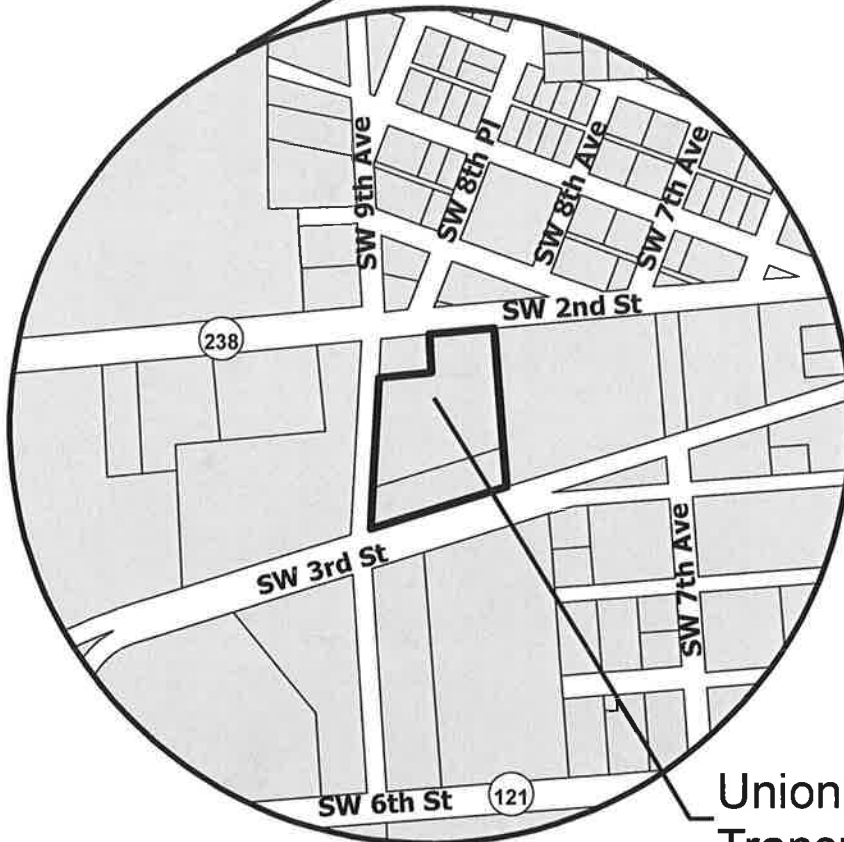
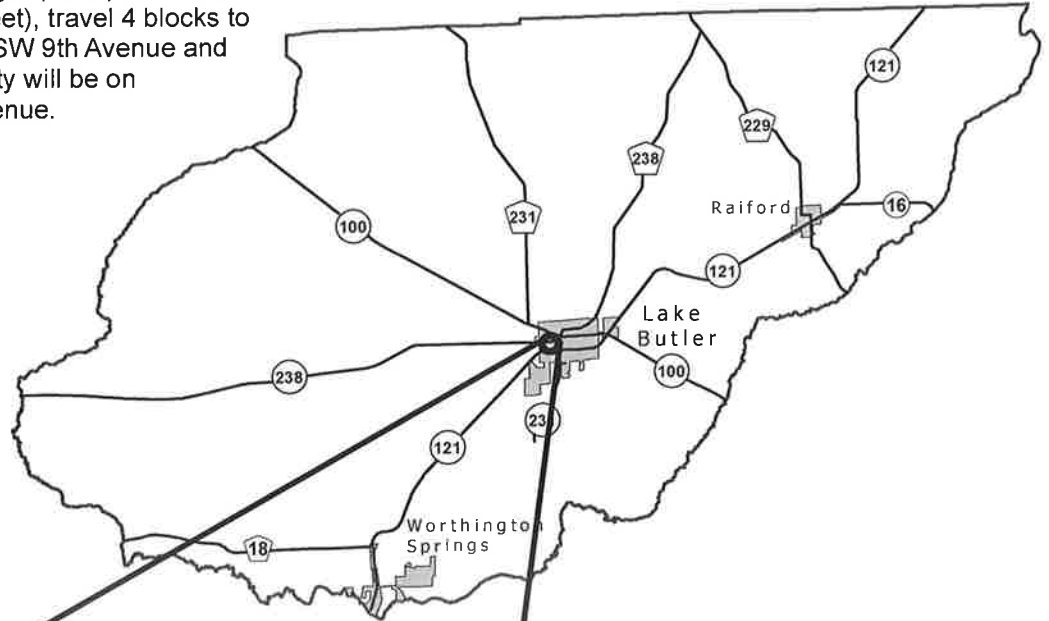
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# Union County Transportation Facility

## 255 SW 9th Avenue

### Lake Butler, Florida 32054

Directions: From the intersection of State Road 100 (also known as Main St) and State Road 238 (also known as 6th Ave) in the City of Lake Butler, head Southwesterly onto State Road 238 (also known as 6th Ave) travel two blocks to State Road 238 (also known as SW 2nd Street), turn right (West) onto State Road 238 (also known as SW 2nd Street), travel 4 blocks to SW 9th Avenue, turn left (South) onto SW 9th Avenue and the Union County Transportation Facility will be on the left, on the East side of SW 9th Avenue.



1 inch = 500 feet

Union County  
Transportation Facility





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**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING ANNOUNCEMENT AND AGENDA**

Union County Transportation Facility  
255 SW 9th Avenue  
Lake Butler, Florida  
Dial in Number: Toll free 1.888.585.9008  
Conference Code: 864 183 272

Tuesday  
March 8, 2022  
1:00 p.m.

**I. BUSINESS MEETING – CALL TO ORDER**

- A. Invocation**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Approval of the Meeting Agenda** **ACTION REQUIRED**
- E. Approval of the October 12, 2021 Minutes** **Page 7** **ACTION REQUIRED**

**II. NEW BUSINESS**

- A. Introduction to Florida’s Coordinated Transportation System** **Page 11** **NO ACTION REQUIRED**  
Staff will discuss Florida’s Coordinated Transportation System and Section 112.3143, Florida Statutes concerning voting conflicts of interest
- B. 2021/26 Union County Transportation Disadvantaged Service Plan Amendment** **Page 51** **ACTION REQUIRED**  
The Board needs to review and approve an amendment to the 2021/26 Union County Transportation Disadvantaged Service Plan
- C. Suwannee River Economic Council, Inc. Operations Reports** **Page 55** **NO ACTION REQUIRED**
- D. 2022 Florida Legislative Session** **Page 61** **NO ACTION REQUIRED**

**IV. FUTURE MEETING DATES**

- A. May 3, 2022 at 1:00 p.m.**
- B. July 12, 2022 at 1:00 p.m.**
- C. October 11, 2022 at 1:00 p.m.**
- D. January 10, 2023 at 1:00 p.m.**

\* Please note that this is a tentative meeting schedule, all dates and times are subject to change.

If you have any questions concerning the meeting agenda, please do not hesitate to contact me at 1-800-226-0690, extension 110.

**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

<b>MEMBER/REPRESENTING</b>	<b>ALTERNATE/REPRESENTING</b>
Commissioner Ryan Perez Local Elected Official/Chair	
Christina Nalsen Florida Department of Transportation	Lauren Adams, Vice-Chair Florida Department of Transportation Grievance Committee Member
Vacant Florida Department of Children and Families	Vacant Florida Department of Children and Families
Jeff Aboumrad Florida Department of Education Grievance Committee Member	Vacant Florida Department of Education
Libby Murphy Florida Department of Elder Affairs Grievance Committee Member	Vacant Florida Department of Elder Affairs
Reeda Harris Florida Agency for Health Care Administration Grievance Committee Member	Pamela Hagley Florida Agency for Health Care Administration
Sheryl Stanford Florida Agency for Persons with Disabilities	Sylvia Bamburg Florida Agency for Persons with Disabilities
Elizabeth Wetherington Regional Workforce Board	Vacant Regional Workforce Board
Vacant Florida Association for Community Action Term ending June 30, 2023	Vacant Florida Association for Community Action Term ending June 30, 2023
Vacant Public Education	Vacant Public Education
Barbara Fischer Veterans Grievance Committee Member Term ending June 30, 2023	Vacant Veterans Term ending June 30, 2023
Vacant Citizen Advocate Term ending June 30, 2024	Vacant Citizen Advocate Term ending June 30, 2021
Vacant Citizen Advocate - User Term ending June 30, 2024	Vacant Citizen Advocate - User Term ending June 30, 2021
Vacant Persons with Disabilities Term ending June 30, 2024	Vacant Persons with Disabilities Term ending June 30, 2021
Vacant Elderly Term ending June 30, 2023	Vacant Elderly Term ending June 30, 2023
John "Dan" Mann Medical Community Term ending June 30, 2022	Vacant Medical Community Term ending June 30, 2022
Vacant Children at Risk Term ending June 30, 2022	Vacant Children at Risk Term ending June 30, 2022
Vacant Private Transit Term ending June 30, 2022	Vacant Private Transit Term ending June 30, 2022

Note: Unless specified, members and alternates serve at the pleasure of the North Central Florida Regional Planning Council.



**UNION COUNTY  
TRANSPORTATION DISADVANTAGED COORDINATING BOARD**

**MEETING MINUTES**

Union County Transportation Facility  
255 SW 9th Avenue  
Lake Butler, Florida  
Dial in Number: Toll free 1.888.585.9008  
Conference Code: 864 183 272

Tuesday  
October 12, 2021  
1:00 p.m.

**VOTING MEMBERS PRESENT IN PERSON**

Lauren Adams representing Christina Nalsen, Florida Department of Transportation Representative  
Barbara Fischer, Veterans Representative  
Reeda Harris, Florida Agency for Health Care Administration Representative  
John “Dan” Man, Medical Community Representative  
Libby Murphy, Florida Department of Elder Affairs Representative

**VOTING MEMBERS PRESENT VIA TELECOMMUNICATIONS MEDIA TECHNOLOGY**

Jeff Aboumrad, Florida Department of Education Representative

**VOTING MEMBERS ABSENT**

Selvin Cray, Regional Workforce Board Representative  
Commissioner Ryan Perez, Chair  
Sheryl Dick-Stanford, Florida Agency for Persons with Disabilities Representative

**OTHERS PRESENT**

Matthew Pearson, Suwannee River Economic Council, Inc.

**STAFF PRESENT**

Lynn Godfrey, North Central Florida Regional Planning Council

**I. BUSINESS MEETING CALL TO ORDER**

Ms. Lynn Godfrey, North Central Florida Regional Planning Council Senior Planner, stated that the Board needs to elect an acting Chair.

**ACTION: Barbara Fischer moved to elect Lauren Adams as Acting Chair. Libby Murphy seconded; motion passed unanimously.**

Acting Chair Adams called the meeting to order.

**A. Invocation**

Mr. Matthew Pearson, Suwannee River Economic Council, Inc. gave the invocation.

**B. Pledge of Allegiance**

Acting Chair Adams lead those present in the Pledge of Allegiance.

**C. Roll Call**

The roll was called by Ms. Godfrey, and, a quorum was declared present.

**D. Approval of the Meeting Agenda**

**ACTION: Barbara Fischer moved to approve the meeting agenda. Dan Mann seconded; motion passed unanimously.**

**E. Approval of the April 13, 2021 Minutes**

**ACTION: Libby Murphy moved to approve the April 13, 2021 minutes. Reeda Harris seconded; motion passed unanimously.**

**II. NEW BUSINESS**

**A. Suwannee River Economic Council, Inc. Fiscal Year 2021/22 Service Rates**

Ms. Godfrey stated that the Board is required to annually approve Suwannee River Economic Council, Inc.'s service rates.

Mr. Matthew Pearson, Suwannee River Economic Council, Inc. discussed Suwannee River Economic Council, Inc.'s proposed service rates.

**ACTION: Libby Murphy moved to approve Suwannee River Economic Council, Inc's 2021/22 service rates. Dann Mann seconded; motion passed unanimously.**

**B. Bylaws**

Ms. Godfrey stated that, the Florida Commission for the Transportation Disadvantaged requires the Board to review and approve the Bylaws annually. She said the Board members present at the July 13, 2021 meeting asked staff to research the quorum requirements of other local Transportation Disadvantaged Coordinating Boards in the State and draft language in the Bylaws concerning the number of Board members required to be physically present in order to constitute a quorum.



Ms. Godfrey said the Florida Commission for the Transportation Disadvantaged staff provided quorum requirements being used by other local Transportation Disadvantaged Coordinating Boards in the State. She said staff included these quorum requirements in the Bylaws for the Board to consider.

**ACTION: Barbara Fischer moved to approve the Bylaws as amended. Libby Murphy seconded; motion passed unanimously.**

**C. Grievance Procedures**

Ms. Godfrey stated that, the Florida Commission for the Transportation Disadvantaged requires the Board to review and approve the Grievance Procedures annually. She said staff is not recommending any changes to the Grievance Procedures.

**ACTION: Libby Murphy moved to approve the Grievance Procedures. Reeda Harris seconded; motion passed unanimously.**

**D. 2020/21 Annual Performance Evaluation**

Ms. Godfrey stated that the Board is required to evaluate Suwannee River Economic Council, Inc.'s performance as the Community Transportation Coordinator annually. She said the draft performance evaluation is included in the meeting packet for the Board's review.

The Board reviewed Suwannee River Economic Council, Inc.'s annual performance evaluation.

**ACTION: Dann Mann moved to approve Suwannee River Economic Council, Inc.'s 2020/21 Annual Performance Evaluation. Libby Murphy seconded; motion passed unanimously.**

**E. Elect Vice-Chair**

**ACTION: Libby Murphy moved to elect Lauren Adams as Vice-Chair. Dan Mann seconded; motion passed unanimously.**

**F. Appoint Grievance Committee Members**

Acting Chair Adams appointed Reeda Harris, Libby Murphy and herself to the Grievance Committee.

**G. 2020/21 Annual Operating Report**

Mr. Pearson discussed the 2020/21 Annual Operating Report.

The Board reviewed the 2020/21 Annual Operating Report.

**H. Suwannee River Economic Council, Inc. Operations Reports**

Mr. Pearson discussed Suwannee River Economic Council's operations reports for the April - June 2021 quarter. He said Union County received fewer 2021/22 Trip and Equipment Grant funds due to a formula change used to distribute funds. He said Union County will most likely receive fewer funds for the next five years. He said that the reduction in funds will not impact service this year due to the reduced ridership due to the COVID-19 pandemic. However, he said the reduced allocation will affect service as ridership returns to normal levels.

**III. OTHER BUSINESS**

**A. Comments**

Reeda Harris stated that Staywell and Sunshine Health Plans merged. She said the Florida Agency for Health Care Administration has informed Medicaid clients of this merge.

**IV. FUTURE MEETING DATES**

Acting Chair Adams stated that the next meeting of the Board will be held Tuesday, January 11, 2022 at 1:00 p.m.

**ADJOURNMENT**

The meeting was adjourned at 1:30 p.m.

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Coordinating Board Chair

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Date



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March 1, 2022

TO: Union County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Introduction to Florida’s Coordinated Transportation System

RECOMMENDATION

**No action required. This agenda item is for information only.**

BACKGROUND

The Florida Commission for the Transportation Disadvantaged requires Board members to comply with the requirements of Section 112.3143, Florida Statutes and Section 286, Florida Statutes.

Attached are the following documents for the Board’s information:

- An Introduction to Florida’s Coordinated Transportation System;
- Section 112.3143, Florida Statutes concerning voting conflicts of interest; and
- Section 286, Florida Statutes concerning Florida Sunshine Law.

If you have any questions regarding the attached documents, please do not hesitate to contact me.

Attachments

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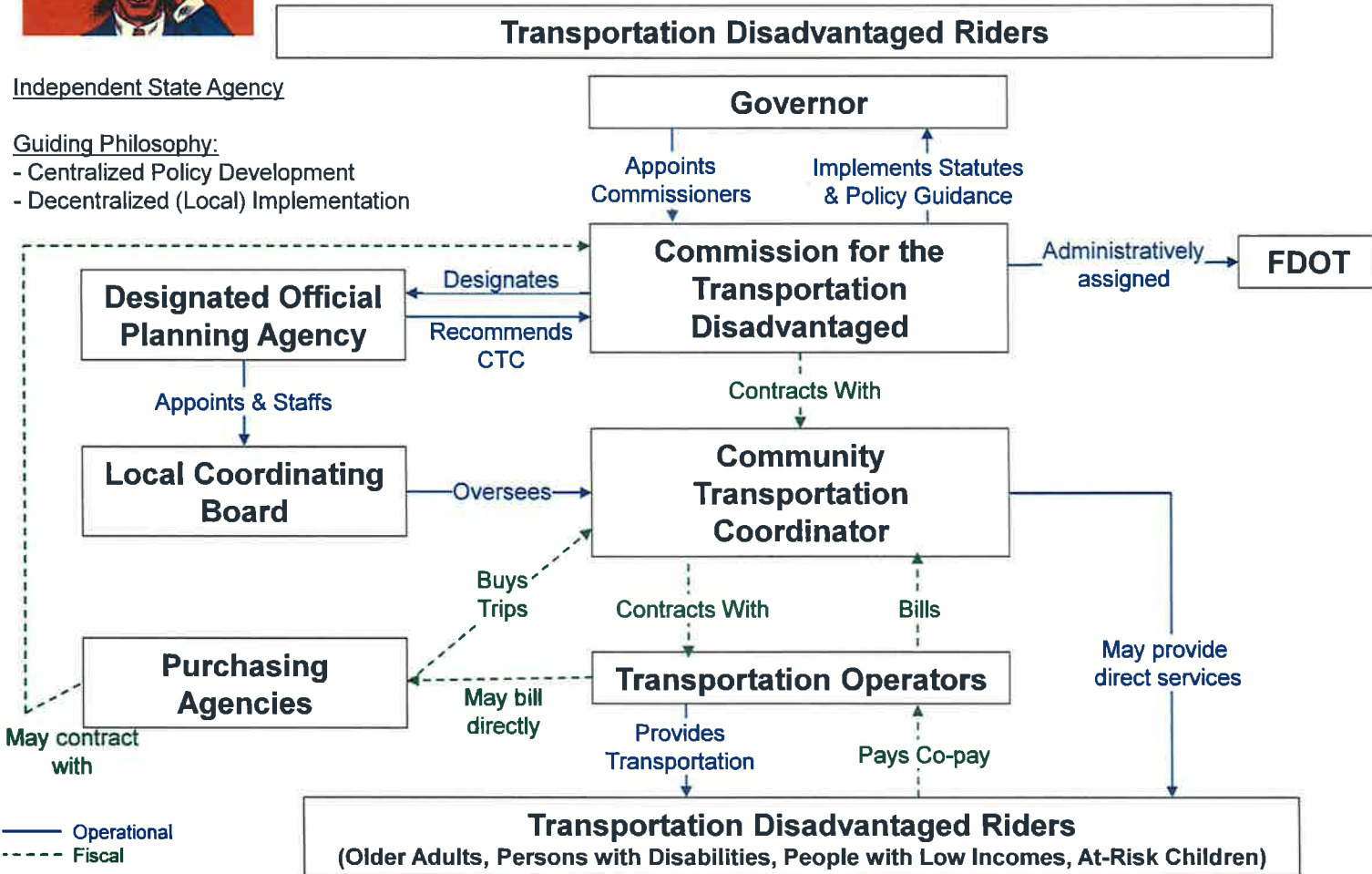
# TD 101 An Overview of the Transportation Disadvantaged Program



October 2021



# Florida's Coordinated Transportation System Organizational Structure... At A Glance



## Riders Who Are Transportation Disadvantaged

- Older Adults
- Persons with Disabilities
- Persons with Low Income
- Children who are At-Risk



## They Could Need A Ride To...



- Medical Services
- Work or Job-Training
- School or College
- Grocery Store
- Social-Recreation



## ...And They May Have Limited Transportation Options Available In Their Community:

- Personal or Family Vehicle
- Public Transit
- Government “Sponsored” Transportation (e.g., Medicaid)
- Private On-Demand Services (e.g., taxi, Uber or Lyft, etc.)



## *TD Program Foundation*

The Coordinated System was established in 1979.

The Legislature created the Commission and TD Trust Fund in 1989.

The purpose was to deliver the “coordination” of transportation services in each county.

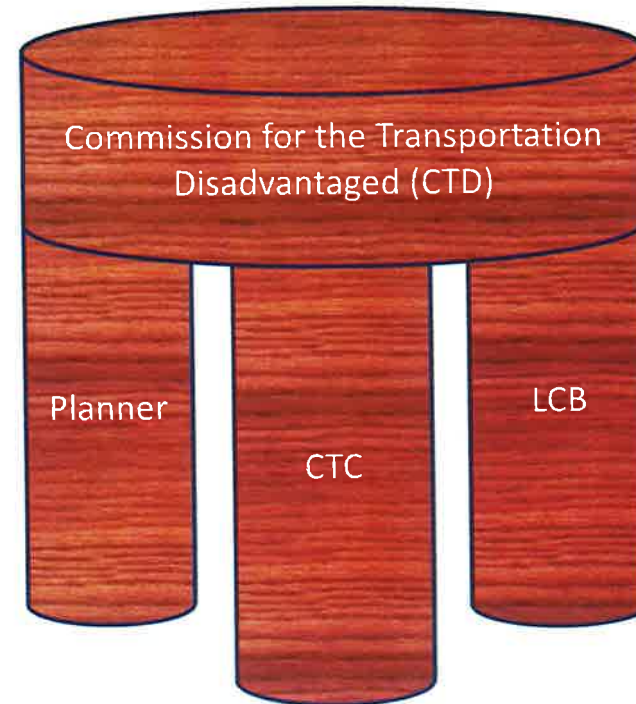
Implemented by three primary entities at local level:

- Community Transportation Coordinator (CTC)
- Designated Official Planning Agency (Planner)
- Local Coordinating Board (LCB)

CTD works with state/local partners (e.g., FDOT) to also purchase trips through coordinated system.

“Trips” can include bus passes, scheduled door-to-door paratransit, or on-demand services.

### The “Three-Legged Stool” of Coordination



# Commission Responsibilities

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Florida Commission for the



**Transportation  
Disadvantaged**

## Summary of Responsibilities

- Independent agency, administratively housed in FDOT, with board appointed by Governor.
- Administers the TD Trust Fund and disburses funds through various grant programs.
- Develops policies/procedures governing the coordinated transportation system.
- Approves and contracts with CTCs to deliver CTD-funded services in each county.
- Designates Planning Agency (outside MPO) to help implement program at the local level.

## Governing Documents



Chapter 427, Florida Statutes –  
Legislative Authority

Rule Chapter 41-2, Florida  
Administrative Code –  
Implementing Regulations

## Commission Membership and Duties...

- Seven voting Governor-appointed members:
  - Five business representatives
  - Two users of the system
  - At least one representing seniors (65+ Years Old)
- Eight ex-officio (non-voting) members, representing purchasing agencies.
- Meets at least quarterly around the state.
- All meetings are governed under the Sunshine Laws – recorded and accessible to the public.



## ...Commission Duties

- Primary voting responsibilities:
  - Approves the designation of every CTC at least every five years
  - Administers the TD Trust Fund, to include the awarding of grants.
  - Reviews and approves Commission publications, including the Annual Performance Report
  - Develops/approves policies governing coordinated transportation (e.g., rules, procedures, etc.).
- Participates in professional development events, including an annual training workshop.
- Appoints and oversees Executive Director.

## Grant Programs...



- Trip & Equipment Grant –
  - Annually allocated through a formula, established in rule, to CTCs in all 67 counties
  - Used to purchase trips for eligible riders
  - 25% of funds may be used to purchase equipment
- Planning Grant – Awarded to Planning Agencies to assist with meeting their responsibilities, including staffing the LCB, in each service area.
- Shirley Conroy Grant – Competitively awarded to CTCs for the purchase of capital equipment to meet the needs in rural areas.



## ...Grant Programs

- Innovation and Service Development (ISD) Grant (FY19-20 and FY20-21)
  - Appropriated through Multi-Use Corridors of Regional Economic Significance (M-CORES)
  - Competitively awarded to CTCs and TNCs for innovative projects that support:
    - Access to Community Activities;
    - Cross-County/Regional Mobility; or
    - Connection to a Transportation Hub

# Community Transportation Coordinator



## **Summary of Responsibilities**

- Coordinates transportation services for a county/region.
- Provides and/or contracts with transportation operators to deliver trips for TD customers.
- Determines TD eligibility and performs gatekeeping duties.
- Invoices purchasing agencies.
- Assists LCB in developing the TD Service Plan.
- Submits annual operating report (AOR) data.

## A CTC Can Be A...

- Public transit system;
- Nonprofit organization (e.g., council on aging);
- Private transportation company; or
- Local government entity.



## And Can...

- Deliver services directly (sole source); or
- Contract with a transportation operator(s) to deliver a portion or all services (broker)

## **CTC Selection/Evaluation Process**

- Interested organizations respond to request for proposals from the planning agency.
- Planning agency recommends the CTD approve an entity be the CTC.
- Designation is for a 5-year period.
- Evaluated on an annual basis by LCB.

## Designated Official Planning Agency

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## Summary of Responsibilities

- Assist CTC and LCB to implement local TD program.
- Staffs and appoints members to the LCB:
  - Prepares LCB meetings (e.g., agendas, by-laws, grievance procedures, trainings, etc.)
  - Assists LCB in evaluating CTC on annual basis
- Procures and recommends CTC designation.
- Coordinates and conducts transportation planning activities for its service area:
  - Works with CTC/LCB to develop TD Service Plan
  - Reviews Annual Operating Report and submits to the LCB.

## **A Planning Agency Can Be A...**

- Metropolitan Planning Organization (MPO)
- County/City Government
- Regional Planning Council
- Local Organizations who are performing planning activities in designated service areas

A planning agency may be responsible for multiple service areas.



## Local Coordinating Board

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## Summary of Responsibilities

- Board membership represents local stakeholders and is appointed by planning agency.
- Meets quarterly and provides guidance on local coordination of transportation services.
- Serves as the local advisory body to the Commission.

## The LCB Members Include...

- A local elected official, who serves as chair;
- Purchasing agencies (FDOT, AHCA, APD, etc.);
- The local education community;
- Vocational Rehabilitation/Blind Services;
- The veterans service office;
- Florida Association for Community Action;
- Riders (persons with disabilities, seniors, persons with low-income children at-risk);
- Transportation provider organizations;
- Medical Community;
- Workforce Development Board



## LCB Duties...

- Assists in establishing eligibility guidelines and trip priorities.
- Assist with development of TD Service Plan
- Evaluates performance of CTC.
- Identifies and prioritizes local service needs.
- Appoints a grievance committee.
- Reviews and recommends other funding applications.
- Reviews strategies of service provision to the area.
- Evaluates multicounty or regional transportation opportunities.

# Purchasing Agency



## Summary of Responsibilities

- Serves as an Advisory Member to the Commission.
- Voting Members of the LCB.
- Purchases transportation services for the transportation disadvantaged.
- Assists communities to develop transportation systems designed to serve the transportation disadvantaged.
- Ensures its rules, procedures, guidelines, and directives are supportive of the transportation disadvantaged.

## **Who is a Purchasing Agency..**

An agency that purchases transportation services for the transportation disadvantaged such as -

- Agency for Health Care Administration
- Agency for Persons with Disabilities
- Department of Economic Opportunity
- Department of Children and Families
- Department of Education
- Department of Elder Affairs
- Department of Health
- Department of Juvenile Justice
- Florida Department of Transportation
- Local Government Agencies and Organizations





# Section 112.3143, Florida Statutes

Voting Conflicts of  
Interest

## Section 112.3143, Florida Statutes

- Public officer includes any person serving on an advisory body.
- Board members are considered public officers.
- Board members may not vote on any matter that would be to their special private gain or loss.



## Section 112.3143, Florida Statutes

- Board members shall make every reasonable effort to disclose the nature of their interest as a public record in a memorandum filed with staff.
- The memorandum shall be incorporated in the meeting minutes.



## Section 112.3143, Florida Statutes

- Board members shall, prior to a vote being taken, publicly state the nature of their interest in the matter from which they are abstaining from voting.
- Within 15 days after the vote occurs, Board members shall disclose the nature of their interest as a public record in a memorandum filed with staff.

## Section 112.3143, Florida Statutes

- No Board member shall participate in any matter which would be to the Board member's special private gain or loss without first disclosing the nature of their interest in the matter.
- In the event that disclosure has not been made prior to the meeting or that any conflict is unknown prior to the meeting, the disclosure shall be made orally at the meeting when it becomes known that a conflict exists.
- A written memorandum disclosing the nature of the conflict shall be filed within 15 days after the oral disclosure.





# Section 286, Florida Statutes

Florida Sunshine Law

## Section 286, Florida Statutes

- Board meetings must be open to the public.
- Reasonable notice of Board meetings must be given.
- Minutes of Board meetings must be taken.



## Section 286, Florida Statutes

- Applies to any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation or political subdivision.
- A meeting is considered any gathering of two or more Board members to discuss any matter which will come before the Board for action.







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March 1, 2022

TO: Union County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: 2021/26 Union County Transportation Disadvantaged Service Plan Amendment

RECOMMENDATION

**Approve an amendment to the 2021/26 Union County Transportation Disadvantaged Service Plan.**

BACKGROUND

Applicants for funding under the 49 U.S.C. Grant Programs must certify to the Florida Department of Transportation that the grant projects are included in the current Transportation Disadvantaged Service Plan. In addition, Rule 41-2.011(6) of the Florida Administrative Code requires the Board to review applications for local, state and federal government public transportation project funds submitted for use in Union County.

Attached is a draft amendment to the 2021/26 Union County Transportation Disadvantaged Service Plan that meets the Federal and State requirements. Also, attached is Suwannee River Economic Council's application for 49 U.S.C. Section 5311 Coronavirus Response & Relief Supplemental Appropriations Act and American Rescue Plan Grant Program grant funds.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachments

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### 3. Barriers to Coordination

Medicaid non-emergency transportation services are no longer coordinated through Florida’s Coordinated Transportation System in Bradford County. In May 2014, the Florida Agency for Health Care Administration implemented Florida’s Managed Medical Care Program. The Managed Medical Care Program requires Managed Medical Assistance Plans to provide transportation to their enrollees who have no other means of transportation available.

The Managed Medical Assistance Plans provide transportation services directly through their own network of transportation providers. According Chapter 2 of the Florida Agency for Health Care Administration Transportation Coverage, Limitations and Reimbursement Handbook, July 1997, “Medicaid is required by Chapter 427, Florida Statutes to purchase transportation services through the designated Community Transportation Coordinator, unless those services are not cost effective or the Community Transportation Coordinator does not coordinate Medicaid transportation services.”

Other barriers to the coordination of transportation services in Bradford County include the following:

- low density, rural population limits the ability to multi-load vehicles while maintaining an acceptable level of service; and
- limited availability of medical services/facilities in Union County requires out-of-county trips.

### 4. Needs Assessment

#### United States Code Section 5311 Grant Program

APPLICANT	PROJECT	PROJECT YEAR	PROJECT LOCATION	ESTIMATED PROJECT COST	PROJECT FUNDING SOURCE
Suwannee River Economic Council, Inc.	Operating assistance	2021/22	Union County	\$117,329.00  \$117,329.00	United States Code Section 5311 Program  Suwannee River Economic Council, Inc.

#### **United States Code Section 5311 Coronavirus Response & Relief Supplemental Appropriations Act and American Rescue Plan Grant Program**

APPLICANT	PROJECT	PROJECT YEAR	PROJECT LOCATION	ESTIMATED PROJECT COST	FUNDING SOURCE
Suwannee River Economic Council, Inc.	Provide transportation services to Union County residents.	2022/23	Union County	\$256,722.00	United States Code Section 5311





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March 1, 2022

TO: Union County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: Suwannee River Economic Council, Inc. - Operations Reports

RECOMMENDATION

**No action required. This agenda item is for information only.**

BACKGROUND

Attached are the following reports for the Board's review:

1. Quarterly Operations Reports;
2. 2021/22 Trip & Equipment Grant Report;
3. Quarterly Complaint/Commendation Reports; and
4. Quarterly Trip Denial Reports.

If you have any questions regarding the attached reports, please do not hesitate to contact me.

Attachments

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**QUARTERLY OPERATING REPORT  
UNION COUNTY  
JULY 2021 - SEPTEMBER 2021**

OPERATING DATA	Suwannee River Economic Council, Inc.
<b>NUMBER OF INVOICED TRIPS</b>	<b>850</b>
Trip & Equipment Grant (Transportation Disadvantaged Program)	430
Florida Managed Medical Care Program (Medicaid)	367
Florida Department of Elder Affairs	0
Community Trips	53
<b>TOTAL VEHICLE MILES</b>	<b>23,421</b>
<b>TOTAL DOLLARS INVOICED</b>	<b>\$44,596.69</b>
Trip & Equipment Grant (Transportation Disadvantaged Program)	\$28,576.74
Florida Managed Medical Care Program (Medicaid)	\$16,019.95
Florida Department of Elder Affairs	\$0.00
Community Trips	\$0.00
<b>AVERAGE COST PER TRIP</b>	<b>\$52.47</b>
Trip & Equipment Grant (Transportation Disadvantaged Program)	\$66.46
Florida Managed Medical Care Program (Medicaid)	\$43.65
Florida Department of Elder Affairs	#DIV/0!
Community Trips	\$0.00
<b>AVERAGE COST PER MILE</b>	<b>\$1.90</b>
<b>TRIP PURPOSE*</b>	
Medical	799
Employment	0
Education/Training	14
Shopping	0
Meal Site	16
Recreation	0
Other	21
<b>CHARGEABLE ACCIDENTS</b>	<b>1</b>
<b>NUMBER OF VEHICLES</b>	<b>7</b>
<b>NUMBER OF ROADCALLS</b>	<b>0</b>

Source: Suwannee River Economic Council, Inc.

**QUARTERLY OPERATING REPORT  
UNION COUNTY  
JULY 2020 - SEPTEMBER 2020**

OPERATING DATA	Suwannee River Economic Council, Inc.
<b>NUMBER OF INVOICED TRIPS</b>	<b>637</b>
Trip & Equipment Grant (Transportation Disadvantaged Program)	232
Florida Managed Medical Care Program (Medicaid)	371
Florida Department of Elder Affairs	0
Innovation and Service Development Grant (Transportation Disadvantaged Program)	0
Community Trips	34
<b>TOTAL VEHICLE MILES</b>	<b>20,414</b>
<b>TOTAL DOLLARS INVOICED</b>	<b>\$34,256.45</b>
Trip & Equipment Grant (Transportation Disadvantaged Program)	\$20,506.22
Florida Managed Medical Care Program (Medicaid)	\$13,750.23
Florida Department of Elder Affairs	\$0.00
Innovation and Service Development Grant (Transportation Disadvantaged Program)	\$0.00
Community Trips	\$0.00
<b>AVERAGE COST PER TRIP</b>	<b>\$53.78</b>
Trip & Equipment Grant (Transportation Disadvantaged Program)	\$88.39
Florida Managed Medical Care Program (Medicaid)	\$37.06
Florida Department of Elder Affairs	#DIV/0!
Innovation and Service Development Grant (Transportation Disadvantaged Program)	#DIV/0!
Community Trips	\$0.00
<b>AVERAGE COST PER MILE</b>	<b>\$1.68</b>
<b>TRIP PURPOSE*</b>	
Medical	633
Employment	0
Education/Training	0
Shopping	2
Meal Site	0
Recreation	0
Other	2
<b>CHARGEABLE ACCIDENTS</b>	<b>0</b>
<b>NUMBER OF VEHICLES</b>	<b>7</b>
<b>NUMBER OF ROADCALLS</b>	<b>1</b>

Source: Suwannee River Economic Council, Inc.

**TRANSPORTATION DISADVANTAGED PROGRAM  
2021/22 TRIP & EQUIPMENT GRANT SUMMARY  
UNION COUNTY**

<b>MONTH/YEAR</b>	<b>FUNDING ALLOCATION</b>	<b>TOTAL DOLLARS SPENT</b>	<b>TOTAL AMOUNT REMAINING</b>	<b>NUMBER OF TRIPS</b>	<b>AVERAGE COST PER TRIP</b>
Jul-21	\$175,851.00	\$11,680.61	\$164,170.39	159	\$73.46
Aug-21	-	\$8,883.30	\$155,287.09	150	\$59.22
Sep-21	-	\$8,012.83	\$147,274.26	121	\$66.22
Oct-21	-		\$147,274.26		#DIV/0!
Nov-21	-		\$147,274.26		#DIV/0!
Dec-21	-		\$147,274.26		#DIV/0!
Jan-22	-		\$147,274.26		#DIV/0!
Feb-22	-		\$147,274.26		#DIV/0!
Mar-22	-		\$147,274.26		#DIV/0!
Apr-22	-		\$147,274.26		#DIV/0!
May-22	-		\$147,274.26		#DIV/0!
Jun-22	-		\$147,274.26		#DIV/0!
<b>TOTAL</b>	-	<b>\$28,576.74</b>	-	<b>430</b>	<b>\$66.46</b>

Source: Suwannee River Economic Council, Inc.

Total Contract Amount: \$175,851.00

**UNION COUNTY  
SERVICE COMPLAINTS/COMMENDATIONS  
JULY 2021 - SEPTEMBER 2021**

<b>TYPE OF COMPLAINT</b>	<b>Suwannee River Economic Council, Inc.</b>	<b>Resolved</b>
<b>Vehicle Condition</b>	0	-
<b>Driver's Behavior</b>	0	-
<b>Client Behavior</b>	0	-
<b>Tardiness - Late pickup</b>	0	-
<b>Tardiness - Late dropoff</b>	0	-
<b>No Show by Operator</b>	0	-
<b>Dispatch/Scheduling</b>	0	-
<b>Service Denial</b>	0	-
<b>Other</b>	0	-
<b>TOTALS</b>	<b>0</b>	-
<b>COMMENDATIONS</b>	<b>0</b>	-

Source: Suwannee River Economic Council, Inc.

**UNION COUNTY  
UNMET TRANSPORTATION NEEDS  
JULY 2021 - SEPTEMBER 2021**

<b>REASON FOR TRIP DENIAL</b>	<b>NUMBER OF TRIP DENIALS</b>
<b>Lack of Funding</b>	<b>0</b>
<b>Trip Purpose</b>	<b>0</b>
<b>Out of Service Area Trip</b>	<b>0</b>
<b>Insufficient Advance Notice</b>	<b>0</b>
<b>After Hours Trip Request</b>	<b>0</b>
<b>Weekend Trip Request</b>	<b>0</b>
<b>Other</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>

Source: Suwannee River Economic Council, Inc.



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March 1, 2022

TO: Union County Transportation Disadvantaged Coordinating Board  
FROM: Lynn Godfrey, AICP, Senior Planner  
SUBJECT: 2022 Florida Legislative Session

RECOMMENDATION

**No action required. This agenda item is for information only.**

BACKGROUND

The Florida Commission for the Transportation Disadvantaged is seeking support of the Governor’s recommended \$10 million in additional budget authority to the Transportation Disadvantaged Trust Fund for Fiscal Year 2022-23. \$4 Million would expand existing Transportation Disadvantaged Program services around the state. \$6 Million would support Transportation Disadvantaged Program services that enhance access to quality-of-life activities and expand regional (cross-county) mobility options.

If you have any questions concerning this matter, please contact John Irvine, Florida Commission for the Transportation Disadvantaged Project Manager, at 850-410-5712 or [John.Irvine@dot.state.fl.us](mailto:John.Irvine@dot.state.fl.us)

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**Transportation  
Disadvantaged**

## 2022 Legislative Priorities



Support the Governor’s Recommended **\$10 Million in Additional Budget Authority** to the TD Trust Fund for Fiscal Year 2022-23:

- ☑ **\$4 Million would *expand existing transportation disadvantaged (TD) services* around the state, funded under the Trip & Equipment (T&E) Grant Program.**
- ☑ **\$6 Million would *support new, innovative TD services* that enhance access to quality of life activities and expand regional (cross-county) mobility options.**

### Message to Stakeholders of the TD Program:

The House/Senate proposals do *not* include additional budget authority for the T&E Grant. The Senate however *does* include the \$6 million request for innovative TD services.

If the Legislature does not approve the \$4 million request, 44 counties will experience a *reduction in TD funding* due to a change in the T&E Grant formula, including:

- ☑ **\$636,729 (14.9% decrease) to the *Orlando Service Area*;**
- ☑ **\$355,282 (16.7% decrease) to the *Jacksonville Service Area*; and**
- ☑ **\$255,758 (7.5% decrease) to *Palm Beach County*.**

The \$4 million request is supported by existing and projected revenues to the TD Trust Fund. It only requires an increase in legislative budget authority:

- The trust fund revenues have continued to *increase* (by \$4.9 million since FY17-18) while the Legislature has *decreased* the budget authority (by \$5.6 million since FY18-19) to the CTD Grant Programs (as illustrated by the chart on the back of this page).<sup>1</sup>

Please share this information with your local legislative delegation and request that they support **\$10 million in ADDITIONAL BUDGET AUTHORITY** to the TD Trust Fund!

<sup>1</sup> The revenues and appropriation amounts represented on this chart do not include the funding that came out of the Multi-Use Corridors of Regional Economic Significance (M-CORES) program, which was repealed by the 2021 Legislature (SB 100).

**Ensuring Coordination.....Enhancing Access**  
Phone 850-410-5700 or toll free 1-800-988-2435  
[www.fdot.gov/ctd](http://www.fdot.gov/ctd)





**ATTENDANCE RECORD**

**UNION COUNTY  
TRANSPORTATION DISADVANTAGED  
COORDINATING BOARD**

<b>MEMBER/ORGANIZATION</b>	<b>NAME</b>	<b>01/12/2021</b>	<b>04/13/2021</b>	<b>07/13/2021</b>	<b>10/12/2021</b>
Chair	Commissioner Ryan Perez		A	P	A
Florida Department of Transportation Alternate Member	Christina Nalsen Lauren Adams	A A	A A	A P	A P
Florida Department of Children and Families Alternate Member	(Vacant) (Vacant)				
Florida Agency for Health Care Administration Alternate Member	Reeda Harris Pamela Hagley				P A
Florida Department of Education Alternate Member	Jeffrey Aboumrad (Vacant)	P	P	P	P
Florida Department of Elder Affairs Alternate Member	Libby Murphy (Vacant)	P	P	A	P
Florida Agency for Persons with Disabilities Alternate Member	Sheryl Dick-Stanford Sylvia Bamburg	p A	A A	P A	A A
Public Education Alternate Member	(Vacant) (Vacant)				
Citizen Advocate Alternate Member	(Vacant) (Vacant)				
Citizen Advcoate-User Alternate Member	(Vacant) (Vacant)				
Elderly Alternate Member	(Vacant) (Vacant)				
Veterans Alternate Member	Barbara Fischer (Vacant)	P	P	A	P
Persons with Disabilities Alternate Member	(Vacant) (Vacant)				
Florida Association for Community Action Alternate Member	(Vacant) (Vacant)				
Children at Risk Alternate Member	(Vacant) (Vacant)				
Regional Workforce Board Alternate Member	Elizabeth Wetherington (Vacant)				
Local Medical Community Alternate Member	John "Dan" Mann (Vacant)	A	P	P	P

LEGEND KEY: P-Present A-Absent - Not Applicable (newly appointed member)

ATTENDANCE POLICY: According to Article III, Section 5 of the Coordinating Board bylaws: "The North Central Florida Regional Planning Council shall review and consider rescinding the appointment of any voting member of the Board who fails to attend three consecutive meetings."

